

Western School Corporation
Russiaville, IN 46979
May 17, 2011

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, May 17, 2011 at 6:00 p.m.

Members Present: Don Wells, Linda Singer, Mike Koloszar, Harry Kenworthy, J. Conrad Maugans, Jon Marley, and Jeff Davidson

Members Absent: None

Others Present: Peter O'Rourke, Abby Rodgers, Randy McCracken, Pam Carter, Taffy Cooke, Dick Taylor, Rhondalynn Rushing, Amy Schiery, Heather Hendrich, Rick Davis, Emily Klingler, Lissa Stranahan, Allyson Gordon, and Steve Arthur.

Mr. Davidson opened the meeting with prayer and Mr. Kenworthy led the Pledge of Allegiance.

Item #1 – Opening of the Meeting

Mr. Kenworthy called the meeting to order at 6:03 p.m.

Item #2 – Approval of the Agenda

Dr. O'Rourke indicated that he would like to add an item to the Personnel section of the agenda. Mr. Koloszar moved that the Board approve the agenda as amended by Dr. O'Rourke. Mrs. Singer seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mr. Maugans moved and Mr. Davidson seconded that the Board approve the minutes of the April 19, 2011 regular meeting of the Western Board of School Trustees. The motion passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Dr. O'Rourke commended the following to the Board:

Western's Academic Super Bowl Teams for placing in "Top 10 Overall" category for 2011.

Western Middle School's Academic Science Team for placing in the Top 10 in Indiana.

Rhondalynn Rushing and Western High School Junior Amy Schiery for producing the 2010-2011 Western School Corporation scrapbook.

Item #6 – Reports

1. Director of Finance: Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
 TREASURER'S REPORT
 BOARD MEETING 05/17/11

Bank Balance

CB - Checking Account Balance 04/01/11	\$4,300,045.59
Non-Revenue Receipts	394,657.84
MTD Revenue	1,275,062.03
Disbursements from Clearing Accounts	357,593.29
MTD Disbursements	<u>1,968,079.92</u>
Checking Account Balance 04/30/11	\$3,644,092.25

Total Depository Balance 04/30/11 \$3,644,092.25

Vendor Claims Submitted For Approval

#58988 - 59006 of 04/20/11 - 04/30/11	\$291,482.44
#59007 - 59130 of 05/01/11 - 05/17/11	<u>\$337,056.82</u>
TOTAL:	\$628,541.06

Payroll Claims Submitted for Approval

#19 of 04/01/11	\$460,259.57
#19a of 04/04/11	\$868.70
#20 of 04/15/11	437,046.65
#20a of 04/18/11	3,137.00
#21 of 04/29/11	<u>447,438.19</u>
TOTAL:	\$1,348,750.11

 Interest on Checking 01/01/11 to 04/30/11 \$4,991.62

pc

Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mr. Maugans seconded the motion which passed 7-0.

2. Director of Technology: Mr. Taylor submitted the following report:

ISTEP Online Testing

Our first round of online ISTEP+ testing has been completed after what seems like a long “season” of testing. CTB/McGraw Hill servers again caused some issues on the first two days of

our testing. We had approximately 12 eighth graders and 30 fifth graders whose tests were

interrupted due to the server issues at CTB. None of the students lost any of their answered

questions and were able to resume and finish their test within 10 – 20 minutes. We also had a

couple of minor interruptions in the Primary computer lab caused by students placing their test

ticket paper near the air intake of the computers which caused a couple of computers to overheat

and shut down.

The students seemed to handle the interruptions quite well and were overwhelmingly in favor of testing online. The biggest concern that I have heard from teachers and proctors is that

the test questions and/or answers really need to be randomized. The current test format makes it

too tempting and too easy to cheat from looking at another monitor. The teachers and proctors

were vigilant at observing potential cheating issues and took measures to place students strategically to minimize those problems.

End of Course On-line Testing

We have completed the End of Course Assessment (ECA) test for Biology I with no technical glitches whatsoever. The English 10 test is being given this week via pencil/paper and

the online Algebra I test will be next week.

Web Site

We will be moving our public web site to a new hosted service over the summer. We had our initial planning meeting yesterday and one of major issues we need to resolve is to determine

what logo and/or mascot images we want to use on the web site. I have included with my report

a sample of the various ones that are or have been used. I would like some direction as to what

should be used as we create this new web site.

