

Western School Corporation

Russiaville, IN 46979

February 16, 2016

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, February 16, 2016 at 6:00 p.m.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, J. Conrad Maugans, Scott Gaskins and Donna Shepherd

Members Absent: None

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Lissa Stranahan, Craig Shearer, Steve Arthur, Rick Davis, Katie Sundheimer, Monica Zavala, Tracy Horrell, and Kelly Tuberty

Mr. Koloszar led prayer and Mr. Maugans led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mr. Maugans called the meeting to order at 6:01 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that he had one addition to agenda item #17, personnel. Mr. Koloszar made a motion to approve the agenda as amended. Mrs. Singer seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mrs. Singer made a motion to approve both the minutes of the February 16, 2016 regular meeting and the February 16, 2016 Board of Finance meeting. Mr. Gaskins seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following:

A letter from Butler University recognizing WHS teacher Cindy Lester as an outstanding educator.

A letter from Operation Gratitude thanking WHS counselor Sherry Yazel for her work having the freshman class write letters to deployed men and women in the armed forces.

Item #6 – Reports

1. Director of Finance: Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION TREASURER'S REPORT BOARD MEETING 02/16/16	
<u>Bank Balance</u>	
FFBT- Checking Account Balance 01/16/16	\$8,852,225.62
Non-Revenue Receipts	5,485,936.99
MTD Revenue	4,387,445.47
Disbursements from Clearing Accounts	7,929,167.00
MTD Disbursements	<u>2,890,430.64</u>
Checking Account Balance 01/31/16	\$7,291,090.73
Total Depository Balance 01/31/16	\$7,291,090.73
<u>Vendor Claims Submitted For Approval</u>	
#69559 – 69703 of 01/19/16 -01/31/16	\$3,470,089.09
#69704 – 69839 of 02/01/16 –02/16/16	<u>\$467,836.77</u>
TOTAL:	\$3,937,925.86
<u>Payroll Claims Submitted for Approval</u>	
#13 of 01/04/16	\$527,521.24
#14 of 01/15/16	\$492,306.93
#15 of 01/29/16	<u>\$488,759.79</u>
TOTAL:	\$1,508,587.96

Interest on Checking 01/01/16 to 01/31/16	\$4,383.99
pc	

Mr. Wells made a motion to approve the Treasurer's Report and Claim Docket. Mrs. Shepherd seconded the motion which passed 7-0.

2. Assistant Superintendent: Dr. Hendrich submitted the following report:

From the Office of Dr. Heather Hendrich, Assistant Superintendent

Attached you will find School Liaison Officer Report Data for the months of December/January

School Liaison Officer Report Data December 2015/January 2016

Discipline	Transportation	Other
12/2/15 (WIS)	Assisted with broken down bus (1/19/16)	Assisted KASEC with parent issue (1/19/16)
12/11/15 (WMS)	Assisted with student car accident (1/20)	Home visit for WIS (1/19/16)
1/5/16 (WHS)		Assisted with uncooperative parent at
1/6/16 (WMS)		WPS (1/20/16)
1/13/16 (WHS)		Home visit for WIS (1/21/16)
1/14/16 (WPS)		Home visit for WIS (1/25/16)
1/15/16 (WHS)		Home visit for WIS (1/26/16)
1/21/16 (WIS)		Investigation of runaway WHS
1/22/16 (WIS)		student (1/27/16)
1/22/16 (WPS)		
1/26/16 (WHS)		
*School Liaison Officers are also monitoring student drop-off and pick-up areas daily, including monitoring High School student drivers (especially in bad weather conditions).		
*School Liaison Officers are also checking exterior doors of all buildings daily.		
*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.		

3. Director of Technology: Mr. Shearer submitted the following report:

Technology Board Update 2/16/16

1. We successfully completed a second ISTEP stress test 1/29/16. This time it went much smoother for us and others across the state.
2. E-Rate was approved for replacement of HS end of life access points for this summer. Our E-Rate rebate percent has increased which allows us to get better pricing on network infrastructure.
3. We increased our internet bandwidth from 250 Mbps to 300 Mbps. As we continue with 1:1, our internet bandwidth will also increase. Also with the E-Rate discount we are able to upgrade our internet at no additional cost.

4. We have applied for the DOE Digital Learning Grant which can be up to \$75,000. This would allow us to enhance our e-learning opportunity by purchasing a K-12 Learning Management System, professional development money, Zoom video conferencing, and upgrading our network infrastructure.

4. Director of Exceptional Learners and Testing: Mrs. Stranahan submitted the following report:

FROM THE OFFICE OF LISSA STRANAHAN, DIRECTOR OF EXCEPTIONAL LEARNERS AND TESTING

Important Items from Wednesday Jan 12, 2016 – Tuesday, Feb 9, 2016

Special Education

- Participated in a transition planning workshop with all special education teachers grades 7-12 to better prepare for the IDOE review in May for Compliance Indicator #13

Testing

- WIDA ACCESS 2.0 has been completed.
- ISTAR Window 2 has been completed.
- Accuplacer testing will take place in WHS Feb 16, 18, 19.
- ISTEP Practice is underway. Part I Window opens Feb 29th.

