

Western School Corporation

Russiaville, IN 46979

January 17, 2017

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, January 17, 2017 at 6:00 p.m.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, J. Conrad Maugans and Scott Gaskins

Members Absent: Linda Singer and Donna Shepherd

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Lissa Stranahan, Craig Shearer, Jared and Mary Grinstead, Jennifer and Alex Taylor, Ann Loveless, Tracy Horrell, Katie Sundheimer, Karen Foster, Stacy Hawkins, Mary Quinn, Rick Davis, Steve Arthur, Allison Turner, Jessica Coble, Nicole Irwin, John, Abby and Ella Crume, Shanice Bradley, Ashley Fleming, Kenyon Pye, Kennedy and Jennifer Collins, Melissa and Hailey Steele

Mr. Gaskins led prayer and Mr. Maugans led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mr. Maugans called the meeting to order at 6:00 p.m.

Item #2 – Approval of the Agenda

Mr. Koloszar made a motion to approve the agenda as presented. Mr. Gaskins seconded the motion which passed 5-0.

Item #3 – Approval of the Minutes

Mr. Wells made a motion to approve the minutes of the December 20, 2016 regular meeting, the January 3, 2017 reorganization meeting and the January 3, 2017 executive session. Mr. Koloszar seconded the motion which passed 5-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following:

- Email from Greg Smith, thanking WPS for the tray favors that they make for local hospitals.

- Congratulations to Mrs. Eveland’s class who participated in the stock market games, and had a 2nd and 4th place finish.
- Employee/Student of the Month
 - Employee of the Month: Jared Grinstead (WMS)
 - WPS Student of the Month: Ella Crume
 - WIS Student of the Month: Kenyan Pye
 - WMS Student of the Month: Hailey Steele
 - WMS Student of the Month (Dec): Kennedy Collins
 - WHS Student of the Month: Alex Taylor

Item #6 – Reports

1. Director of Finance: Mrs. Carter submitted the following report:

Bank Balance

FIRST BANK OF BERNE:

Checking Account Balance 12/01/16	\$6,806,893.78
Non-Revenue Receipts	520,657.13
MTD Revenue	4,972,292.72
Disbursements from Clearing Accounts	451,597.01
MTD Disbursements	<u>1,474,020.84</u>
Checking Account Balance 12/31/16	\$7,374,225.78

Total Depository Balance 12/31/16 \$7,374,225.78

Vendor Claims Submitted For Approval

#71889 – 71912 of 12/21/16 - 12/31/16	\$1,120,214.67
#71913 – 72010 of 01/01/17 – 01/17/17	<u>\$636,693.32</u>
TOTAL:	\$1,756,907.99

Payroll Claims Submitted for Approval

#11 of 12/02/16	\$546,292.25
#12 of 12/16/16	\$583,979.37
#13 of 12/30/16	<u>\$667,306.17</u>
TOTAL:	\$1,797,577.79

 Interest on Checking 01/01/16 to 12/31/16 \$72,764.59
 pc

Mr. Wells made a motion to approve the Treasurer’s report and claim docket. Mr. Gaskins seconded the motion which passed 5-0.

2015-2016 (1st semester) Suspension-Expulsion Data												
Alternative Classroom Setting						Out of School Suspension			All Suspensions			
	Incidents	Total Days	Avg	# Students	% of Pop.	OSS	Total Days	Avg	# Students	% of Pop.	# Students - All Disc.	% of Pop.
Primary	6	5.5	0.92	6	1.08%	12	19	1.58	6	1.08%	12	2.16%
Reasons for OSS - Defiance - 11, Fighting - 0, Battery - 1, Other - 0, Verbal Aggression-0, Intimidation-0												
Intermediate	14	16	1.14	10	1.68%	4	5	1.25	2	0.34%	12	2.02%
Reasons for OSS - Defiance-0 Other -2 Fighting -1 Battery-1												
Middle School	23	27	1.17	15	2.38%	12	30	2.50	8	1.27%	22	3.50%
Reason for OSS - Intimidation-3, Fight Non-Battery-4, Battery-1, Verbal Aggression-2, Defiance-1, Other-1												
High School	33	53	1.61	24	2.82%	29	133	4.59	25	2.94%	43	5.05%
Reason for OSS: Weapon-1, Tobacco-2, Other-14, Fighting-4, Intimidation-2, Attendance (Truancy)-5, Verbal Aggressiveness-1												
2015-2016 Expulsions												
Weapons												
Drugs												
Alcohol												
Battery												
Intimidation	1											
Defiance												
Other	2											
Habitual Offender												
Attendance												
Waiver - Battery												
Waiver - Drugs												
Waiver - Other	2											
Waiver-Alcohol												
Waiver - Weapon												
Total	5	0		0	0				0	0		

