

Western School Corporation

Russiaville, IN 46979

May 18, 2010

Minutes of the meeting of the Western Board of School Trustees held on Tuesday, May 18, 2010, at 6:00 p.m.

Members Present: Linda Singer, Harry Kenworthy, Mike Koloszar, Jon Marley, Don Wells, and J. Conrad Maugans

Members Absent: Jeff Davidson

Others Present: Abby Rodgers, Peter O'Rourke, Randy McCracken, Pam Carter, Taffy Cooke, Dick Taylor, Pat Grzesiak, Rhondalynn Rushing, Cindy Lester, Ann Taylor, Rick Davis, Rick Fields, Kathie Layden, Drew Mitchell, Robert Mitchell, Diana Mitchell, Michael Kelley, Lynell Kelley, John Reeder, Margie Lea, Casey Herr, Corinna Cottingham, Jessie Meeks, Whitney Worl, John Moore and Mark Hudson

Mr. Marley opened the meeting with prayer and Mr. Kenworthy led the Pledge of Allegiance.

**Item #1 – Opening of the Meeting**

Mr. Kenworthy called the meeting to order at 6:04 p.m.

**Item #2 – Approval of the Agenda**

Dr. O'Rourke requested that an additional item and a change to an initial agenda item be added/changed to the Personnel section of the agenda and that item 18a, 2010 Summer Camps, be added to the agenda. Mr. Marley made a motion to approve the agenda, as amended by Dr. O'Rourke. Mr. Koloszar seconded the motion which passed 6-0.

**Item #3 – Approval of the Minutes**

Mr. Maugans made a motion to approve the minutes of the April 20, 2010 regular school board meeting. Mr. Marley seconded the motion which passed 6-0.

**Item #4 – Opportunity for Public Comment**

There were no comments from the public.

**Item #5 – Panther Pride**

Dr. O'Rourke commended the following to the Board:

- a. Western High School Gymnastics Team. Coach Lea and several members of the 2009 Sectional Championship Team spoke to the Board regarding their “Dare to Inspire” program. This program, which consisted of a so-named bracelet was passed out at meets where the team challenged all recipients to live up to the motto. The team passed out bracelets to all those present at the Board meeting. Mrs. Singer praised the team’s efforts at combating negative attitudes.
- b. Western High School Academic Super Bowl Math Team. Coach Lester presented the winning team to the Board.
- c. Sean Bronson, Student of the Month, Kokomo Area Career Center.
- d. Western High School FCCLA, recipients of the United Way Youth Volunteer of the Year Award.
- e. Western High School for receipt of the TOP seller of daffodils, American Cancer Society.

**Item #6 – Reports**

1. Director of Finance: Mrs. Carter provided the following report:

WESTERN SCHOOL CORPORATION  
TREASURER'S REPORT  
BOARD MEETING 05/18/10

Bank Balance

|                                   |                                      |                     |
|-----------------------------------|--------------------------------------|---------------------|
| CB -                              | Checking Account Balance 04/01/10    | \$3,346,812.25      |
|                                   | Non-Revenue Receipts                 | 1,305,643.19        |
|                                   | MTD Revenue                          | 1,592,946.50        |
|                                   | Disbursements from Clearing Accounts | 281,695.75          |
|                                   | MTD Disbursements                    | <u>1,605,902.14</u> |
|                                   | Checking Account Balance 04/30/10    | \$4,357,804.05      |
| Total Depository Balance 04/30/10 |                                      | \$4,357,804.05      |

Vendor Claims Submitted for Approval

|                                       |                     |
|---------------------------------------|---------------------|
| #57130 – 57151 of 04/21/10 – 04/30/10 | \$376,965.32        |
| #57152 – 57257 of 05/01/10 – 05/18/10 | <u>\$600,537.20</u> |
| TOTAL:                                | \$977,502.52        |

Payroll Claims Submitted for Approval

|                 |                     |
|-----------------|---------------------|
| #20 of 04/09/10 | \$472,070.97        |
| #21 of 04/23/10 | <u>\$461,237.65</u> |
| TOTAL:          | \$933,308.62        |

.....  
Interest on Checking 01/01/10 to 04/30/10 \$7,353.54

pc

Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mr. Marley seconded the motion which passed 6-0.

