

Western School Corporation

Russiaville, IN 46979

September 20, 2016

Minutes of the budget hearing and regular meeting of the Western Board of School Trustees held on Tuesday, September 20, 2016 at 6:00 p.m.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, Scott Gaskins and Donna Shepherd

Members Absent: J. Conrad Maugans

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Lissa Stranahan, Craig Shearer, Caele Pemberton, Ann Taylor, Kalyn Smith, Linda Ricks, Lori Larimore, Pat Quillen, Kim McHaney, Melissa Landrum, Emily Klingler, Rick Davis, Sarah Kritzman, Fran Walker, Brad Bennett, Ryan Williams, Cheryl Cox, Karen Foster, Mary Grinstead, Jared Grinstead, Ty Spangler, Beverly Austin, Allison Turner, Katie Sundheimer, Tony Landrum, Kay Lazar, Jessica Rhum, Jessica Coble, Rachael Woodcox, Steve Arthur, Carrie Worland, Kellen Gaskins, Lucy Blattner, Ryan Blattner, Mitzi Gaskins, Trey Anthony, Shannon and Travis Anthony, Tori True, and Amy True

Mr. Kenworthy led prayer and Mr. Koloszar led the Pledge of Allegiance prior to the official start of the meeting.

Budget Hearing

Item #1 – Opening of the Hearing

Mr. Koloszar called the hearing to order at 6:02 p.m.

Item #2 – Approval of the Agenda

Mrs. Singer made a motion to approve the agenda as presented. Mrs. Shepherd seconded the motion which passed 6-0.

Item #3 – Budget Information and Forms

The Board was presented with the Budget Form 3, CPF Three Year Plan and the following resolutions:

- Resolution to Adopt the CPF Plan
- Resolution to Adopt Bus Replacement Plan
- Tax Neutrality Resolution

Mr. Kenworthy made a motion to approve the resolutions. Mr. Gaskins seconded the motion which passed 6-0.

Item #4 – Comments/Questions from the Public

There were none.

Item #5 – Closing of the Hearing

The hearing was closed at 6:07 p.m.

Regular Meeting

Item #1 – Opening of the Meeting

Mr. Koloszar declared the meeting open at 6:07 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that there was one change to the agenda, the postponing of agenda item #7, School Improvement Plans. Mr. Wells made a motion to approve the agenda as amended. Mr. Kenworthy seconded the motion which passed 6-0.

Item #3 – Approval of the Minutes

Mrs. Shepherd made a motion to approve the minutes of both the regular meeting and executive session from August 16, 2016. Mr. Gaskins seconded the motion which passed 6-0.

Item #4 – Opportunity for Public Comment

Mr. Santos Salinas spoke regarding his concerns with the technology initiative at Western. Mr. Koloszar thanked him for his input and indicated that the Board would take his concerns under advisement.

Item #5 – Panther Pride

Mr. McCracken shared the following with the Board:

- Congratulations to the Colts Leadership Contest winners! The HS Football and Volleyball teams worked together to win the contest sponsored by the Indiana Blood Center, a total of 178 people donated blood, which was the most ever. For their efforts, they will receive \$2,500 for Riddle football equipment, cheerleaders from the Colts will bring the Lombardy trophy to our school, and they will receive banners and a trophy. They also have the pleasure of having a former marine and motivational speaker that will come speak to the kids as well.
- Emily Klingler, Food Service Director, applied for and was awarded a grant thru the Fuel Up to Play 60/ American Dairy Assn. She received \$2,675.00 to help with the purchase of a new milk cooler for one of our elementary buildings.
- Georgia Everett, WHS - 2016 Frontiers in Physiology Professional Development Fellowship

Dr. Hendrich presented the Student and Employee of the Month for the months of August and September.

Employees of the Month were: Ryan Williams and Linda Ricks

Students of the Month were: Lucy Blattner, Rhiana Bowman, Trey Anthony, Kellen Gaskins, Abbie Landrum, and Tori True

Each were presented with a certificate and gift cards.

