

Western School Corporation

Russiaville, IN 46979

September 15, 2015

Minutes of the 2015 Budget Hearing and the regular meeting of the Western Board of School Trustees held on Tuesday, September 15, 2015.

Members Present: Scott Gaskins, J. Conrad Maugans, Linda Singer, Mike Koloszar, Harry Kenworthy, and Don Wells

Members Absent: Donna Shepherd

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Lissa Stranahan, Craig Shearer, Tracy Horrell, Rick Davis, Steve Arthur and Angela Droll

Mr. Wells led prayer and Mrs. Singer led the Pledge of Allegiance prior to the official start of the hearing.

Budget Hearing

Item #1 – Opening of the Hearing

Mrs. Singer called the hearing to order at 6:01 p.m.

Item #2 – Approval of the Agenda

Mr. Maugans made a motion to approve the agenda as presented. Mr. Koloszar seconded the motion which passed 6-0.

Item #3 – Budget Information and Forms

Mr. McCracken reviewed the budget information and forms, including the resolutions. Mr. Maugans made a motion to approve the following:

1. Resolution to Adopt the CPF Plan
2. Resolution to Adopt the Bus Replacement Plan
3. Tax Neutrality Resolution

Mr. Kenworthy seconded the motion which passed 6-0.

Item #4 – Comments/Questions from the Public

There were no comments from the public.

Item #5 – Closing of the Hearing

Mrs. Singer closed the hearing at 6:07 p.m.

Regular Meeting

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:07 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that there was an addition to agenda item #14, personnel. Mr. Koloszar made a motion to approve the agenda as amended. Mr. Gaskins seconded the motion which passed 6-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes of the August 18, 2015 regular meeting. Mr. Kenworthy seconded the motion which passed 6-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following:

1. Courtney Pitzer, WHS, was the recipient of the Distinguished Young Women Scholarship
2. Renaud Chauret, WHS, was named a 2016 National Merit Scholarship Semifinalist
3. Mr. Jacob Turner, WHS, was recently featured in a Kokomo Tribune article regarding his summer internship at Fiat Chrysler Automobiles
4. The Purdue University college representative who visited Western High School last week stated that we must be doing something right because Western HS has an 86% acceptance rate at Purdue. He says this is way above average and one of the best in the state of Indiana. To put this in perspective, in the fall of 2014, Purdue welcomed a freshman class of 6,373 out of 39,706 applicants (roughly 16%).
5. 19/21 (90%) of the at-risk seniors in the WHS Save Our Seniors project graduated

Item #6 – Reports

1. **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
 TREASURER'S REPORT
 BOARD MEETING 09/15/15

Bank Balance

FFBT- Checking Account Balance 08/01/15	\$10,724,229.10
Non-Revenue Receipts	280,872.43
MTD Revenue	1,500,070.80
Disbursements from Clearing Accounts	281,781.86
MTD Disbursements	<u>2,545,693.60</u>
Checking Account Balance 08/31/15	\$9,677,696.87

Total Depository Balance 08/31/15 \$9,677,696.87

Vendor Claims Submitted For Approval

#68570 – 68591 of 08/19/15 - 08/31/15	\$432,564.55
#68592 – 68753 of 09/01/15 - 09/15/15	<u>\$1,143,793.31</u>
TOTAL:	\$1,576,357.86

Payroll Claims Submitted for Approval

# 3 of 8/14/15	\$435,953.78
# 4 of 8/28/15	<u>\$541,100.57</u>
TOTAL:	\$977,054.35

Interest on Checking 01/01/15 to 08/31/15 \$8,436.27

pc

Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mr. Maugans seconded the motion which passed 6-0.

2. Assistant Superintendent: Dr. Hendrich submitted the following report:

School Board Report

September 15, 2015

From the Office of Dr. Heather Hendrich, Assistant Superintendent

Items that I have been working on:

