

Western School Corporation

Russiaville, IN 46979

May 15, 2012

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, May 15, 2012 at 6:00 p.m.

Members Present: Linda Singer, Mike Koloszar, Don Wells, Jon Marley, Harry Kenworthy, and J. Conrad Maugans

Members Absent: Jeff Davidson

Others Present: Randy McCracken, Abby Rodgers, Pam Carter, Dick Taylor, Suzie Reagle, Craig Shearer, Amy Sutton, Emily Klingler, Heather Hendrich, Donna Shepherd, Vicki Hill, Rick Davis, Steve Arthur, Alan Girton, Rachel Morgan, Lissa Stranahan, Suzi Morgan, Ann Loveless, Laura Groves, Julie Pownall, and Ann Taylor

Mr. Wells opened the meeting with prayer, and Mrs. Singer led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:01 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that he had changes and/or corrections to be made to Agenda Items #10, #11, #18, and #19. Mr. Koloszar made a motion to approve the agenda as amended by Mr. McCracken. Mr. Maugans seconded the motion which passed 6-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes of the April 17, 2012 regular meeting and the April 27, 2012 special meeting. Mr. Marley seconded the motion which passed 6-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken commended the following to the Board:

1. WMS 8th Grader Derek Lemcke received the United Way Volunteer of the Year Special Award.

2. Ms. Laura Groves wrote and arranged the music for the play "Tweet", which was recently published. Mrs. Groves thanked the Board and Western School Corporation for all of their support.
3. WSC had two students recognized at the Turnaround Breakfast. WMS student J.J. Beard and WHS student Michael Woodruff were honored as students who had done the most to turn their lives around during the current school year.
4. Mr. McCracken read a thank you letter sent to Mr. Davis and several high school students from New Beginnings Christian Fellowship thanking them for performing at a recent service.

Item #6 – Reports

Director of Finance: Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
 TREASURER'S REPORT
 BOARD MEETING 05/15/12

Bank Balance

FFBT- Checking Account Balance 04/01/12	\$6,914,694.82
Non-Revenue Receipts	300,233.11
MTD Revenue	1,770,715.87
Disbursements from Clearing Accounts	352,496.97
MTD Disbursements	<u>1,859,762.60</u>
Checking Account Balance 04/30/12	\$6,773,384.23
 Total Depository Balance 04/30/12	 \$6,773,384.23

Vendor Claims Submitted For Approval

#61046– 61070 of 04/18/12 - 04/30/12	\$467,373.28
#61071 –61212 of 05/01/12 - 05/15/12	<u>\$320,754.12</u>
TOTAL:	\$788,127.40

Payroll Claims Submitted for Approval

# 20 of 04/13/12	\$501,517.20
# 21 of 04/27/12	<u>\$516,561.03</u>
TOTAL:	\$1,018,078.23

Interest on Checking 01/01/12 to 04/30/12	<u>\$23,890.51</u>
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Mr. Wells made a motion to approve the Treasurer's Report and Claim Docket, seconded by Mr. Maugans. The motion passed 6-0.

Director of Technology: Mr. Taylor submitted the following report:

Technology Director Report

May 9th, 2012

Testing

Our spring testing season has been running very well. We have had just a couple of minor technical issues but overall it has been a much better experience than the previous two years. ECA testing is currently underway at the high school and it continues to be a consistently stable solution.

Transition

Craig Shearer's first day was Monday of this week and we have started working on the transition process and coordinating summer projects. We made a decision earlier this year to move away from our Novell login/file storage environment and hoped to be farther along in the process, but both Craig and I are anxious to get this started as soon as possible. We are also working on quotes and plans for the summer work needed to expand our wireless implementation.

Other Projects

- Both Cherie and Tammy are working at completion of our teacher workstation changes for this school year. We will have replaced 60 teacher stations and the used teacher stations are being re-imaged and deployed as student workstations along with some of the stations that were replaced in the computer labs over spring break.
- Our new backup device was installed last week and we are very excited to be able to do disk-to-disk backups instead of to tape.
- Our new storage device is scheduled for install next week which is a requirement for a new video security server which is also scheduled for next week.
- We are also in the process of preparing for the new AMP software which will be an integral part of the student data and teacher evaluation model.
- I am continuing to work on the possibility of doing our registration online for returning students.