2. Director of Transportation: In addition to her previously submitted written report, Mrs. Cooke reported that WSC has trained over 150 personnel in CPR and AED usage.

Western School Corporation  
Taffy Cooke, Director of Operations

## **May 2010 School Board Meeting**

### **Safety**

**We are offering two more classes for staff to be certified in CPR and AED usage on June 8<sup>th</sup> and 9<sup>th</sup>. We currently have 34 staff members signed up for these classes. The response to these classes has been great, and is a testimony to our staff here.**

**The middle school will be adding ten cameras this year – they will be installed in the cafeteria, the main hallway, and the hallway in front of the media center. The high school will also be adding 6 cameras – 4 in the cafeteria and 2 in the band hallway. The installation will probably happen sometime in June. With these cameras added, we will have 90 cameras corporation wide! We have come a long way in the last ten years when it comes to safety and security on our campus.**

### **Transporation**

**Two of our new buses arrived on Wednesday, May 12<sup>th</sup>. Buses 31 and 41 will be driven by Cathy Newton and Dan Macaluso and are 78 passenger buses. We have one more that should arrive in the next few weeks and it will be a special needs bus for Marcheta Davis.**

**We are gearing up for bus inspection which will be July 19<sup>th</sup>. Because we didn't hire any summer help this year, Rob will be even busier than normal getting all 33 vehicles checked-in and ready for a successful inspection.**

**We are hosting another three-day DOE school bus driver training school on June 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>. We have about 15 potential drivers signed up at this point.**

3. Director of Maintenance: Mr. Grzesiak submitted the following report:

*Western School Corporation*

2600 S. 600 W.  
Russionville, IN 46979.

## Status Report from Pat Grzesiak

*For the month of May 2010*

### Building Projects

- ❖ On the Central Water Plant project, the filter tanks are filled and in the process of being flushed and tested. The first of our test for IDEM have come back in great shape so the new well is cleared for use. On the 18<sup>th</sup> of this month we will be putting the plant into startup and begin to slowly take off to the buildings. The final hookup will be as soon as school is out. The restoration is completed and grass is growing. So far on time and within budget.
- ❖ The new rooftop AC unit and control work for phase II of last year's project has been awarded to Quality Plumbing and Heating which was low quote for this part. They will start as soon as the equipment is in. This project will pay for itself with energy savings and give the admin bldg. a better comfort range which can be controlled by our BMS. (Building Management software).
- ❖ I am working on some quotes for roofing on the high school over the f-wing and shop classes and hope to get them back to see the best way to proceed and when we could start. Scheduling is an issue with projects like this.
- ❖ I think this has been a great year and looking forward to getting ready for another summer getting ready for next year. Any questions please feel free to call me.

Pat Grzesiak – Director of Maintenance

4. Director of Technology: In addition to his previously submitted report, Mr. Taylor indicated that at least half of Indiana school corporations changed from the online to the pencil and paper

format during the recent ISTEP testing period, due to host system (provided by CTB/McGraw Hill) problems.

## Technology Director Report

May 12<sup>th</sup>, 2010

### **ISTEP Online Testing**

Due to problems with the CTB/McGraw Hill host system, we elected to abandon the online testing of 8<sup>th</sup> graders for this spring's ISTEP test. We had a minor issue here initially with our first practice test that we were able to correct and had successful practice sessions. However, the host system (provided by CTB/McGraw Hill) went down twice during the practice week. After the system went down on Friday, April 23<sup>rd</sup>, the DOE made arrangements for testing booklets to be sent the following Monday. When the host system had problems again on Monday, Mrs. Pownall, Mr. McCracken and I all agreed that we should go ahead and offer the paper pencil test to our 8<sup>th</sup> graders. Based on reports from other schools, the system went down again on Tuesday which helped to affirm our decision.