2016-2017 1st semester Suspension-Expulsion Data											
Alternative Classroom Setting				Out of School Suspension				All Suspensions			
Incidents	Total Days	Avg	# Students	% of Pop.	OSS	Total Days	Avg	# Students	% of Pop.	# Students - All Disc.	% of Pop.
Primary	13	10	0.77	1.93%	7	15	2.14	6	1.05%	17	2.98%
570											
Reasons for OSS - Defiance - 3, Battery-2, Other-1, Verbal Aggression-1											
Intermediate	34	39	1.15	3.87%	10	10	1.00	8	1.35%	32	5.39%
594											
Reasons for OSS - Defiance - 1, Other - 1, Intimidation-2, Battery-6											
Middle School	69	82	1.19	6.63%	23	55	2.39	16	2.59%	28	4.53%
618											
Reason for OSS - Intimidation-2, Defiance-6, Fight/Battery-8, Knife-1, Habitual Offender-1, Drugs-1, Theft-1, Disorderly-1, Other-2											
High School	38	53	1.39	2.99%	20	96	4.80	17	2.03%	33	3.94%
837											
Reasons for OSS - Alcohol-1, Tobacco - 1, Fighting-2, Drugs - 1, Other-4, Attendance-3, WALC Violation-1, Disorderly Conduct-1, Misdemeanor-2, Theft-3, Verbal Aggression-1											
2016-2017 1st semester Expulsions											
	H.S.	M.S	Intern.	Primary							
Weapons											
Drugs	1	1									
Alcohol	1										
Battery											
Intimidation											
Defiance											
Other	4										
Habitual Offender											
Attendance	3										
Waiver - Battery											
Waiver - Drugs											
Waiver - Other											
Waiver-Alcohol											
Waiver - Weapon											
Total	9	1	0	0							

3. Director of Technology: Mr. Shearer submitted the following report:

1. Recently there has been discussion among school corporations in regards to ADA (American Disabilities Act) and corporation websites. Our hosting company MamboSchools provides great support on all of our websites. They have gone through our site to look for specific ADA requirements that are missing and we have made the correct adjustments to be sure to follow the law.
2. Our student information system (Skyward) was tuned up for better performance over the Christmas Break. This required a day of downtime but was worth the outage to help increase the capabilities and enhance performance.
3. We have been working with Lissa and the Principals on preparing for the different tests we will be giving. Right now we have at minimum 4 different testing software vendors and 4 different clients to install on PCs and iPads. Very frustrating keeping track of which is testing when, where, and which vendor.
4. We made some other network enhancements over Christmas break that allows for more redundancy and speed in our network, also updated aging equipment.

4. Director of Exceptional Learners and Testing: Mrs. Stranahan submitted the following report:

Grants

- **Title II**
 - Grant was approved in the amount of \$38,443.00 .
- **Title I**
 - Received information from IDOE that Title I funding will adjusted due to a corrected funding model by the USDE. This stipulates that adjustments based on the corrected allocations from the previous five years will be made to allocations for each LEA in Indiana spread over the next five years. Western will be losing a total of \$48,923.31 over the course of the five year period with a loss of \$2,446.17 for the 2016-17 school year and a loss of \$11,619.29 each year for the following four years.
- **High Ability**
 - Completed and submitted the technical assistance template for Western School Corporation identification process as requested by IDOE.
- **Formative Assessment**
 - Received approval for the formative assessment grant in the amount of \$30,595.63 which covers the cost of mClass DIBELS for grades K-2 and NWEA for grades 3-10.