Miscellaneous

- Participated in the Teacher Development Committee and Sub Committee Meetings on 1/15, 1/29, 2/5
- Attended KASEC Coordinators Meeting
- Conducted the Broad Based Planning Committee Meeting

5. Superintendent: Mr. McCracken submitted the following report:

To: Members of the Western School Board
From: Randy McCracken
Re: February Superintendent Report
Date: February 9, 2016

1. Refinancing the Western School Building Corporation 2006 and 2007 Bonds

On February 8th, Pam, Heather and I met with our Financial Adviser regarding the advantages of refinancing the 2006 and 2007 bonds. With the current interest rates, we have the potential for savings through a few options or producing cash. In terms of savings, we can reduce a debt service payment on the front end, reduce the payment at the end, or reduce all payments over the term of the loan. In terms of cash, our debt service payment and terms would remain the same and basically the savings from the lower interest rate generates cash. My recommendation, as we continue to investigate the refinancing would be to spread the savings over the term, which would slightly reduce our debt service levy over the next several years.

Currently our 2006 bond has a rate of 4.15% and our 2007 has a rate of 4.3%. Current bond rates are about 2.25%, which is why it may be beneficial to refinance earlier than the 10 year call date. Our Financial Advisor will provide the different options, share the related costs, and provide the potential savings under each option in the next few weeks.

2. Multi-Purpose Building Dedication

We are hoping the Multi-Purpose Building will now be completed by early to mid-April. I would like for us to start thinking about a dedication ceremony. If it looks like it could be substantially completed by our March Board Meeting, we could either schedule our Board meeting in the facility or have a dedication ceremony following our meeting.

3. Pre-Bargaining Workshop

We are planning a Pre-Bargaining workshop for both the WEA and WSC Negotiation Teams in early March. With the changes to the law, we felt it would be beneficial for all to hear the same information, at the same time. Conducting the workshop will be an attorney we currently work with and a representative from the ISTA.

4. Current Planning

- Completing Current Projects
- Planning for Remaining Facility Upgrades
- Continued Implementation of Professional Learning Communities
- Mathematics Textbook Adoption
- Summer School Planning
- Updating the Teacher Evaluation Program

Item #7 – Contract Stipends:

Mr. McCracken recommended contractual stipends for teachers and gross stipends for support staff, administrators, directors and technology integrators.

Mr. Kenworthy made a motion to approve the recommendation, seconded by Mr. Wells. The motion passed 7-0.

Item #8 – Resolution for Approval

Mr. Wells made a motion to approve the transfer of \$618,846.70 from the general fund to the rainy day fund. Mr. Koloszar seconded the motion which passed 7-0.

Item #9 –Teacher Performance Grants

Mr. Kenworthy approved the distribution of the teacher performance grant as recommended by Mr. McCracken. Mrs. Shepherd seconded the motion which passed 7-0.

Item #10 – School Improvement Plans

Mrs. Singer made a motion to approve the improvement plans for all four schools. Mrs. Shepherd seconded the motion which passed 7-0.

Item #11 – New HS Courses

Mr. Gaskins made a motion to approve the addition of AP Studio Art Drawing Portfolio and AP Studio Art 2D Design Portfolio. Mrs. Shepherd seconded the motion which passed 7-0.

Item #12 – Change in HS Math Sequence

Mr. Wells made a motion to approve the change in HS math sequence as recommend by Mr. Davis, WHS principal. Mr. Kenworthy seconded the motion which passed 7-0.

Grade	Academic Sequence	Honor Sequence
8	8 th grade Math	Algebra I
9	Algebra I	Honors Geometry
10	Algebra II	Honors Algebra II
11	Geometry	Honors PreCalc/Trig
12	Pre-Calc/Trig, Finite, Business Math	AP Calculus, AP Statistics, Finite

Item #13 – Crossroads Learning Center Transportation

Mr. Kenworthy made a motion to allow a Western bus to provide transportation for students who attend Crossroads Learning Center, to and from school at Western each day, beginning in the 2016-17 school year. Mr. Gaskins seconded the motion which passed 7-0.

Item #14 – Acceptance of Donations

Mrs. Shepherd made a motion to accept the following donations:

- Shirley and Stout Funeral Homes - \$200.00 for ECA Choir Program
- Target - \$700.00 Field Trip Grant

Mr. Wells seconded the motion which passed 7-0.

Item #15 – Surplus Property

Mrs. Shepherd made a motion to declare the following as surplus property:

- Assorted Louvers
- 32 Dell 520 Laptops

Mr. Kenworthy seconded the motion which passed 7-0.

Item #16 – NEOLA

Mrs. Shepherd made a motion to approve the following polices: 0100, 1411, 1521, 3121, 4121, 8121, 1543, 2221, 2411, 2510, 2700, 3120.06, 3124, 3140, 3141, 3142, 3211, 3220, 4211, 5111, 5112, 5130, 5200, 5320, 5460, 5530, 6152, 6520, 7300, 7310, 7510.01, 8330, 8400, 8420, 8455, 8470, 8500, 8600, and 9160. Mrs. Singer seconded the motion which passed 7-0.