- Attached you will find School Liaison Officer Report Data for the month of August
- Attending weekly progress construction meetings
- Attended WEA Back to School Celebration on August 19, 2015
- Interviewing for High School Custodian position
- Interviewing for Bona Vista bus aide position
- Attended meeting with other area Directors of Transportation on August 21, 2015
- Working with Lee Company to coordinate demolition and installation of WPS classroom cabinets
- Attended conference at Wabash Valley regarding Evaluation Plan Monitoring
- Completion of Emergency Preparedness Plan; dispersed to all staff members
- Have started riding buses to complete bus driver evaluations
- Meeting with representative from Otto's Parking Marking to discuss plans for restriping south football field parking lot and addition of handicap spaces
- Meetings to gather quotes to add awnings to new locker room building
- Semi-Annual inspections were held for buses over 12 years old on September 9, 2015
- Attended PLC Meeting on September 10, 2015
- Held Bus Driver Bullying Prevention Annual Training on September 11, 2015
- Attended Center for Educational Partnership Meeting at IUK on September 11, 2015

<u>Discipline</u>	<u>Transportation</u>	<u>Other</u>
8/13/15 (WHS)	8/11/15 (assisted with student	8/18/15 (Assisted with delivering no-trespass
8/21/15 (WHS)	vehicle accident in HS Parking Lot)	letter to unruly parent on school bus)
8/31/15 (WHS)	8/14/15 (assisted with buses getting	
	through construction area in nearby	
	neighborhood)	
<p>*School Liaison Officers are also monitoring student drop-off and pick-up areas daily, including monitoring High School student drivers (especially in bad weather conditions).</p> <p>*School Liaison Officers are also checking exterior doors of all buildings daily.</p> <p>*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.</p>		

3. Director of Technology: Mr. Shearer submitted the following report:

Technology Board Update 9/15/2015

1. iPads are 100% deployed. After an unsure enrollment iPads are finally completely deployed and students have been taking them home.

2. With the start of school underway we will be looking toward fall break and Christmas break for our next projects.

We are looking at upgrading networking backbone cabling to support faster speeds

Updating EOL (end of life) access points in the HS.

3. The Skyward users conference coming up where there are breakout sessions on the different modules of Skyward from Student Services to Fee Management. There is a group of us attending to learn more about our power SIS (student information system).

4. State reporting is ramping back up for the school year. Tammy is busy compiling data and submitting to state.

4. **Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

FROM THE OFFICE OF LISSA STRANAHAN, DIRECTOR OF EXCEPTIONAL LEARNERS AND TESTING

Important Items from Wednesday Aug 12, 2015 – Tuesday, Sept 8, 2015

- ❖ Conducted 58 case conferences
- ❖ Conducted Seclusion and Restraint Training to WSC staff in each of the buildings during Wednesday morning PD sessions
- ❖ Completed the Formative Assessment Grant application
- ❖ Completed the Title I Staffing Report
- ❖ Participated in conference call with NWEA for Western Primary
- ❖ Attended the KASEC Coordinator's meeting
- ❖ Completed the required components for the Title III Grant application
- ❖ Completed the NESP Grant application
- ❖ Completed the NESP 2014-15 Annual Performance Report
- ❖ Received approval for the 2015-16 Title I Grant
- ❖ Completed ECA Pre-Registration
- ❖ Conducted a staff survey regarding special education (results attached)

5. **Superintendent:** Mr. McCracken submitted the following report:

1. ADM Count Day is Friday, September 18th.
2. Immunizations – Our nurses are currently working on getting all students immunization records current. This involves contacting parents and when all attempts fail, turning the names over to the principals so they can make parent contact.
3. Textbook Adoption – This year is Mathematics. As we look at materials and resources, we will continue to look closely at those in a digital format and those that can be accessed through our students' iPads and similar technology. We will also continue to have our Technology Integrators involved with the adoption. The following is a link to the Indiana College and Career Mathematics Standards <http://www.doe.in.gov/standards/mathematics>.
4. I would like to give a Special Thanks to all of our staff for a great start to the school year.
5. Summer Food Service Program at Pine Valley (see attached.)
6. Rick Davis – High School Update
 - ECA Scores
 - ACT
 - Advanced Placement

Mr. Davis shared a presentation on test scores.

Item #7 – IEP Therapy Contract

Mr. Gaskins made a motion to approve the IEP Therapy Contract for a Speech Language Pathologist. Mr. Wells seconded the motion which passed 6-0.

Item #8 – WHS Course Fee Adjustment and Addition

Mr. Wells made a motion to approve the course fee adjustment and addition as requested by Mr. Davis. Mr. Kenworthy seconded the motion which passed 6-0.