Item #6 – Reports

1. Director of Finance: Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION	
TREASURER'S REPORT	
BOARD MEETING 09/20/16	
<u>Bank Balance</u>	
FIRST BANK OF BERNE:	
Checking Account Balance 08/01/16	\$7,219,908.75
Non-Revenue Receipts	279,922.01
MTD Revenue	1,610,741.31
Disbursements from Clearing Accounts	304,614.21
MTD Disbursements	<u>1,868,429.69</u>
Checking Account Balance 08/31/16	\$6,937,528.17
Total Depository Balance 08/31/16	\$6,937,528.17
<u>Vendor Claims Submitted For Approval</u>	
#70962 – 70983 of 08/17/16 - 08/31/16	\$776,599.49
#70984 – 71205 of 09/01/16 – 09/20/16	<u>\$1,197,848.47</u>
TOTAL:	\$1,974,447.96
<u>Payroll Claims Submitted for Approval</u>	
#03 of 08/12/16	\$432,561.33
#04 of 08/26/16	<u>\$554,421.09</u>
TOTAL:	\$986,982.42

Interest on Checking 01/01/16 to 08/31/16	\$48,885.13
pc	

Mr. Wells made a motion to approve the Treasurer’s Report and Claim Docket. Mrs. Shepherd seconded the motion which passed 6-0.

2. Assistant Superintendent: Dr. Hendrich submitted the following report:

From the Office of Dr. Heather Hendrich, Assistant Superintendent

➤ Attached you will find School Liaison Officer Report Data for the month of August



➤ “Here Comes the Bus” App was pushed out to parents September 1st. This is an app that notifies parents when their child’s bus has entered the radius around their home/bus stop. It also will alert parents if their bus has been substituted and is in a spare bus.



Stop	Schedule	Actual
7834/7832 E 793 R (W)	02:24 AM	05:47 AM
7834/7832 E 793 R (W)	03:18 AM	03:05 AM



4. **Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

Important Items from Wednesday August 10, 2016 – Tuesday, September 13, 2016

Testing

- Preliminary ISTEP+ Grade 10 results were received. They are still under embargo and will be shared as soon as the embargo is lifted.

Title I

- Before school program at WPS and WIS is underway. There had to be some restructuring to the number of days or the number of students that can attend due to lack of staffing to provide the remediation.

Title III

- Attended the Fall Title III Meeting at WVEC and provided the appropriate documentation for the 2016-17 Title III Grant application.

Special Education

- Attended the August KASEC Coordinator's Meeting
- Currently have 22 Special Education Evaluation Referrals and 8 Speech Referrals (as of 8/17/16)

5. **Superintendent:** Mr. McCracken submitted the following report:

1. ADM Count Day is Friday, September 16th.
2. Immunizations – Our nurses are currently working on getting all students immunization records current. This involves contacting parents and when all attempts fail, turning the names over to the principals so they can make parent contact.
3. Textbook Adoption – This year is Science and Health. As we look at materials and resources, we will continue to look closely at those in a digital format and those that can be accessed through our students' iPads and similar technology. We will also continue to have our Technology Integrators involved with the adoption. The following are links to the Indiana Academic Standards for Science and Health.
<http://www.doe.in.gov/standards/science-computer-science>
<http://www.doe.in.gov/standards/health-and-wellness>
4. I would like to give a Special Thanks to all of our staff for a great start to the school year.
5. Summer Food Service Program at Pine Valley and Briarwick/Vinton Circle Apartment Area – This year we attempted to expand our summer food program to the Briarwick/Vinton Circle Apartment area with the help of Victory Christian Academy. Unfortunately, we did not attract any students from the Briarwick/Vinton Circle area and shut this location down early. Our Pine Valley program also did not see the success this year that we had last year

and was also shut down early. I appreciate Emily's efforts to make this happen and the support and help of her staff. I know they tried contacting the neighborhoods to increase participation. We will reevaluate for next summer and try again.

6. Rick Davis – High School Update

- ECA/ISTEP Scores
- ACT
- Advanced Placement

Mr. Davis, WHS Principal, shared a presentation regarding test scores.

Item #7 – School Improvement Plans

This was postponed until a later date.

Item #8 – Emergency Preparedness Plan

Mr. Gaskins made a motion to approve the Emergency Preparedness Plan as presented by Dr. Hendrich. Mr. Kenworthy seconded the motion which passed 6-0.