Skyward Transition

We will be sending our complete student demographics and medical data to Skyward for conversion this week. We will be conducting extensive training for some of our key office

personnel this next Wednesday and Thursday. We have additional training planned for the first

two weeks of June as once this school year ends on June 1st, all data pertaining to next school

year will be entered and updated in Skyward and STI will only be used for grade and transcript reporting for the current school year.

State Reports

As school begins to wind down, the state reporting process picks up considerably. We have six state reports that have submission dates in May and June.

Board members and administrative staff discussed the selection of a logo to be used on the web site after the site is moved to a new hosted service.

Mr. Marley moved and Mr. Maugans seconded that the Board approve the logo designed by Mr. Koloszar. The motion passed 7-0.

3. Assistant Superintendent: Mr. McCracken submitted the following report:

Title I Grant Application

As of today, we have not yet received our 2011-2012 Title I planning allocation. I called the Title I office today and they anticipate the planning amounts to be released next week to the following week. Once I receive the planning allocation, I will complete the grant and present it to you in June for your approval. In my conversation, it was shared that the State again will see a reduction this year. The impact to us is unknown at this time.

Summer School Update - Attached is a tentative budget for Summer School.

New this year to our Summer School Program is a Life Skills Summer School Program. This program will focus on continuing the development of daily living, communication and functional academic skills for students with moderate, severe and multiple disabilities. In the past, this program was housed at Kokomo through KASEC. Earlier this Spring, we had heard that the program would not be offered. We believe this program is a worthwhile program and a benefit to those served, so Western will be the host this Summer experience for Eastern, Maconaquah, Northwestern, Taylor, Tipton, Tri-Central and Western Life Skills students.

We are in the process of finalizing the numbers for Summer School. The Primary, Intermediate and Middle School numbers are comparable or slightly down from last year. The High School numbers will not be finalized until closer to the end of the semester. As in the past, I will bring staff recommendations to you in June for your approval once we have a final count of students attending.

Requesting Waiver for After-School Child Care (agenda item)

Attached are the results from the After-School Child Care survey conducted and the request for a waiver. I am requesting your approval to allow me to submit the waiver application to the Department of Education.

Permission To Enter Into Contracts (agenda item)

- a. Bona Vista/Positive Results for providing services to our preschool, special education students.
- b. Kokomo Center School Corporation/Head Start Program for providing services to our preschool special education students.

Mathematics Textbook Adoption (agenda item) – For your review. Final approval will be requested at the June Board Meeting.

Science and Health Textbook Adoption (agenda item) – Final Approval.

Curriculum Mapping/Curriculum Writing – Teachers will begin the process of updating Curriculum Maps yet this Spring or this Summer for a Fall implementation.

Annual updates take place after teachers have reviewed the current maps and determined necessary changes for the next year. This process takes place over the course of the year during grade level/subject level discussions. In addition to the discussions, teachers will compare our maps to the State maps to ensure content is taught during the appropriate quarter. This is critical for grades 3 – 8 with ISTEP+ testing and implementing Acuity's quarterly assessments next year for grades 3-8.

Curriculum writing for subjects involved with Textbook Adoption this year will be more involved. In addition to the above, they will also need to add the new resources and make sure all content is appropriately covered.

With the addition of the Common Core State Standards, teachers will also need to make sure that maps reflect the transition from the current Indiana Academic Standards to the Common Core State Standards. The following link will take you to the Common Core State

Standards Transition Road map. <http://www.doe.in.gov/commoncore/docs/Transition-Road-Map-for-Implementing-the-Common-Core-State-Standards.pdf>

Primary/Intermediate HVAC Project

This week began the demolition of the Primary boilers. Once removed, new high efficient boilers will be installed along with new hot water pumps. The current plan is not to remove the Intermediate boilers until school is out. Once the school year is over, classroom work will begin and areas of construction will be isolated from Summer School.

Mrs. Singer asked about using Title I dollars for book purchases.

4. Superintendent: Dr. O'Rourke submitted the following report:

2012 and 2013 School Formula Simulation provided for your info.

Kindness/Caring Committee: Latest VISION statement for your info.

Legislative Update: Still analyzing the impact of the Indiana legislative process; Item of interest:

- a. TOP Reasons Superintendent Pay Should Be Based on Governors:
 - Have a plane at your disposal
 - Consecutive four year contracts
 - A really, really big office
 - Having a mansion to not live in
 - Front row seats to all Indiana events
- b. Collective bargaining with exclusive representative on salary, wages, salary and wage related fringe benefits.
- c. Fully funding the full day kindergarten grant is not the same as fully funding FDK.
- d. Provides a tax deduction for a parent who sends a child to a private school or home school.