Item #9 – Parent Teacher Conferences

Mr. Kenworthy made a motion to approve the allowance of elementary teachers to conduct parent teacher conferences before and after school the week of October 12, 2015, in exchange for teacher record day on January 5, 2016. Mr. Maugans seconded the motion which passed 6-0.

Item #10 – Handbook Revisions

Mr. Maugans made a motion to approve the following handbook revisions:

1. Adding information for National Honor Society to the high school handbook
2. Notifying parents of their right to opt out of having directory information released
3. Change to the cell phone policy and adding a discipline grid to the middle school handbook

Mr. Koloszar seconded the motion which passed 6-0.

Item #11 – Acceptance of Donations

Mr. Gaskins made a motion to accept the following donations:

1. \$500.00 from Duke Energy for WMS Read Across America
2. \$4,200.00 from Panther Pack for WHS Football Program

Mr. Wells seconded the motion which passed 6-0.

Item #12 – Surplus Property

Mr. Wells made a motion to approve the following items as surplus property:

1. Western School Corporation Van 45
2. 4 computer carts from Western Primary School
3. 2 oak technology stands from Western Primary School

Mr. Koloszar seconded the motion which passed 6-0.

Item #13 – NEOLA

The Board was presented with policy 5630 for first read.

Item #14 – Personnel

Mr. Maugans made a motion to approve the following personnel items:

1. Recommendations:
 - a. Jet Sundheimer – PT Dual Credit Art Teacher, WHS
 - b. Melissia Grant – FFA
 - c. Kristen Cole – Class of 2019 Co-Sponsor
 - d. Joni McCracken – Business/IT Dept Chair
 - e. Cindy Lester – NHS Sponsor
 - f. Allyson Gordon – Class of 2019 Co-Sponsor
 - g. Monica Zavala – Student Council Co-Sponsor, WIS
 - h. Katy Lewis – Art Club, AMTAG
 - i. Heidi Webster – Student Council Co-Sponsor, WIS
 - j. Heather Dubbels -10th Grade Co-Sponsor
 - k. Chelsie Lawson – Art Dept Chair, WHS
 - l. Shannon Pratt – Custodian, WHS
 - m. Rachel Cardwell – Title I Aide, WPS
 - n. Angela Droll – Title I Aide, WPS
 - o. Jacqueline Myers – Temp Second Grade Teacher, WPS
 - p. Temporary Data Entry Position
 - q. Creation of Life Skills Bus Aide Position
 - r. Heather Kauffman – Primary Library Asst, WPS
 - s. Dave Anderson – Homebound, KASEC
 - t. Diedra Kessler – Title I Aide, WPS
 - u. Heidi Mitchell – Bus Aide
 - v. Heidi Webster – Varsity Asst Girls Basketball Coach
 - w. Kristen Cole – JV Girls Basketball Coach
 - x. Kirsten Durbin – 7th Grade Girls Basketball Coach
 - y. Cherie Helmberger – 7th Grade Asst Girls Basketball Coach
 - z. Mike Laughner – 8th Grade Girls Basketball Coach
 - aa. Trevor Young – Wrestling Volunteer Coach
 - bb. Brent Smith – Varsity Football Asst
2. NWEA Training
3. Title I Morning Tutors
4. Additional Nursing Hours
5. Resignations:
 - a. Stacey Steele, WPS
 - b. Judy Leslie, WPS
 - c. Kathryn Polk, WMS
6. Maternity Leave:

- a. Jessica Graf, KASEC
 - b. Kirby Booker, WPS
 - c. Kristen Hoover, WPS
7. Medical Leave:
- a. Melissa Carter, WHS
 - b. Mary Evans, KASEC

Mr. Gaskins seconded the motion which passed 6-0.

Item #15 – Professional Improvement Requests

Mr. Maugans made a motion to approve the following professional improvement requests:

Laurel VanDyke – UEB Ready Instructional Strategies – Indianapolis – September 21, 2015

Marti Lushin – 5th Annual EL Conference – WVEC – October 8, 2015

Sherry Yazel – Purdue Counselor Breakfast – Purdue – August 28, 2015

Sherry Yazel – Counselor Workshop – IUPUI – September 29, 2015

Julie Pownall – Section 504 Conference – Indianapolis – October 26, 2015

Craig Shearer – Skyward Users Conference – Indianapolis – September 23, 2015

Tammy Johnson – Skyward Users Conference – Indianapolis – September 23, 2015

Sherry Yazel – Indiana School Counselor Workshop – Westfield – October 6, 2015

Emberli Stewart – 2015 Jr/Sr Academic Coaches Conference – Indianapolis – September 30, 2015