State Reports

As school begins to wind down, the state reporting process picks up considerably. We have several state reports due in May and June including:

- Certified Position (2nd semester)
- Course Completion (2nd semester)
- Additional Student Information (includes High Ability)
- Attendance
- Special Education – New Evaluations and Transitions from the program
- Testing for Summer End of Course Assessment

Director of Special Education: Mrs. Reagle submitted the following report:

To: Randy McCracken and members of the Western School Board
From: Suzie Reagle, Director of Special Education
Re: May Director of Special Education Report
Date: May 9, 2012

1. A few special education teachers and I attended the training for developing student learning objectives presented by Wabash Valley Education Center.
2. Meetings for special education staff are in the process of being scheduled in order to discuss the components of the RISE teacher evaluation model that most impact special education teachers.
3. Annual case reviews, initial case conferences, transition conferences from pre-school to kindergarten, parental requests are all taking place this month in preparation for the 2012-2013 school year.

Superintendent: Mr. McCracken submitted the following report:

To: Members of the Western School Board
From: Randy McCracken

Re: May Superintendent Report
Date: May 8, 2012

1. Title I Grant Application
As of today, we have not yet received our 2012-2013 Title I planning allocation. Once I receive the planning allocation, I will complete the grant and present it to you in June for your approval. We will also evaluate the success of our tutoring at Briarwick and Vinton Circle that was implemented this year from a donation and see if it is something we want to continue through the grant.
2. Summer School Update - Attached is a tentative budget for Summer School. In addition to our normal Summer School/Jump Start Program, we will offer Life Skills Summer School/Jump Start. This past year we only offered Jump Start for Life Skills Students due to us becoming the LEA so late. The Life Skills Summer School/Jump Start will be for Eastern, Maconaquah, Northwestern, Taylor, Tipton, Tri-Central and Western students.

We are in the process of finalizing the numbers for Summer School. All buildings are down from last year. The High School numbers will not be finalized until closer to the end of the semester. As in the past, I will bring staff recommendations to you in June for your approval once we have a final count of students attending. We need a minimum of 15 students in classes that qualify for reimbursement.

3. Requesting Waiver for After-School Child Care (agenda item)
Attached are the results from the After-School Child Care survey conducted and the request for a waiver. I am requesting your approval to allow me to submit the waiver application to the Department of Education.
4. Permission To Enter Into Contracts (agenda item)
 - Bona Vista/Positive Results for providing services to our preschool, special education students.
 - Kokomo Center School Corporation/Head Start Program for providing services to our preschool special education students.
5. Kindergarten Mathematics Textbook Adoption (agenda item) – For your review. Final approval will be requested at the June Board Meeting.
6. Miscellaneous Textbook Adoption (agenda item) – Final Approval.

Item #7 – Disposition of Surplus Property

Mr. Kenworthy made a motion to approve the disposition of surplus property. Mr. Maugans seconded the motion which passed 6-0.

Item #8 – School Lunch Pricing

Mr. Maugans made a motion to approve the recommended changes to school lunch prices for school year 2012-13. Mr. Marley seconded the motion which passed 6-0.

Item #9 – Textbook Adoption

Mr. Marley made a motion to approve the following textbooks:

WSC Physical Education

WSC Art

WMS/WHS Business

WMS/WHS FACS

WHS Industrial Technology

WMS/WHS Music

WPS Math was submitted for review with approval in June. Mr. Maugans seconded the motion which passed 6-0.

Item #10 – 2012-13 Textbook/Material Fees

Mr. McCracken indicated that there was one addition to the WHS fee list. Mr. Maugans made a motion to approve the fees for all four schools including the addition to the high school fees. Mr. Koloszar seconded the motion which passed 6-0.

Item #11 – 2012-13 Handbooks

Mr. McCracken indicated that there was a correction made to the attendance section of the WMS handbook. Mr. Maugans made a motion to approve all handbooks with the corrections. Mrs. Singer shared that she was happy to see the new rules for staff attire and vacation days. Mr. Wells seconded the motion which passed 6-0.

Item #12 – Permission to Enter Into Contracts

Mr. Wells made a motion to approve the contracts with Bona Vista/Positive Results and Kokomo Center School Corporation Head Start Program. Mr. Koloszar seconded the motion which passed 6-0.

Item #13 – After School Childcare Waiver

Mr. Kenworthy made a motion to approve the submission of the After School Childcare Waiver Application to the Department of Education. Mr. McCracken thanked Karen Keisling for all of her work with this process. Mr. Maugans seconded the motion which passed 6-0.