### **End of Course On-line Testing**

We are again a conducting Core 40 on-line testing this year for Biology I and Algebra I. (English 10 will be pencil and paper.) We are utilizing the new nComputing lab in high school room 204 for this testing and had some initial issues that have been worked out and is working fine. The new computer lab allows for the library lab to remain open to other classes.

### **State Reports**

As school begins to wind down, the state reporting process picks up considerably. Here is a list of reports that we are responsible for submitting electronically through the STN site in the next two months:

- DOE-TL (Students taking End of Course tests in summer school) due May 10<sup>th</sup>
- STN ME (Membership/ADM) data due May 14<sup>th</sup>
- STN AD (Additional student information) data due June 18<sup>th</sup>
- STN AT (Attendance) trial data submission due May 31<sup>st</sup> (to resolve conflicts prior to summer submission) with actual data submission beginning June 1<sup>st</sup>
- DOE-EV (Initial trial submission for students involved in initial evaluation for special education services beginning July 1, 2009) due May 13<sup>th</sup>
- DOE-TR (Initial trial submission for students transitioning out of special education between July 1, 2009 and June 30, 2010) due May 13<sup>th</sup>

### **Projects Update**

Other projects that we are currently working on include:

- ⌚ Most of the equipment has arrived for our new server virtualization project. We anticipate starting on this soon after school is out.
- ⌚ Replacement laptops for 2 of our portable carts in the intermediate have arrived and we are imaging those computers and plan to have that completed by next week.
- ⌚ Comcast has recently converted most of their signal to a digital format and we have been having some issues getting the converters to work here at school. We are replacing some of the cable and utilizing some signal amplifiers to make them work.
- ⌚ We will be installing some additional cabling to enable 8 new security cameras in the high school and 10 new cameras in the middle school.

5. Assistant Superintendent: Mr. McCracken submitted the following report:

1. Title I Grant Application

I am in the process of completing the Title I Grant for the 2010 – 2011 school year. I plan to present the grant in June for your approval. As you can see from the table below, our percent poverty is increasing while our grant allocation continues to decrease. Initially, we were told that our allocations would be flat lined. After seeing another decrease, I called the Title I office for clarification. They explained that the state of Indiana lost over 10 million from last year to this year and that because of this, most districts saw a decrease in funding. Another reason is that many districts had previously not received EFIG funds as part of their allocations (any district below 5% poverty does not receive these funds). However, with increased poverty statewide, many more districts qualified and were allocated funds through EFIG, which is part of the overall “pot” of Title I funds.

In addition to declining funds, we received word that beginning July 1, 2010, all Federal funds will switch from a cash request process to a reimbursable process. This means we will have to cover the cost upfront and then submit actual expenditures for reimbursement.

|                       | 2008-2009    | 2009-2010    | 2010-2011    |
|-----------------------|--------------|--------------|--------------|
| Western Primary       | 25.50 %      | 26.78 %      | 31.83%       |
| Western Intermediate  | 22.95 %      | 23.60 %      | 26.17%       |
| Western Middle School | 20.99 %      | 22.43 %      | 25.78%       |
| Western High School   | 15.63 %      | 16.48 %      | 20.8%        |
| Totals                | 20.82 %      | 21.77 %      | 25.56%       |
| Grant Allocation      | \$276,840.74 | \$250,531.50 | \$223,639.48 |

The requirement of Title I is that funds received from this grant must be used to supplement the educational program of at risk students and not supplant the instruction that all students would normally receive. This means that pull-out type programs cannot be done if the children involved would miss normal classroom instruction and that all assistance through Title I funds must be in addition to the instruction that all other students would receive.

2. Summer School Update

We are in the process of finalizing the numbers for Summer School. The Primary and Intermediate numbers are down while the Middle School is up. The High School numbers will not be finalized until closer to the end of the semester. As in the past, I will bring staff recommendations to you in June for your approval once we have a final count of students attending.

3. Requesting Waiver for After-School Child Care (agenda item)

Attached are the results from the After-School Child Care survey conducted and the request for a waiver. I am requesting your approval to allow me to submit the waiver application to the Department of Education.

