

Western School Corporation
Russiaville, IN 46979
December 15, 2015

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, December 15, 2016.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, J. Conrad Maugans, Scott Gaskins, and Donna Shepherd

Members Absent: None

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Lissa Stranahan, Craig Shearer, Rick Davis, Katie Sundheimer, Kalyn Smith, Josh Larsh, Steve Arthur, Tracy Horrell, Diane Carman, Cameron Cumbo, Gen Turner, Moriah Kessler, Brian Caldwell, Keith Whitford, Traci DeHaven, Abbi Snyder, Delaney and Brian Enyart, Lauren Novak and Anita Snyder

Mr. Kenworthy led prayer and Mrs. Singer led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:01 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that there were additions to agenda items 9 (acceptance of donations), and 12 (personnel). Mr. Maugans made a motion to approve the agenda as amended by Mr. McCracken. Mr. Koloszar seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes of the November 17, 2015 regular meeting. Mr. Gaskins seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken and members of the School Board presented the WHS Marching Panthers certificates for their 2015 Class C State Championship title.

Mr. McCracken also shared that members of the WHS NHS served Thanksgiving meals at Pine Valley.

The WSC Administration staff will be serving lunch at the Kokomo Rescue Mission on December 22, 2015.

Item #6 – Reports

1. Director of Finance: Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION TREASURER'S REPORT BOARD MEETING 12/15/15	
<u>Bank Balance</u>	
FFBT- Checking Account Balance 11/01/15	\$8,517,140.81
Non-Revenue Receipts	326,136.92
MTD Revenue	2,528,993.65
Disbursements from Clearing Accounts	327,952.13
MTD Disbursements	<u>2,464,760.00</u>
Checking Account Balance 11/30/15	\$8,579,559.25
Total Depository Balance 11/30/15	\$8,579,559.25
<u>Vendor Claims Submitted For Approval</u>	
#69231 – 69244 of 11/18/15 - 11/30/15	\$389,172.53
#69245 – 69504 of 12/01/15 - 12/15/15	<u>\$2,470,480.58</u>
TOTAL:	\$2,859,653.11
<u>Payroll Claims Submitted for Approval</u>	
#9 of 11/06/15	\$489,305.49
#10 of 11/20/15	<u>\$548,969.38</u>
TOTAL:	\$1,085,397.35

Interest on Checking 01/01/15 to 11/30/15	\$11,836.23
pc	

Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mrs. Shepherd seconded the motion which passed 7-0.

2. Assistant Superintendent: Dr. Hendrich submitted the following report:

From the Office of Dr. Heather Hendrich, Assistant Superintendent

- Attached you will find School Liaison Officer Report Data for the month of November
- 1st semester Suspension/Expulsion Data for the 2015-2016 school year (results from 2014-2015 school year are also included for comparison)
- Asbestos Awareness Training held on December 1, 2015 for all maintenance staff and head custodians

School Liaison Officer Report Data November 2015

<u>Discipline</u>	<u>Transportation</u>	<u>Other</u>
11/4/15 (WIS)	11/4/15 (Assisted with student	11/12/14 (Assisted WIS with possible child
11/6/15 (WMS)	vehicle accident on Alto Road)	abuse case)
11/6/15 (WHS)	11/13/15 (Assisted with situation on	11/17/15 (Assisted with delivering trespass
11/10/15 (WMS)	bus 117)	letter)
11/9/15 (WMS)		11/30/15 (Assisted with theft in Multi-Purpose
11/10/15 (WIS)		Building)
11/19/15 (WHS)		
11/23/15 (WMS)		
*School Liaison Officers are also monitoring student drop-off and pick-up areas daily, including monitoring High School student drivers (especially in bad weather conditions).		
*School Liaison Officers are also checking exterior doors of all buildings daily.		
*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.		

3. Director of Technology: Mr. Shearer submitted the following report:

1. **E-Rate (helps to pay for Internet and other network connections) We have been increased from 52% discount to 60% discount because of new FCC rules. This will help the district save money on network hardware and Internet access costs out of pocket.**
2. **The digital sign out front is having issues with the east side. We are working to get the sign repaired and our messages to passing cars back up and running.**
3. **Skyward access was intermittent for a half day or so due to a configuration issue. The issue was resolved and access has been consistent since.**

4. The four county schools (Western, Eastern, Northwestern and Taylor) were selected for the E-Learning Summer Conference grant for the second year in a row. This summer Northwestern will be hosting the conference at their place. Dates are set for June 15th and 16th.

4. **Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

Important Items from Wednesday Nov 11, 2015 – Tuesday, Dec 8, 2015

High Ability

- Received approval for the 2015-16 grant in the amount of \$39, 602
- 2014 High Ability Data provided from IDOE – See attached

Special Education

- SE report completed December 1. This is what generates the Additional Pupil Count (APC) funding from the State. Preliminary projections indicate that Western should receive approximately \$999,582. This is an increase from \$892,000 last year.