Nina Sonnenberg – Transition IEP Conference – Indianapolis – September 22, 2015

Roger Guinn – Transition IEP Conference – Indianapolis – September 22, 2015

Kendra Metcalf - Transition IEP Conference – Indianapolis – September 22, 2015

Jacob Feasel - Transition IEP Conference – Indianapolis – September 22, 2015

Angie Heston - Transition IEP Conference – Indianapolis – September 22, 2015

Lissa Stranahan - Transition IEP Conference – Indianapolis – September 22, 2015

Bev Austin - Transition IEP Conference – Indianapolis – September 22, 2015

Nancy Erb – Social Skills and Sensory – WSC – November 10, 2015

Nancy Erb – Implementing Evidence Based Practices – WSC – October 29, 2015

Kim McHaney – Dealing with Challenging Behavior – WSC – September 28, 2015

Gregg Lockwood – WVEC Curriculum Development Project – WVEC – September 9-10, October 1, November 12, December 10, 2015 and, January 14, February 25, 2016

Abby Rodgers – 2015 Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Renee Simmons – 2015 Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Sherry Yazel – Indiana Suicide Prevention Conference – Grace College – August 27, 2015

Jessica Cantlon – Indiana Suicide Prevention Conference – Grace College – August 27, 2015

Kathy Davis – Indiana SBOA ECA Workshop – Indianapolis – September 16, 2015

Kathy Davis – 2015 Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Lissa Stranahan – AdvancEd ASSIST – Lafayette – September 25, 2015

Angie Gingerich – Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Twyla Carlson – Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Chylene Price – Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Mary Quinn – Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Lexi Olmstead – Developing Quality Transition IEPs – Indianapolis – September 22, 2015

Sarah Banan - Developing Quality Transition IEPs – Indianapolis – September 22, 2015

Suzie Reagle – Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Lexi Olmstead - Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Laura Isaacs - Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Jean Barratt - Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Gena Harshman - Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Sarah Banan - Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Tammy Norman - Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Wendi Campbell - Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Suzie Reagle – Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Wendi Campbell - Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Lexi Olmstead - Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Emily Nicholson - Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Laura Isaacs - Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Tammy Norman - Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Nicky Rodman - Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Suzie Reagle – Dealing with Challenging Behaviors – WSC – September 28, 2015

Wendi Campbell - Dealing with Challenging Behaviors – WSC – September 28, 2015

Trish McClain - Dealing with Challenging Behaviors – WSC – September 28, 2015

Sarah Banan - Dealing with Challenging Behaviors – WSC – September 28, 2015

Gena Harshman - Dealing with Challenging Behaviors – WSC – September 28, 2015

Hailey Rice - Dealing with Challenging Behaviors – WSC – September 28, 2015

Jean Barratt - Dealing with Challenging Behaviors – WSC – September 28, 2015

Julie Pownall – Educators/Employers Connect – IUK – October 15, 2015

Josie Miller – Jr/Sr Academic Coaches Conference – Indianapolis – September 30, 2015

Emily Klingler – Stanz Foodservice School Show – South Bend – October 6, 2015

Kim Deardorff – Stanz Foodservice School Show – South Bend – October 6, 2015

Leanna Tate – Stanz Foodservice School Show – South Bend – October 6, 2015

Christy Frazier – Stanz Foodservice School Show – South Bend – October 6, 2015

Lori Larimore – Stanz Foodservice School Show – South Bend – October 6, 2015

Vicki Hill – 2015 Indiana Skyward Users Conference – Indianapolis – September 23, 2015

Twyla Carlson – Dealing with Challenging Behaviors – WSC – September 28, 2015

Nina Sonnenberg – Dealing with Challenging Behaviors – WSC – September 28, 2015

Ann Loveless – EL Conference – W Lafayette – October 8, 2015

Rick Davis – Indiana School Safety Specialist Advanced Training – Indianapolis – September 30-October 1, 2015

Rick Davis – IASP Fall Conference – Indianapolis – November 22-24, 2015

Julie Pownall – Accuplacer Training from IDOE – Ft. Wayne – September 21, 2015

Tricia McClain – Structured Teaching Strategies – Indianapolis – October 28, 2015

