

Western School Corporation
Russiaville, IN 46979
December 15, 2009

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, December 15, 2009 at 6:00 p.m.

Members Present: Mike Koloszar, Linda Singer, Jeff Davidson, Jon Marley, J. Conrad Maugans, and Harry Kenworthy

Members Absent: Don Wells

Others Present: Abby Rodgers, Taffy Cooke, Randy McCracken, Peter O'Rourke, Dick Taylor, Pam Carter, Pat Grzesiak, Julie Pownall, and Lissa Stranahan

Mr. Kenworthy opened the meeting with prayer and also led the Pledge of Allegiance.

Item #1 – Opening of the Meeting

Mr. Kenworthy called the meeting to order at 6:40 p.m.

Item #2 – Approval of the Agenda

Dr. O'Rourke requested that the following be added to the agenda:

- a. Revised Resolution to Carry Capital Project Fund Appropriation to 2010
- b. Additional Personnel Items
- c. Additional Field Trip Request

Mr. Maugans made a motion to approve the agenda as amended by Dr. O'Rourke. Mr. Marley seconded the motion which passed 6-0.

Item #3 – Approval of the Minutes

Mr. Marley made a motion to approve the minutes of the November 17, 2009 regular meeting. Mr. Davidson seconded the motion which passed 6-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Dr. O'Rourke distributed a thank you card from members of the middle school class which commended the Board for the November 17, 2009 approved stipends.

Item #6 – Reports

a. Director of Finance: Mrs. Carter reported the following:

WESTERN SCHOOL CORPORATION TREASURER'S REPORT BOARD MEETING 12/15/09	
<u>Bank Balance</u>	
CB - Checking Account Balance 11/01/09	\$3,507,102.85
Non-Revenue Receipts	302,347.52
MTD Revenue	2,571,036.50
Disbursements from Clearing Accounts	301,139.15
MTD Disbursements	<u>1,771,276.88</u>
Checking Account Balance 11/30/09	\$4,308,070.84
Total Depository Balance 11/30/09	\$4,308,070.84
<u>Vendor Claims Submitted For Approval</u>	
#56384 – 56403 of 11/18/09 –11/30/09	\$443,707.36
#56404 - 56550 of 12/01/09 –12/15/09	<u>\$1,637,693.48</u>
TOTAL:	\$2,081,400.84
<u>Payroll Claims Submitted for Approval</u>	
# 9 of 11/06/09	\$466,019.34
#10 of 11/20/09	\$454,938.94
#10a of 11/24/09	<u>\$180,183.20</u>
TOTAL:	\$1,101,141.48

Interest on Checking 01/01/09 to 11/30/09	<u>\$32,866.34</u>
pc	

Mr. Murgans made a motion to approve the Treasurer's report and claim docket. Mr. Marley seconded the motion which passed 6-0.

b. Director of Transportation:

Western School Corporation
Taffy Cooke, Director of Operations

December 2009 School Board Meeting

Safety

We had our School Safety Committee meeting on Wednesday, December 2nd. Attached you will find a copy of a brief summation that I sent out to the committee after our meeting.

The H1N1 clinic was held on Tuesday, December 8th in the south gym. Approximately 550 students were vaccinated (around 40% of MS/HS students)

The portable classroom is scheduled to have the reader installed later this week to allow for fob access. The visible signals for the choir and band rooms in the high school will be installed at that same time.

Transportation

I was contacted by the State Police about hosting the 12- year bus inspection in January for all Howard and Tipton County schools and daycares. We are anxious to show off our new facility!

All of our buses will be parked on campus over Christmas break so that Rob can perform not only the semi-annual brake and king pin inspection, but also some routine service work.

The company that is providing us with our transportation software is working with the county on getting digitized maps for our district. We are hopeful that that process will be complete by the first of the year and we will then begin a lengthy process on our end to provide pertinent information including all bus stops.

In addition to her enclosed previously submitted written report, Mrs. Cooke stated that 608 students – around 44% of the middle/high school students – were vaccinated at the December 8, 2009 H1N1 clinic.

- c. Director of Maintenance: Mr. Grzesiak went over his previously submitted written report.

For the month of December 2009

Personal

- Due to a termination, I will be posting a custodial position. I have always checked to see if anyone internally wants an opportunity to move before I post the open position. I will come back to you in January with a recommendation.

Building Projects

- ❖ On the Central Water Plant project, all of the trenching close to the school on the High School side is now done and patched in. The entire pipe out to the plant is completed and the only excavating to do is the final hookups into the intermediate and Primary Schools. F & K excavating is now in the process of putting in the sanitary line from the waste water plant across CR 600 to the plant itself. We hope to do this with minimal disruption to traffic. The masons are laying the outer walls up and then will start on the interior walls next. So far we are on schedule and if not for rain and now frigid cold coming in we will not get behind. I am still on budget and plan to stay that way.
- ❖ I have the permits from the county and drainage board. I also have the easements from the adjoining neighbors and they have been recorded with the county. Due to some planning changes that increased the cost substantially, I will now have to re bid this project in the spring and will start when we see the results of this project. It is the corporation's intention to get this project done by early summer next year. I have a year on the present permits. I will get back with you when I have further information.
- ❖ Due to the age of the HVAC systems in the corporation office space and the complete failure on Monday the 7th of December, I have began to get quotes to replace the heating system with 2 new gas boilers, we now run on one electric boiler, which is costly, and in the spring look at taking off the rooftop unit which tries to heat and cool and replace it with just a cooling unit. The age of the existing equipment does not make it very financially feasible to keep repair them. The money will be better spent on new, more efficient equipment. The savings of the new will help pay for itself in a short time. We have currently put a band aid to get it along until I can get them replaced.
- ❖ With winter here now, it is my goal as always to make sure the sidewalks, parking lots are as safe as I and my staff can make them for our staff, students, and patrons.