4. Permission To Enter Into Contracts (agenda item)

- a. Bona Vista/Positive Results for providing services to our preschool, special education students.
- b. Kokomo Center School Corporation/Head Start Program for providing services to our preschool thru grade 12, special education students, and special transportation as needed to and from facilities.

5. Mathematics Textbook Adoption (agenda item)

AP Calculus – Single Variable Calculus AP Edition

6. High Ability Pilot Program Recommendation (see attached)

7. Alternative School Recommendation (see attached)

Mrs. Singer moved and Mr. Marley seconded a motion to approve the High Ability Pilot Program. The motion passed 6-0.

6. Superintendent's Report: Dr. O'Rourke submitted the following report:

1. Title I Grant

Our Title I Grant dropped by almost \$27,000 from last year. In the last two years, this grant has decreased by almost \$60,000, yet our student poverty numbers have increased. Almost all districts had decreased even though all previous indication had been for "level funding".

2. High Ability Grant



This grant will also be reduced, despite forecasts of “level funding”. State is going to take a percentage off the top of all state funds; range is predicted to be 10-30%.

3. Reimbursement System

Effective July 1, 2010 ALL FEDERAL GRANTS (see 1.2. above and special education dollars) will be on a reimbursement system. This means that schools will have to pay up front, then submit to DOE for reimbursement, probably on a quarterly basis. Impact on cash balance, cash flow??

4. Race to the Top

The State Superintendent has announced that he will not resubmit this application due to the lack of support from teachers.

5. Top 10 largest net assessed values.

See Attached, FYI.

6. Kindergarten Numbers

Our Kindergarten numbers, after the round-up stand at 118. With projected additions (late registrants, transfers, etc.) we are looking at around 160 students total for SY 10-11. We currently have 193!! Impact on cash, hiring teachers to replace retirees in the elementary area still being studied.

**Item #7 – Textbook Adoption**

Mr. Maugans made a motion to approve the AP Calculus Textbook, recommended by the parents and faculty for use at Western High School in the Mathematics program for school years 2010-2016. Mr. Koloszar seconded the motion which passed 6-0.

**Item #8 – After School Child Care Waiver**

Mr. Maugans moved and Mr. Marley seconded that the Board approve the waiver of the requirement to offer a school-age child care program. The motion passed 6-0.

**Item #9 – Permission to Enter into Contracts**

Mr. Wells made a motion that the Board approve the school corporation’s entering into contracts with Bona Vista/Positive Results and the Kokomo Center School Corporation/Head Start program. Mr. Kenworthy seconded the motion which passed 6-0.

**Item #10 – Dual Credit Anatomy and Physiology**

Mr. Marley made a motion that the Board approve the request from Mr. Davis, Western High School Principal, to enter into a dual-credit agreement with Ivy Tech for the Anatomy and Physiology course. Mr. Maugans seconded the motion which passed 6-0.

### **Item #11 – Classroom and Textbook Fees**

Mr. Maugans moved and Mr. Marley seconded that the Board approve the textbook and supply fees, SY 2010-11, as submitted by Western High School and Western Primary School. The motion passed 6-0.

### **Item #12 – Food Service Meal Payment Policy Revisions**

Mr. Kenworthy made a motion to approve revisions to the Food Service Meal Payment Policy as submitted by Emily Klingler, Food Service Director. Mr. Koloszar seconded the motion which passed 6-0.

### **Item #13 – Overnight Leadership Clinic**

Mr. Marley made a motion to approve the request from Keith Whitford, Assistant Director of Bands, for a Western High School Band overnight leadership clinic on July 22-25, 2010 at Taylor University. Mrs. Singer seconded the motion which passed 6-0.

### **Item #14 – Chamber of Commerce Membership**

After discussions with other local superintendents, Dr. O'Rourke stated that Western School Corporation decided to continue its memberships in the local Chamber of Commerce, for SY 2010-11.