Graduation: Meet at the High School conference room at 6:45 p.m. on June 3, 2011.

Reminder that the June Board meeting will be held on the 28th instead of the 21st.

End of Year Employee Appreciation Reception will be June 2, 2011; 2:00 p.m. in the High School cafeteria.

Dr. O'Rourke also recommended that the Board schedule the annual reorganization meeting for Tuesday, July 5, 2011.

Dr. O'Rourke informed the Board of a potential special board meeting within the next week to address KASEC issues.

Mr. Kenworthy asked several questions regarding kindergarten enrollment.

Mr. Marley asked about transfer student acceptance procedures.

Item #7 – Equity in School Lunch Pricing

Mr. Davidson made a motion to approve the \$.05 meal price increase as recommended by Ms. Klingler, Food Service Director. Mr. Maugans seconded the motion; Mrs. Singer asked what do the approximately 800 students who do not purchase lunch do. Mr. Davis indicated that some bring lunches and others skip the meals. The motion passed 7-0.

Item #8 – Permission to Advertise Food Bids

Mr. Maugans moved and Mr. Koloszar seconded that the Board give Ms. Klingler, Food Service Director, permission to advertise for bakery, dairy, food and supply products for the 2011-12 school year. Mr. Davidson asked if Ms. Klingler made direct contact with potential bidders in addition to a mailer. Mrs. Klingler indicated that she did. The motion passed 7-0.

Item #9 – Permission to Enter into Contracts

Mr. Kenworthy made a motion to give Mr. McCracken permission to enter into contracts with Bona Vista/Positive Results and Kokomo Center School Corporation/Head Start Program in order to provide services to our special education students.
Mr. Wells seconded the motion which passed 7-0.

Item #10 – After School Child Care Waiver

Mr. Maugans moved and Mr. Davidson seconded that the Board approve the Latch Key program waiver. The motion passed 7-0.

Item #11 – Textbook Adoption – Mathematics/Science and Health

Mr. Davidson made a motion to approve the textbook adoptions. The motion was seconded by Mrs. Singer and passed 7-0.

Item #12 – Handbook Changes

Mr. Kenworthy moved and Mr. Maugans seconded that the Board approve SY 2011-12 handbook changes as submitted by the building principals to the following:

1. Western Intermediate School Employee Handbook
2. Western Intermediate School Student/Parent Handbook
3. Western Middle School Student Handbook
4. Western Middle School Employee Handbook
5. Western Primary School Student/Parent Handbook
6. Western High School Student Handbook
7. Western High School Employee Handbook

The motion passed 7-0.

Item #13 – Text and Supply Fees

Mr. Maugans made a motion to approve the text and supply fees for Western High School and Western Middle School for SY 2011-12. Mr. Kenworthy seconded the motion which passed 7-0.

Item #14 – Approval of Transfer Students

Mr. Maugans moved and Mrs. Singer seconded that the Board approve the following transfer requests as submitted by Dr. O'Rourke:

Tyler Goudy – WHS

Abbigail Snyder - WMS

Ashton Amore – WHS

Sofia Welborn - WMS

Austin Richard – WHS

Sarah Schluessler - WHS

William Melton – WHS

Kobe Alley - WMS

Noel Ives – WHS

Madyson Alley - WMS

Dylan Goudy – WIS

Desiree Cunningham – WHS

Logan Hart – WIS

Nicholas Ungerer - WIS

The motion passed 7-0.

Item #15 – Acceptance of Donation

Mrs. Singer moved and Mr. Koloszar seconded that the Board accept a check from the Red Robin Foundation in recognition of Western Middle School's efforts to promote acts of kindness among their students. The motion passed 7-0.

Item #16 – WHS 2011-12 Math and English Lab

Mr. Maugans moved that the Board establish the following new courses at Western High School:

1. Language Arts Lab (English Lab)
2. Mathematics Lab

Mr. Davidson seconded the motion which passed 7-0.

Item #17 – English Course Name Change

Mr. Davidson moved and Mrs. Singer seconded that the Board approve the renaming of the following English courses at Western High School:

- | <u>FROM</u> | <u>TO</u> |
|---|--------------------|
| 1. Composition I and 9 th Grade Literature | English 9 A and B |
| 2. Composition II and American Literature | English 10 A and B |
| 3. Composition III and British Literature | English 11 A and B |

The motion passed 7-0.