Item #17 – Personnel

Mr. Wells made a motion to approve the following personnel items:

1. Recommendations:
 - a. Autumn Missig – Paraprofessional, KASEC
 - b. Holly Polk – Bus Aide, WSC
 - c. Delaney Morelock – Multi-Purpose Facility Supervisor, WSC
 - d. Bob Brantley, Dale Massengill, Mark Robertson, and Michaela Weber – Bus Inspection
 - e. Adrienne Larrison – Temp 3rd Grade Teacher, WIS
 - f. Kay Lazar, Kendra Metcalf, and Daniel Newton –Homebound
 - g. Jarrod Shelton – Varsity Boys Track Volunteer Coach
 - h. Brett Boswell - Varsity Boys Track Volunteer Coach
 - i. Katie Chandler - Varsity Boys Track Volunteer Coach
 - j. Roger Ryan – Varsity Baseball Assistant Coach

- k. Jeremy Lipinski – Varsity Baseball Assistant Coach
 - l. Tiffany Massey – Varsity Girls Track Volunteer Coach
 - m. Librarian and Media Aide iPad Training
 - n. Office Assistant Hours
 - o. Temporary Receptionist
- 2. Maternity Leave:
 - a. Kristi Harden, WPS
 - 3. Medical Leave:
 - a. Mike Reser, Transportation

Mrs. Shepherd seconded the motion which passed 7-0.

Item #18 – Professional Improvement Requests

Mrs. Shepherd made a motion to approve the following professional improvement requests:

Twyla Carlson – School Safety Specialist Training – Indianapolis – May 9-10, 2016

Melissa Burkhalter – High Ability Thinking Skills – Fishers – April 11, 2016

Liz Douglass – High Ability Thinking Skills – Fishers – April 11, 2016

Janelle Quinn – High Ability Thinking Skills – Fishers – April 11, 2016

Colleen Jankovich – High Ability Thinking Skills – Fishers – April 11, 2016

Cindy Eveland – High Ability Thinking Skills – Fishers – April 11, 2016

Christy Unger – High Ability Thinking Skills – Fishers – April 11, 2016

Pat Quillen – Using Data to Determine Identification, Services, and Effectiveness – Fishers – February 25, 2016

Nancy Erb – Textbook Caravan – Muncie Horizon Center – January 28, 2016

Jennifer Palmer – Textbook Caravan – Muncie Horizon Center – January 28, 2016

Melissa Burkhalter – Textbook Caravan – Muncie Horizon Center – January 28, 2016

Janelle Quinn – Textbook Caravan – Muncie Horizon Center – January 28, 2016

Heidi Webster – Textbook Caravan – Muncie Horizon Center – January 28, 2016

Kiersten Veldkamp – Social Studies Technology Roundtable – WVEC – February 19, 2016

Melissa DeWeese – Coach Edcamp – South Madison School Corp – February 9, 2016

Dawn Lytle – Social Security Benefits Update 2016 – Indianapolis – February 24-25, 2016

Dawn Lytle – 21st Century Transition Conference – Indianapolis – April 27, 2016

Steve Arthur – Best Practices in the Classroom – Lafayette – February 23, 2016

Heather Yentes – Best Practices in the Classroom – Lafayette – February 23, 2016

Jean Barratt – PATINS Expo – Carmel – April 14, 2016

Laura Isaacs – PATINS Expo – Carmel – April 14, 2016

Tammy Norman – PATINS Expo – Carmel – April 14, 2016

Madison Quinnette – Best Practices in the Classroom – Lafayette – February 23, 2016

Monica Zavala – ISTEP Prep 2016 – Lafayette - February 23, 2016

Nate Schmidt – Snow Day, Snow Problem – Yorktown – February 10, 2016

Hailey Rice – PATINS Expo – Carmel – April 14, 2016

Laurel VanDyke – PATINS Expo – Carmel – April 14, 2016

Georgia Everett – Pearson Anatomy and Physiology Digital Summit – San Francisco, CA – February 26-29, 2016

Emberli Stewart – Teaching with Primary Sources – Frankton – March 9, 2016

Liz Soutar – Teaching Code.org – IUPUI – February 27, 2016

Kimberly Freeman – Math Textbook Caravan – W. Lafayette – January 20, 2016

Kristen Cole – Best Practices in the Classroom – Lafayette –February 23, 2016

Melissa DeWeese – International Society for Technology in Education

Mr. Gaskins seconded the motion which passed 7-0.

Item #19 – Board Member Roundtable

Mr. Kenworthy commented on the recent tour and lunch he had at the school and how impressed he was with the school, he said that it was so clean, the students seemed engaged and the lunch was good.

Mr. Maugans shared similar opinions on his tour, and he shared some quotes from Abraham Lincoln.

Mrs. Shepherd thanked the principals for the work they did with the school improvement plans.

Mrs. Singer discussed the final chapters of the book “The Art of School Boarding”. She also, along with the other members of the school board, discussed the possibility of achieving the Effective Governance Award.

Item #20 – Signing of Documents

The proper documents were signed.

Item #21 – Adjournment

The meeting was adjourned at 6:55 p.m.