5. Superintendent: Mr. McCracken submitted the following report:

To: Members of the Western School Board
From: Randy McCracken
Re: January Superintendent Report
Date: January 10, 2016

1. School Make-Up Days
December 19th will now be made up on February 20th. With no remaining built-in days, we will now use eLearning for any additional days that may be missed, provided we do not miss more than three days in a row.
2. eLearning – The attached memo was sent to teachers regarding eLearning days and the ability to call for an eLearning day on the actual day of the cancellation. In the past, we have attempted to forecast days, giving teachers two days' notice of the possible cancellation. I have worked with Brad Bennett, WEA President on making this transition. We have both solicited input from others and feel that this is a positive move for the corporation. As we look ahead to next year, we will want to implement this plan at the start of the school year so we are prepared for any possible event that could cancel school. Our built-in days in the future would then be used in the event that we would miss more than three days in a row.
3. Calendar Committee Meeting – We have a calendar committee scheduled to meet on January 19th. The committee will revise the 2017-2018 school calendar in order to remove Martin Luther King Day and Presidents' Day as possible make-up days, making them both recognized holidays for future years and then look at where make-up days can be added. The committee will also look at developing the 2018-2019 school calendar.
4. Committee on Diversity and Acceptance – Update will be given at the Board Meeting
5. Facility Update
 - Fieldhouse
 - We are still working through some HVAC and light issues.
 - South Gym Locker Rooms
 - We are having issues with the paint adhering
 - Band Room
 - Same paint adhering issue on old doors and frames
 - Waiting to have the new practice room doors painted by another painter
6. Current Planning
 - eLearning
 - Science Textbook Adoption
 - Teacher Development and the Evaluation Process
 - Professional Learning Communities
 - Collective Bargaining Planning
 - Beginning to look at Summer School/Jump Start and Remediation
 - Staffing needs for 2017-2018

Item #7 – Resolution for Approval

Mr. Gaskins made a motion to approve the resolution for the transfer of \$200,000.00 from the Rainy Day Fund to the Capital Projects Fund. Mr. Wells seconded the motion which passed 5-0.

Item #8 – Disposition of Warrants and Checks

Mr. Wells made a motion to approve the cancellation of the following checks:

**WESTERN SCHOOL CORPORATION
DISPOSITION OF CHECKS OUTSTANDING AS OF 12/31/2016**

NAME	CHECK NUMBER	FUND	AMOUNT
ELECTRICAL EQUIP. CO	65085	CPF	\$ 528.00
KELLY TURNER	65162 - GEN/\$4.00 – TB/ \$3.50		\$ 7.50
ANGELA CUNNINGHAM	65940	800	\$ 8.75
COREY EADES	65945	800	\$ 8.90
WILLIAMS FOUNTAS	65954	800	\$ 8.30
RUSTY MULKEY	65992	800	\$ 8.70
MICHAEL ROE	66011	800	\$ 62.55
BRIAN SEWELL	66019	800	\$ 8.90
FIVE STAR SEPTIC	66523	CPF	\$ 300.00

INDIANA CODE 5-11-10.5 PROVIDES FOR THE ISSUANCE OF ANOTHER CHECK TO REPLACE A CANCELLED CHECK IF A CHECK OUTSTANDING FOR MORE THAN SEVEN YEARS AFTER THE DATE OF ISSUANCE OF THE ORIGINAL CHECK. ANY CHECK OUTSTANDING FOR MORE THAN SEVEN YEARS SHALL BE CONSIDERED VOID, AND NO RECOVERY SHALL BE MADE.

Pam Carter
Director of Finance
1/10/2017

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Mr. Koloszar seconded the motion which passed 5-0.

Item #9 – Transfer of Funds

Mrs. Carter provided the Board with the Transfer of Funds Certificate/Report.

Item #10 – Acceptance of Grants

Mr. Gaskins made a motion to accept the following grants:

- Formative Assessment Grant - \$30,595.63
- Title II Grant - \$38,443.00

Mr. Wells seconded the motion which passed 5-0.

Item #11 – Multi Purpose Facility Charge

Mr. Koloszar made a motion to approve the facility charge of \$200.00 for the first hour of use and \$350.00 for two hours of use, with a fee of \$175.00 per hour being charged if the facility is used beyond two hours. These charges will not include charges for a custodian, and a certificate of liability insurance will be required for \$1,000,000 unless waived by the Superintendent or designee. Mr. Kenworthy seconded the motion which passed 5-0.

Item #12 – Acceptance of Donations

Mr. Kenworthy made a motion to accept the following donations:

- Blondie's Cookies - \$810.00 for WMS Give Kids a Christmas Program
- Duke Energy - \$500.00 for WMS

Mr. Wells seconded the motion which passed 5-0.