Angie Heston – College Pathways Transitions – IUK – September 18, 2015

Kendra Metcalf – College Pathways Transitions – IUK – September 18, 2015

Chelsie Lawson – 2015 Academic Coaches Conference – Indianapolis – September 30, 2015

Pat Waterman – ICE Conference – Noblesville – October 14-16, 2015

Pat Waterman – 2015 Academic Coaches Conference – Indianapolis – September 30, 2015

Julie Pownall – Conexus Fall Conference – Columbus – November 19, 2015

Julie Pownall – ACP Review Seminar – IU Bloomington – November 9, 2015

Kay Lazar – 2015 JR/SR Academic Coaches Conference – September 30, 2015

Tracy Moon – 2015 Jr/Sr Academic Coaches Conference – September 30, 2015

Melissa DeWeese – Google Leadership Symposium – Ben Davis HS – October 6, 2015

Carrie Worland – Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Carrie Worland – Implementing Evidence Based Practices and School Wide Impact – WSC – October 29, 2015

Carrie Worland – Dealing with Challenging Behaviors – WSC – September 28, 2015

Melissa DeWeese – Indiana Connected Educators Conference – Noblesville HS – October 15-16, 2015

Jennifer Marden – ISTEP Cut Scores – Indianapolis – October 5-7, 2015

Tammy Norman – Visit Wayne Twp Schools – Indianapolis – October 5, 2015

Tricia McClain – Visit Wayne Twp Schools – Indianapolis – October 5, 2015

Jean Barratt – Visit Wayne Twp Schools – Indianapolis – October 5, 2015

Karen Fisher – Visit Wayne Twp Schools – Indianapolis – October 5, 2015

Laura Isaacs – Visit Wayne Twp Schools – Indianapolis – October 5, 2015

Karen Fisher – Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Susi Scheiman – Social Skills and Sensory Differences in Autism – WSC – November 10, 2015

Tammy Norman – PATINS Conference – Indianapolis – November 5, 2015

Jean Barratt – PATINS Conference – Indianapolis – November 5, 2015

Karen Fisher – Dealing with Challenging Behaviors – WSC – September 28, 2015

Susi Scheiman – Dealing with Challenging Behaviors – WSC – September 28, 2015

Nate Schmidt – HECC Conference – Indianapolis – November 12-13, 2015

Nate Schmidt – Google for Education Symposium – Penn HS – October 1, 2015

Rachael Woodcox – AP Art History Workshop – Butler – November 23-24, 2015

Chelsie Lawson – AP Art History Workshop – Butler – November 23-24, 2015

Laurel Van Dyke – PATINS Conference – Indianapolis – November 5, 2015

Wendi Campbell – PATINS Conference – Indianapolis – November 4-5, 2015

Lexi Olmstead – PATINS Conference – Indianapolis – November 4-5, 2015

Nate Schmidt – ICE Conference – Noblesville – October 15-16, 2015

Roger Guinn – The Leadership Development Program – Purdue – October 8-9, 2015

Jessica Cantlon – Indiana School Counselor Assn Fall Conference – Indianapolis- November 12-13, 2015

Jessica Cantlon – IDOE School Counselor Workshop – Westfield – October 6, 2015

Sarah Kritzman – Instructional Strategies for Effective Teaching and Successful Learning – Purdue – October 8-9, 2015

Tina Smith – Instructional Strategies for Effective Teaching and Successful Learning – Purdue – October 8-9, 2015

Mr. Gaskins seconded the motion which passed 6-0.

Item #16 – Board Member Roundtable

Mr. Kenworthy commented on the graduation rate in the “Save our Seniors” program and how great it is to see the results. He also thanked Mr. McCracken for addressing the safety concerns with the construction equipment around the tennis courts.

Mr. Koloszar shared that he heard the girls basketball team on local radio promoting their color run fundraiser.

Mr. Maugans expressed his sympathy for staff working around the construction, and thanked them for their hard work.

Mr. Gaskins also thanked the staff for their work getting the school year underway.

Mr. Singer shared articles regarding sports and Mrs. Stranahan that were in local papers/magazines. She also commented on the recent reunions that were held at Western and how pleased the attendees were with the improvements and how proud they are to be a part of Western.

Item #17 – Signing of Documents

The proper documents were signed.

Item #18 – Adjournment

The meeting was adjourned at 7:01 p.m.