Testing

- Preliminary school letter grades have been provided to corporations, however, those are still under embargo and cannot be released at this time. Estimates indicate grades will be released January 15, 2016.
- The ISBOE issued a resolution for this year only, stating that students who passed either the CCRA in the Spring of 2015 or students who pass the new Grade 10 ISTEP+ in Spring 2016 may apply those results to the Graduation Qualifying Exam requirements.
- Experience Online Testing - Pearson (ISTEP+ Grades 3-8, 10) opportunity is now available through Pearson. Experience is presented via the Pearson online platform (TestNav 8) that will be used for ISTEP+ online testing, as well as IREAD-3 online testing. The purpose of Experience is for students, educators, parents, and community members to see how test items similar to those on the ISTEP+ Part 2 assessment are presented in the online system.
- ISBOE and IDOE developing proposed growth calculations for Student-Centered Accountability System. This would base school accountability on how individual students perform from one year to the next, not the current system that compares one group of students to a different group of students. Anticipated adoption of this system is March of 2016.

Miscellaneous

- Coordinated and attended NWEA Applying Reports Training
- Attended PLC Committee Meeting
- Attended KASEC Coordinators Meeting

5. **Superintendent:** Mr. McCracken submitted the following report:

1. Elementary Fog Day - The late fog on Monday, December 7th resulted in a cancellation for the Primary and Intermediate. This is now the second time this has happened, to my knowledge ever, both with me as the Superintendent. In the case on Monday, everything was totally clear when I checked the roads from 5:00 a.m. till 6:00 a.m. It wasn't until sometime between 6:30 a.m. and 7:00 a.m., that the fog started to come in and it wasn't heavy at the school until almost time for secondary students to arrive at school. The fog came in so heavy and dense when it did come in that we immediately delayed the elementary routes and when it was not lifting, we eventually cancelled school for the Primary and Intermediate. At the present time, calling an elearning day the morning of a cancellation is not an option, so we are now faced with how we will make up the day for the Primary and Intermediate only. The secondary students beat the worst of the fog in so they were able to have school. A lot goes into making a call like we did on Monday. I very much appreciate the teachers and staff that helped and helped us care for the students who were already here.
2. Textbook Adoption Meetings Begin in January
 - Mathematics (see attached agenda)
3. Construction Update – Will be shared at the meeting
4. Current Planning
 - Teacher Stipend Based on Teachers' Contract
 - Teachers' Performance Award Grant
 - Mathematics Textbook Adoption
 - Teacher Development and Evaluations
 - Elearning
 - Professional Learning Communities
 - Collective Bargaining for Planning

Item #7 – Resolutions for Approval

Mr. Maugans made a motion to approve the following resolutions:

- Temporary Transfers to Depleted Funds
- Transfer Appropriation at Year End
- Pay Claims Through End of Year 2015
- Transfer Appropriation - \$500.00 from Computer Equip to Computer Hardware and Software, Primary Site

- Transfer Appropriation - \$200.00 from Other Land Improvements to Computer Hardware and Software, Auditorium Site
- Transfer Appropriation - \$2,000.00 from Other Land Improvements to Maintenance of Equipment, Administration Site
- Transfer Appropriation - \$1,000.00 from Computer Equipment to Purchase of Mobile and Fixed, Primary Site
- Transfer Funds to Rainy Day Fund - \$50,000.00 from the Capital Projects Fund and \$150,000.00 from the Transportation Fund

Mr. Kenworthy seconded the motion which passed 7-0.

Item #8 – Fog Cancellation

Mr. Kenworthy made a motion to approve to pay teachers who remained and supervised students \$25.00 per hour for their assistance during the fog cancellation, and for elementary life skills teachers, they can receive pay or exchange teacher record day. Life skills aides who worked on December 7, receive their hourly rate for the normal instructional day. Mr. Wells seconded the motion which passed 7-0.

Item #9 – Acceptance of Donations

Mr. Gaskins made a motion to accept the following donations:

- Mr. Maugans - \$500.00 Donation for WHS Athletic Dept.
- Ms. Backer - \$1500.00 Donation for WMS DC Scholarship Fund
- Roboterra Inc - \$500.00 Donation for PantherTech
- Mrs. Ripley - \$950.00 Donation for WMS Choir
- Mrs. Ripley - \$840.00 Donation for WHS Choir
- FCA - \$4800.00 Donation for PantherTech
- Meijer - \$100.00 Donation for KASEC Thanksgiving Classroom Celebration
- Anonymous Donation - \$1,000 for Discretionary Funds to Help Kids

Mr. Koloszar seconded the motion which passed 7-0.