### **Item #15 – Bona Vista Field Trip**

Mr. Maugans made a motion to approve the request from Taffy Cooke, Director of Transportation, to allow the Bona Vista program to use two Western School Corporation buses for a field trip to Indiana Beach on June 2, 2010. Mrs. Singer seconded the motion which passed 6-0.

### **Item #16 – Handbooks**

Mr. Kenworthy made a motion to approve the teacher handbooks, SY 2010-11 and the parent/student handbooks, SY 2010-11, for all of Western School Corporation schools as previously submitted or as amended by Dr. O'Rourke. Mr. Wells seconded the motion which passed 6-0.

### **Item #17 – Personnel**

Mr. Maugans made a motion to approve the following personnel items:

1. Resignations:
  - a. Brooke Gibson, Language Arts Academic Super Bowl sponsor
  - b. Kevin Pax, Social Studies Academic Coach
  - c. Patricia Bragg, Middle School Cafeteria
2. Recommendations:
  - a. Nicole Irwin, AMTAG Random Acts of Kindness, SY 2010-11

- b. Christy Unger, AMTAG Academic Spell Bowl, SY 2010-11
- c. Angella Eikenberry, AMTAG Beading, SY 2010-11
- d. Teresa Mooney, AMTAG Crochet, SY 2010-11
- e. Teresa Mooney, AMTAG Quilting/Embroidery, SY 2010-11
- f. Della Clouse, Language Arts Super Bowl Sponsor, SY 2010-11
- g. Justin Simos, Social Studies Super Bowl Sponsor, SY 2010-11
- h. Nicole Irwin, Little Hoosier Sponsor, SY 2010-11
- i. Kathleen James, Little Hoosier Sponsor, SY 2010-11
- j. Christen Lowe, Mathematics Teacher, Western Middle School, SY 2010-11
- k. Jessica Beehler, Japanese Teacher, Western High School, SY 2010-11
- l. Leah Robles, Family and Consumer Science Teacher, Western High School, beginning August 16, 2010
- m. Laureline Peschard, French Teacher, Western High School, beginning August 16, 2010
- n. Kathie Layden, Head Varsity Girls Basketball Coach, SY 2010-11
- o. Trista Hurst, Art Teacher, Western High School, beginning August 16, 2010

Mr. Koloszar seconded the motion which passed 6-0.

**Item #18 – Professional Improvement Requests**

Mr. Kenworthy moved and Mr. Maugans seconded that the Board approve all of the following professional improvement requests:

**PROFESSIONAL IMPROVEMENT REQUESTS**

**MAY 2010**

***EMILY KLINGLER***-COMMODITY BID MEETING-TAYLOR HIGH SCHOOL-APRIL 20, 2010

***EMILY KLINGLER***-INDIANA SCHOOL NUTRITION ASSN-PLAINFIELD-MAY 14-15, 2010

***DICK TAYLOR***-NET VISION 2010 CONFERENCE-MACKINAC ISLAND-JUNE 21-23, 2010

***EMILY KLINGLER***-VISIT TO TAYLOR HIGH SCHOOL-KOKOMO-MAY 6, 2010

The motion passed 6-0.

### **Item #18a – 2010 Summer Camps**

Mr. Marley moved and Mr. Maugans seconded that the Board approve the 2010 Summer Camps schedule as submitted by Mr. Fields, Athletic Director. The motion passed 6-0.

### **Item #19 – Board Member Roundtable**

1. Mr. Marley spoke about the softball parking issue. Dr. O'Rourke explained the emerging plan that should solve the problem.
2. Mr. Maugans said that Western should continue the inspiration project started by the gymnastics team.
3. Mrs. Singer said she was pleased with the good publicity the school are receiving and commended Rhondalynn Rushing for her efforts in this regard.
4. Mr. Koloszar said he was happy the football team would be able to play at Lucas Oil Stadium this fall.
5. Mr. Kenworthy said that he was pleased with all the good information provided at the Board meeting.

### **Item #20 – Signing of Documents**

The proper documents were signed.

### **Item #21 – Adjournment**

The meeting was adjourned at 7:09 p.m.