Item #13 – Athletic Camp

Mr. Gaskins made a motion to approve the 2017 Western Baseball Camp. Mr. Koloszar seconded the motion which passed 5-0.

Item #14 – Overnight Field Trip

Mr. Wells made a motion to approve the Little Hoosiers trip to Corydon, Indiana on April 7-8, 2017. Mr. Gaskins seconded the motion which passed 5-0.

Item #15 – Personnel

Mr. Gaskins made a motion to approve the following personnel items:

1. Recommendations:
 - a. Michael Sommers – P/T Social Studies Teacher, WHS
 - b. Emily Parry – Life Skills Teacher, KASEC
 - c. Amber Malston – Paraprofessional, KASEC
2. Preparation for Bus Inspection – Mark Robertson
3. Resignations:
 - a. Paula Jones, KASEC
 - b. Barbara Magnett, WPS
 - c. Anissa Hodge, WIS
 - d. Judith Turner, WHS
4. Leave of Absence:
 - a. Paul Henning, WMS

Mr. Wells seconded the motion which passed 5-0.

Item #16 – Professional Improvement Requests

Mr. Wells made a motion to approve the following professional improvement requests:

Dan Heulton – Indiana Music Educators Assn. Conference – Ft. Wayne – January 13-14, 2017

Melissa DeWeese – Textbook Caravan – Lafayette – January 18, 2017

Kim Ennis – Student Teaching Required Day – IUK – January 6, 2017 and April 28, 2017

Carla Smith – ACP Literature Review Seminar – Indiana University Bloomington – February 13, 2017

Carrie Worland – Focus on Inclusion Conference – Indianapolis – February 21-22, 2017

Jessica Rush – C2E Seminar – IUK – January 6, 2017 and April 28, 2017

Josh Melton – HASTI Conference – Indianapolis – February 2-3, 2017

Josie Miller – WVEC Textbook Caravan – Lafayette – January 18, 2017

Melissa Burkhalter – Next Steps with Literacy Workshop – WVEC – February 1, 2017

Tracy Horrell – Textbook Caravan – Lafayette – January 18, 2017

Daniel Newton – HASTI Conference – Indianapolis – February 2-3, 2017

Adam Morelock – Apple Seminar – Chicago – February 7-8, 2017

Kristen Cole - Apple Seminar – Chicago – February 7-8, 2017

Christine Truesdell - Apple Seminar – Chicago – February 7-8, 2017

Kristy Kanable - Apple Seminar – Chicago – February 7-8, 2017

Cate McFarland - Apple Seminar – Chicago – February 7-8, 2017

Jennifer Palmer - Apple Seminar – Chicago – February 7-8, 2017

Katie Sundeimer - Apple Seminar – Chicago – February 7-8, 2017

Stacy Smith - Apple Seminar – Chicago – February 7-8, 2017

Melissa DeWeese - Apple Seminar – Chicago – February 7-8, 2017

Nate Schmidt - Apple Seminar – Chicago – February 7-8, 2017

Craig Shearer - Apple Seminar – Chicago – February 7-8, 2017

Randy McCracken - Apple Seminar – Chicago – February 7-8, 2017

Emily Klingler – Cass-Howard Co-Op Bid Meeting – Lewis Cass HS – January 18, 2017

Allyson Parker – Next Steps with Literacy Workshop – WVEC – February 1, 2017

Meagan Dunn - Next Steps with Literacy Workshop – WVEC – February 1, 2017

Kelley Engle - Next Steps with Literacy Workshop – WVEC – February 1, 2017

Kylie Young - Next Steps with Literacy Workshop – WVEC – February 1, 2017

Nicole Irwin - Next Steps with Literacy Workshop – WVEC – February 1, 2017

Allison Turner - Next Steps with Literacy Workshop – WVEC – February 1, 2017

Adam Morelock – HASTI Conference – Indianapolis – February 2-3, 2017

[Melissia Grant - CASE Training - University of Missouri - June 11-21, 2017](#)

[eLearning Working Group](#)

Mr. Koloszar seconded the motion which passed 5-0.

Item #17 – Board Member Roundtable

Mr. Kenworthy shared an article regarding Western from the Kokomo Tribune

Mr. Maugans commented on the recent diversity meeting, and shared a relevant quote from Benjamin Franklin

Item #18 – Signing of Documents

The proper documents were signed.

Item #19 –Adjournment

The meeting was adjourned at 6:41 p.m.