Item #10 – Overnight Field Trips

Mr. Wells made a motion to approve the following overnight field trips:

- IMEA Elementary Honor Choir, January 14-15, 2016, Ft. Wayne
- WMS Honor Choir, January 14-15, 2016, Ft. Wayne
- All State Honor Choir, January 15-16, 2016, Ft. Wayne

Mrs. Shepherd seconded the motion which passed 7-0.

Item #11 – WHS Film Club

Mrs. Shepherd made a motion to approve the formation of a WHS Film Club. Mr. Gaskins seconded the motion which passed 7-0.

Item #12 – Personnel

Mr. Maugans made a motion to approve the following personnel items:

1. Recommendations:
 - a. Star Sanders – Early morning childcare
 - b. Alexandra Olmstead – Homebound
 - c. Jeanettia Steele – 9 month custodian, WHS
 - d. Rebecca Hickey – SLP, KASEC
 - e. Devon Eaker –JV Boys Basketball Volunteer Asst Coach
2. Medical Leave:
 - a. Dawn Lytle, KASEC
3. Extension of Data Entry Position
4. Multi-Purpose Facility Positions
5. Resignations:
 - a. Melissa Carter, WHS
 - b. Amanda Simmons, KASEC
6. Maternity Leave:
 - a. Tiffany Herrera, WIS
 - b. Emily Nicolson, KASEC
 - c. Allyson Gordon, WHS

Mr. Gaskins seconded the motion which passed 7-0.

Item #13 – Professional Improvement Requests

Mr. Maugans made a motion to approve the following professional improvement requests:

National Conference Rotation

CASE Training

CPI Training, Paraprofessional pay

Gregg Lockwood – NWEA Training – Western – December 2, 2015

Kristen Cole – NWEA Training – Western – December 2, 2015

Emily Newton – NWEA Training –Western – December 2, 2015

Steve Arthur – Math Textbook Caravan – W Lafayette – January 20, 2016

Brooke Lewis – Math Textbook Caravan – W Lafayette – January 20, 2016

Becky Schmidt – Math Textbook Caravan – W Lafayette – January 20, 2016

Lori Meeks – Math Textbook Caravan – W Lafayette – January 20, 2016

Joni McCracken – AP Workshop – Butler University – November 23, 2015

Allyson Gordon – NWEA Training – Western – December 2, 2015

Steve Arthur – NWEA Training – Western – December 2, 2015

Pat Quillen – NWEA Training – Western – December 2, 2015

Lissa Stranahan – NWEA Training – Western – December 2, 2015

Tracy Horrell – NWEA Training – Western – December 2, 2015

Rick Davis - NWEA Training – Western – December 2, 2015

Gregg Lockwood - NWEA Training – Western – December 2, 2015

Emily Newton - NWEA Training – Western – December 2, 2015

Allyson Gordon - NWEA Training – Western – December 2, 2015

Kristen Cole - NWEA Training – Western – December 2, 2015

Monica Zavala - NWEA Training – Western – December 2, 2015

Kylie Young - NWEA Training – Western – December 2, 2015

Suzi Morgan - NWEA Training – Western – December 2, 2015

Mike Taylor - NWEA Training – Western – December 2, 2015

Elizabeth Wright - NWEA Training – Western – December 2, 2015

Randy Messner - NWEA Training – Western – December 2, 2015

Ann Loveless - NWEA Training – Western – December 2, 2015

Jacob Bright - NWEA Training – Western – December 2, 2015

Heather Yentes - NWEA Training – Western – December 2, 2015

Kiersten Sanders - NWEA Training – Western – December 2, 2015

Chris Tuberty - NWEA Training – Western – December 2, 2015

Kristy Vazquez - NWEA Training – Western – December 2, 2015

Kim Freeman - NWEA Training – Western – December 2, 2015

Kiersten Sanders – IAG Conference – Indianapolis – December 14-15, 2015

Kay Lazar – IAG Conference – Indianapolis – December 14-15, 2015

Brooke Gibson – IAG Conference – Indianapolis – December 14-15, 2015

Heather Yentes – IAG Conference – Indianapolis – December 14-15, 2015

Ann Taylor – IAG Conference – Indianapolis – December 14, 2015

Janelle Quinn – IAG Conference – Indianapolis – December 14-15, 2015

Liz Douglass – IAG Conference – Indianapolis – December 14, 2015

Christy Unger – IAG Conference – Indianapolis – December 14, 2015

Melissa Burkhalter – IAG Conference – Indianapolis – December 14, 2015

Melissia Grant – Indiana Green Expo – Indianapolis – January 7-8, 2016

Bev Austin – NWEA Training – Western – December 2, 2015

Rob Cory – Pre-service Bus Driver Training – Indianapolis – March 9-11, 2016

Kent Carter – AWWA Conference – Indianapolis – January 26-27, 2016

Heather Hendrich – Managing Asbestos in Buildings Training – April 22, 2016

Rick Davis – CPI Training – Western – January 4, 2016

Allison Turner – CPI Training – Taylor – January 11, 2016

Donna Laughner – CPI Training – Western – January 4, 2016

Nancy Erb – CPI Training – Taylor – January 11, 2016

Heidi Webster – CPI Training – Taylor – January 11, 2016

Beverly Austin – CPI Training – Western – January 4, 2016

Roger Guinn – CPI Training – Western – January 4, 2016

Sandi Maynard – CPI Training – Western – January 4, 2016

Jackie Riggs – CPI Training – Western – January 4, 2016

Kristi Leap – CPI Training – Western – January 4, 2016

Bernie Higgins – CPI Training – Western – January 4, 2016

Erica Freeman – CPI Training – Western – January 4, 2016

Carol Greenburg – CPI Training – Western – January 4, 2016

Jerilyn George – CPI Training – Western – January 4, 2016

Paul Henning – CPI Training – Western – January 4, 2016

Matt Carver – CPI Training – Western – January 4, 2016

Kendra Metcalf – CPI Training – Taylor – January 11, 2016

Nina Sonnenberg – CPI Training – Western – January 4, 2016

Angie Heston – CPI Training – Western – January 4, 2016

Robert Sylvester – Keys to Literacy Content Writing for Grades 4-12 – WVEC – January 21, February 11, and March 10, 2016

Carrie Worland - Keys to Literacy Content Writing for Grades 4-12 – WVEC – January 21, February 11, and March 10, 2016

Jacob Feasel - Keys to Literacy Content Writing for Grades 4-12 – WVEC – January 21, February 11, and March 10, 2016

Suzanne Evans - Keys to Literacy Content Writing for Grades 4-12 – WVEC – January 21, February 11, and March 10, 2016

Tina Smith – Transition Planning Workshop – Western – January 26, 2016

Sherry Riley – Transition Planning Workshop – Western – January 26, 2016

Nicole Rodman – Transition Planning Workshop – Western – January 26, 2016

Angie Heston – Transition Planning Workshop – Western – January 26, 2016

Roger Guinn – Transition Planning Workshop – Western – January 26, 2016

Kendra Metcalf – Transition Planning Workshop – Western – January 26, 2016

Nina Sonnenberg – Transition Planning Workshop – Western – January 26, 2016

Jacob Feasel – Transition Planning Workshop – Western – January 26, 2016

Bev Austin – Transition Planning Workshop – Western – January 26, 2016

Gena Harshman – CPI Training – Taylor – January 11, 2016

Jean Barratt – CPI Training – Western – January 4, 2016

Susan Harris - CPI Training – Western – January 4, 2016

Tiffany Baker - CPI Training – Western – January 4, 2016

Dawn Fields - CPI Training – Western – January 4, 2016

Laura Isaacs - CPI Training – Western – January 4, 2016

Tricia McClain - CPI Training – Western – January 4, 2016

Dawn Lytle - CPI Training – Western – January 4, 2016

Tammy Norman - CPI Training – Western – January 4, 2016

Beth Hurlock - CPI Training – Western – January 4, 2016

Susi Scheiman - CPI Training – Western – January 4, 2016

Nicky Rodman - CPI Training – Western – January 4, 2016

Jordanna Turner - CPI Training – Western – January 4, 2016

Dave Witherow - CPI Training – Western – January 4, 2016

Paula Jackson - CPI Training – Western – January 4, 2016

Kim Dahl - CPI Training – Western – January 4, 2016

Suzie Reagle - CPI Training – Western – January 4, 2016

Katrina Rathbun - CPI Training – Western – January 4, 2016

Michelle Payne - CPI Training – Western – January 4, 2016

Vicky Augustine - CPI Training – Western – January 4, 2016

Sherry Riley - CPI Training – Western – January 4, 2016

Jessica Graf - CPI Training – Western – January 4, 2016

Steven Hoheimer - CPI Training – Western – January 4, 2016

Shelby Ridge - CPI Training – Western – January 4, 2016

Janelle Quinn – Textbook Caravan – W Lafayette – January 20, 2016

Melissa Burkhalter – Textbook Caravan – W Lafayette – January 20, 2016

Mr. Koloszar seconded the motion which passed 7-0.

Item #14 – Board Member Roundtable

Mr. Kenworthy shared how much he enjoyed the WMS Christmas concert.

Mrs. Singer shared a newspaper article featuring Mr. Kenworthy, and congratulated the swim team on their recent accomplishments.

Mr. Maugans thanked the staff for their work, and stated that they do a remarkable job.

Mrs. Shepherd presented her chapters on “The Art of School Boarding” book.

Item #15 – Signing of Documents

The proper documents were signed.

Item #16 – Adjournment

The meeting was adjourned at 6:35 p.m.