Item #18 – Personnel

Mr. Davidson made a motion to approve the following Personnel actions:

1. Transfers:
 - a. Allyson Gordon from Western Middle School to Western High School in order to fill an English position created by the resignation of Kate Glick.
 - b. Kelly Tuberty to second grade and Twyla Carlson to the Primary Reading Specialist position.
2. Resignations:
 - a. Betsy Hart, as Third Grade Teacher at Western Intermediate School.
 - b. Justin Simos, as the Western Middle School Social Studies Academic Super Bowl team coach.
 - c. Kay Lazar, as the Western Middle School Eighth Grade Student Council Sponsor.
 - d. Della Clouse, as the Western Middle School Language Arts Academic Super Bowl team sponsor.
 - e. Brenda Strunk, as the Seventh Grade Cheerleading Coach.
3. Maternity Leave:
 - a. Stephanie Rose, Western High School Guidance Counselor, from August 26, 2011 through October 18, 2011.
4. Recommendations:
 - a. Carla Smith, English Department Chair, SY 2011-12.
 - b. Nicole Rodman, Homebound Instruction.
 - c. AMTAG, SY 2011-2012
 - i. Nicole Irwin – Random Acts of Kindness
 - ii. Kari Thomas – Dance
 - iii. Christy Unger – Academic Spell Bowl
 - iv. Randy Messner – Fourth Grade Rockets
 - v. Randy Messner – Fifth Grade Rockets
 - vi. Liz Soutar – Media Club
 - vii. Heidi Webster – Crafts
 - viii. Greer Pressgrove – Japanese
 - ix. Meagan Dunn – Reader’s Theatre
 - x. Teresa Mooney – Embroidery
 - d. Peggy Obermeyer – Eighth Grade Student Council, SY 2011-12.
 - e. Matt Nuss – Middle School Social Studies Academic Super Bowl, SY 2011-12.
 - f. Ralph Carpenter – Western School Corporation Director of Maintenance, effective May 23, 2011.
 - g. Scott Sailors – Western School Corporation Bus Mechanic, effective May 23, 2011.
 - h. Jamie Chapin – Western High School Mathematics Teacher, effective SY 2011-12.
 - i. ECA:

Varsity Girls’s Soccer

Recommendation to hire Nicole Jackson

7th Grade Cheerleading

Resignation of Brenda Strunk

SUMMER CAMPS 2011

Boy's Basketball 3rd -8th grade: June 6 -9

Middle School Volleyball: June 13-15

Mega Cheer: June 13-16

Girl's Basketball K-8th grade: June 20-23

Volleyball Kid's Camp: July 11-14

Approval of Coca-Cola Contract with Western Athletics

Mr. Wells seconded the motion which passed 7-0.

Item #19 – NEOLA

Mr. Marley moved that the Board approve the following new/revised/replacement policies: 0142.3; 0167.1; 2260; 2260.01; 3122; 3217; 4122; 4217; 5111; 5111.01; 5111.02; 5463; 5630.01; 5772; 6150; 7217; 8450; 9160; 9270.

Mr. Maugans seconded the motion which passed 7-0.

Item #20 – Professional Improvement Requests

Mrs. Singer moved and Mr. Marley seconded that the Board approve the following professional improvement requests:

Kelly Tuberty – Intensive Phonics Open House – Fishers – May 18, 2011

Wendi Campbell – Children's Museum Ceremony – Indianapolis – May 3, 2011

Wendi Campbell – Intensive Phonics Open House – Fishers – May 18, 2011

Dawn Woolace – Serv Safe Food Safety Class – Carmel – May 16, 2011

Jennifer Brown – Serv Safe Food Safety Class – Carmel – May 16, 2011

Teresa Guy – Serv Safe Food Safety Class - Carmel – May 16, 2011

Pat Berry – Educational Trip to England – October 2011 (Please see attached letter)

Dick Taylor – UNITE Meeting – Brownsburg – May 13, 2011

The motion passed 7-0.

Item #21 – Board Member Roundtable

Mr. Davidson commended Kenton Williams, a Western High School student, for his record bowling event.

Item #22 – Signing of Documents

The proper documents were signed.

Item #23 – Adjournment

The meeting was adjourned at 6:53 p.m.