Item #14 – Creating Positive Relationships Curriculum

Mr. Davis gave a brief presentation on the new curriculum being proposed for use in all four schools. Mr. Kenworthy made a motion to approve the new Creating Positive Relationships curriculum. Mr. Koloszar seconded the motion which passed 6-0.

Item #15 –Acceptance of Transfer Students

Mr. Maugans made a motion to approve the following transfer students, and to allow Mr. McCracken to continue to accept transfer students with formal approval in June.

Reyce Gibson – Kindergarten	Phoenix McKee – 5 th Grade	Jeremiah Hayes – 6 th Grade
Brayden Kline – Kindergarten	Cacin Mendenhall – 4 th Grade	Connor Short – 7 th Grade
Jovi Neuhauser – Kindergarten	Taylor Rathbun – 3 rd Grade	Kolton Ammerman – 8 th Grade
Lucas Sceggell – Kindergarten	Ian Miller – 6 th Grade	Elizabeth Solis – 8 th Grade
Olivia Sundquist – Kindergarten	Rebekah Miller – 8 th Grade	Austin Rathbun – 8 th Grade
Jesse Swisher – Kindergarten	Haley Fruth – 10 th Grade	Zoe Blackwell – 12 th Grade
Cole Montgomery – Kindergarten	Jeanne Kelly Tirol Galia – 9 th Grade	
Avery Oaks – Kindergarten	Raven Black – 11 th Grade	
Sean Arney – Kindergarten	Braylee Acord – 1 st Grade	
Gavin Gifford – Kindergarten	Lacy Rathbun – 1 st Grade	
Andrew Ring – Kindergarten	Kacey Bogue - Kindergarten	
Jillian Short – 3 rd Grade	Ryan Deis – 6 th Grade	
Blake Bowman – 5 th Grade	Devin Berry – 6 th Grade	

Mr. Kenworthy seconded the motion which passed 6-0.

Item #16 – Acceptance of Donations

Mr. Wells made a motion to approve the donations of a blender, money from Wal Mart, and balls for the primary playground. Mr. Marley seconded the motion which passed 6-0.

Item #17 – Mileage Reimbursement

Mr. Marley made a motion to approve the mileage reimbursement for Josh Melton who transported students to an Ethics Conference. Mr. Wells seconded the motion which passed 6-0.

Item #18 – NEOLA

Mr. McCracken submitted the following polices for a second reading: 0140, 0160, 1422.02, 1460, 1461, 1520, 1521, 1530, 1623, 2260.01, 3121, 3122.02, 3123, 3124, 3125, 3131, 3142, 3160, 3161, 3220, 4121, 4122.02, 4123, 4160, 4161, 4220, 5200, 8121, 9160

Item #19 – Personnel

Mr. McCracken indicated that he had an addition to personnel. Mr. Maugans made a motion to approve the following personnel items, which includes the addition:

1. Maternity Leave:
 - a. Abby Crume
2. Unpaid Leave:
 - a. Brenda Strunk
3. Eileen Johns, WHS Biology
4. Recommendations:
 - a. Jennifer Bray/Caden Cline, Transfer
 - b. Jamie Hardie, Transfer
 - c. Vicki Augustine, KASEC
 - d. Mary Quinn, WMS
 - e. Summer School Bus Drivers
 - i. Carol Smith
 - ii. Norma Etherington
 - iii. Cyndy Trent
 - iv. Jeannie Reser
 - f. Vincent Lorenz, summer help
5. Outside Help
6. Coaching/Camps
 - a. Lisa Shoffner, Freshman Cheer Coach
 - b. Gary Jewell, Varsity Boys Cross Country
 - c. Lisa Shoffner, Junior Varsity Cheer Coach
 - i. Summer Camps
 1. Boys Basketball

2. Girls Basketball
3. Cheerleading
4. Swim Lessons
5. Tennis Camp
6. Track Camp
7. Wrestling Camp

7. Dr. Heather Hendrich, Director of Buildings, Grounds, Transportation and Safety

Mr. Koloszar seconded the motion which passed 6-0.