Item #9 – Handbook Addendum

Mr. Wells made a motion to approve the following handbook addendums:

- WIS – Re: Visitors during recess
- WHS –RE: Backpacks

Mrs. Shepherd seconded the motion which passed 6-0.

Item #10 – New HS Courses

Mrs. Shepherd made a motion to approve the following new HS courses:

- Advanced Nutrition and Wellness
- Advanced Child Development
- Construction Systems

Mr. Koloszar seconded the motion which passed 6-0.

Item #11 – Off Road Loading

Mr. Wells made a motion to approve the following locations for off road loading:

Busy Bees Day Care	393 S 00 E W
Western Estates Trailer Court	4073 S 00 E W
Village Green Trailer Court	12357 W 250 S
Finding Me Now Day Care	3815 S 00 E W
Cross Roads Church	4288 S 300 W
Pine Valley Apts	1900 S 1280 W
335 S 00 EW	4097 S 00 EW
618 South Lea (Briarwick Apts)	7578 W 100 S
610 W Alto Rd (Victory Baptist)	3604 Briarwick Dr
5719 W 400 S	

Mr. Gaskins seconded the motion which passed 6-0.

Item #12 – Surplus Property

Mrs. Shepherd made a motion to declare the following as surplus:

- ❖ Desk hutch
- ❖ 4 folding tables

Mr. Wells seconded the motion which passed 6-0.

Item #13 – Personnel

Mr. Gaskins made a motion to approve the following personnel items:

1. Recommendations:
 - a. Stephanie Bell – Spec Ed Teacher, St. Joan of Arc and Patrick Schools
 - b. Melinda Unger – Spec Ed Aide, WHS
 - c. Nicole Rodman – Class of 2019 Co-Sponsor
 - d. Ashlee Shoaff – HS Speech and Debate
 - e. Nicole Rodman and Jessica Rush – Student Council
 - f. Erin Burk – Spec Ed Aide, WIS
 - g. Teresa Wohlford – Cook, WHS
 - h. Tina Pavese – Cafeteria Worker, WIS
 - i. Laney Thurston – Spec Ed Aide, WHS
 - j. Beth Parrish – Temp K Teacher, WPS
 - k. Attendance Stipend
 - l. 2016-17 Master Agreement
 - m. AMTAG Change – Liz Soutar and Melissa DeWeese
 - n. Hourly Sub Rate – Larry Miller
 - o. Change In Hours – Kristen Harnish
 - p. Brad Eller – 8th Grade Boys Basketball
 - q. Kiersten Durbin – 8th Grade Girls Basketball

- r. Cheryl Helmberger - 8th Grade Girls Basketball Asst
 - s. Emily O'Brien – 7th Grade Girls Basketball
 - t. Mike Laughner – 7th Grade Girls Basketball Asst
 - u. Chris King – JV Boys Soccer
 - v. Jenny Zirkle –Varsity Gymnastics
 - w. Kelly Myers – Gymnastics Volunteer Coach
- 2. Medical Leave:
 - a. Eleza King, WIS
 - 3. Resignations:
 - a. Bernadine Higgins, WHS
 - b. Whitney Riley, KASEC
 - c. Matt Nuss, Varsity Boys Asst Soccer
 - 4. Retirement:
 - a. Carol Graf, KASEC

Mrs. Singer seconded the motion which passed 6-0.

Item #14 – Board Member Roundtable

Mr. Kenworthy said that he enjoyed seeing the Kindergarten students on their recent field trip to St. Vincent Hospital. He also shared how much he appreciated Mr. McCracken's efforts regarding United Way.

Mr. Koloszar was happy to see that there was an agreement reached regarding the Master Agreement.

Mrs. Singer shared similar thoughts regarding the Master Agreement, and thanked the school administrators for attending the School Board meetings. She also commented on the press coverage regarding sports and how pleased she is to see how much we receive.

Mr. Gaskins thanked Mr. Davis for his presentation and also agreed that he was glad that an agreement had been reached regarding the contract.

Mrs. Shepherd congratulated the Girls Golf team on being sectional winners.

Item #15 – Signing of Documents

The proper documents were signed.

Item #16 – Adjournment

The meeting was adjourned at 6:54 p.m.