Item #20 – Professional Improvement Requests

Mr. Maugans made a motion to approve the following professional improvement requests:

Mark Hollingsworth – Civic Education Workshop – Indiana Statehouse - April 13, 2012

Randy McCracken – CCHA School Law Seminar – MSD of Wayne Township – May 1, 2012

Christy Trent – Developing SLO Assessments – WVEC – April 20, 2012

Lynn Hale - Developing SLO Assessments – WVEC – May 4, 2012

Peggy Obermeyer - Developing SLO Assessments – WVEC – May 14, 2012

Jared Grinstead - Developing SLO Assessments – WVEC – May 14, 2012

Patricia Young - Developing SLO Assessments – WVEC – May 14, 2012

Ronald Phillips - Developing SLO Assessments – WVEC – May 14, 2012

Rita Engle - Developing SLO Assessments – WVEC – April 26, 2012

Jennifer Bray - Developing SLO Assessments – WVEC – May 10, 2012

Allison Turner - Developing SLO Assessments – WVEC – May 10, 2012

Kelly Wells - Developing SLO Assessments – WVEC – May 10, 2012

Beverly Austin - Developing SLO Assessments – WVEC – May 10, 2012

Charisse Smith - Developing SLO Assessments – WVEC – May 3, 2012

Matt Nuss - Developing SLO Assessments – WVEC – May 2, 2012

Kevin Pax - Developing SLO Assessments – WVEC – May 2, 2012

Ty Calloway - Developing SLO Assessments – WVEC – April 19, 2012

Lynn Guinn - Developing SLO Assessments – WVEC – April 19, 2012

Trista Hurst - Developing SLO Assessments – WVEC – May 4, 2012

Jet Sundheimer - Developing SLO Assessments – WVEC – May 4, 2012

Charisse Smith - Developing SLO Assessments – WVEC – April 11, 2012

Elizabeth Tolle - Developing SLO Assessments – WVEC – April 20, 2012

Brandon Shawhan - Developing SLO Assessments – WVEC – May 2, 2012

Cheryl Harshman – North Central Roundtable Workshop -Rensselear – May 11, 2012

Tammy Norman – Indiana Early Childhood Conference – Indianapolis – April 27, 2012

Laura Groves - Developing SLO Assessments – WVEC – April 27, 2012

Suzie Reagle – CCHA’s Spring Has Sprung Law Seminar – MSD Wayne Township – May 1, 2012

Keith Whitford – SLO Workshop – WVEC – April 27, 2012

Janel Baker – SLO Workshop – WVEC- April 27, 2012

Aarika York – SLO Workshop –WVEC – May 4, 2012

Dick Taylor – Regional Technology Contact Meeting – W. Lafayette - May 8, 2012

Karen Keisling – UNITE Meeting – Brownsburg – May 4, 2012

Dick Taylor – UNITE Meeting – Brownsburg – May 4, 2012

Craig Shearer – Regional Technology Contact Meeting – W. Lafayette – May 8, 2012

Cheryl Harshman – North Central Roundtable Workshop – Rensselaer – May 11, 2012

Cheryl Harshman – Teacher Evaluation Workshop – WVEC – May 10, 2012

Amy Sutton – CASE Training – Lake Charles, LA – June 17-28, 2012

Amy Sutton – Advanced Life Science Workshop – Purdue – June 14-15, 2012

Steve Arthur – Apple Seminar – Center Grove Schools – May 17, 2012

Angie Watson –Apple Seminar – Center Grove Schools – May 17, 2012

Heidi Webster – Apple Seminar – Center Grove Schools – May 17, 2012

Craig Shearer – Apple Seminar – Center Grove Schools – May 17, 2012

Amy Sutton – SLO Conference – WVEC – May 7, 2012

Cheryl Harshman – ICASE Executive Meeting – Carmel – May 17, 2012

Cheryl Harshman – Teacher Eval Training – WVEC – June 18, 2012

Cheryl Harshman – ICASE Committee Meeting – Indianapolis – May 23, 2012

Mr. Kenworthy seconded the motion which passed 6-0.

Item #21 – Board Member Roundtable

Mr. Wells congratulated Dr. Hendrich on being appointed Director of Buildings, Grounds, Transportation and Safety.

Mr. Kenworthy indicated that he would like to see the camps that Western has to offer on the school website.

Mr. Maugans thanked Mrs. Groves for laying the groundwork for the music program in the high school. He also thanked Mr. Davis for his work on the new creating positive relationships curriculum. He expressed his gratitude to Mr. Taylor for his service to the corporation. He also shared that he has heard several positive comments regarding the new football coach.

Mrs. Singer commended Mr. Davis for the comments he made during senior awards night. Mr. Davis shared that 1.3 million dollars in scholarships have been awarded to Western seniors.

Item #22 – Signing of Documents

The proper documents were signed.

Item #23 – Adjournment

The meeting was adjourned at 6:43 p.m.