Pat Grzesiak – Director of Maintenance

- d. Director of Technology: In addition to his previously submitted written report, Mr. Taylor provided information on the new Department of Education real time attendance report.

Technology Director Report
December 9, 2009

Fiber Cut

We experienced a fiber cut at approximately 10:30 a.m. on Monday, November 23rd as a contractor was working to connect the water line on the west edge of the new high school wing. The fiber that connects the administration building with the rest of the campus data network was severed along with the fiber that provides Internet access. In addition, there were some HVAC control cables that were damaged. Although the 100 pair phone cable that connects the Admin building with the rest of the campus was not damaged, the conduit that contained that cable was damaged.

The three conduits were repaired and both fiber optic cables and HVAC control cables were replaced. We were back to full service by approximately 7:15 p.m. with the exception of the HVAC cables that were installed the following morning.

Professional Development

- We conducted a three-hour training for Accelerated Reader for our middle school language arts staff, middle school librarian and both of our Reading Specialists on December 2nd. We will be having another session on December 15th.
- A representative from PATINS trained most of our special education staff on the Read OutLoud program on December 3rd. This program is used for text to speech applications for those needing reading assistance.

State Reports

I am in the process of finishing up the December 1 Special Education and Membership reports. The Special Education report has been a significant challenge for two primary reasons: 1) this is the first year that funding dollars are tied directly to the report; and 2) vague responses from the state as to exactly how/who is supposed to submit data.

Five-Year Plan Goal

We are progressing toward our goal to “Develop Electronic Student Portfolios That Are Individual and Cumulative”. Dr. O’Rourke, Randy McCracken, and I have met with a representative from Five-Star Technology Solutions and we have committed to purchase their Student Data Analysis program. We will be working over the next few months to plan for installation and setup of the software. I am hopeful that we will have everything setup so we will be able to import all of our spring 2010 testing results into the system. If you are interested in more information about this program, you can visit the web site at:

<http://www.five-startech.com/content/view/98/101/>

New Network Administrator

Bill Maki’s first day as Network Administrator was Monday, December 7th. We are very happy to have Bill join us and we are working to get him acquainted with our services and systems.

Dick Taylor, Technology Director

e. Assistant Superintendent: Mr. McCracken submitted the following report:

1. Fall GQE Retest Results
2. Mathematics Textbook Adoption
 - We are currently still on hold as to what the state will recommend in this year’s textbook adoption. Earlier, Dr. Bennett stated they may postpone the adoption this year.
 - Jane Cooney and Mike Rhodes, prior to leaving the DOE this fall did some really nice work with the new standards. We are currently looking at making posters for the classrooms for quick reference for grades K-8. They also completed cross reference guides from the 2000 standards to the 2009 standards.
http://dc.doe.in.gov/Standards/AcademicStandards/PrintLibrary/docs-math2009/docs-related/k-8_standards_scope_and_sequence.xls
 - We will begin planning in early January for next year. I would like to include 8th grade math as an option to pre-algebra and algebra at the eighth grade level in the middle school. This should help prepare some students needing an extra year of skill development.
 - Curriculum Mapper has assured us that they have the new core standards in their program. The process standards are not included. We will update the mathematics master maps toward the end of this school year.
3. Current Projects
 - Curriculum Mapping
 - Alternative Education Program Planning
 - Alternative School Committee
 - At Risk/Alternative Schooling Committee
 - Effective Discipline Methods, Classroom Management & Instructional Strategies
 - Response to Intervention
 - High Ability Program Review
 - Mathematics Textbook Adoption

Mr. Kenworthy asked a clarifying question regarding the GQE data.

f. Superintendent: Dr. O’Rourke submitted the following report:

1. Certified NET Assessed Valuations for Western, for your info:

<u>2008</u>	<u>2009</u>	<u>2010</u>
\$677,269,520	\$520,718,720	\$496,757,042

2. Summary of Governor Daniel’s Financial Overview, presented at Indiana Association of School Principals Conference, November 24, 2009

a. Revenue Collections:

<u>2007</u>	<u>2008</u>	<u>2009*</u>	<u>2010*</u>	<u>2011*</u>
\$13,701	\$14,005	\$12,932	\$13,140	\$13,660

*Projected

FY11 revenues below FY07 by more than \$40 million

b. First Quarter State Revenue (in millions)

<u>FY 05</u>	<u>FY 06</u>	<u>FY07</u>	<u>FY08*</u>	<u>FY09*</u>	<u>FY10*</u>
2,600+	2,800	2,900+	3,100	3,000	2,600+

c. General Fund Expenses (FY 2010)

<u>K-12</u>	<u>Higher Ed</u>	<u>Medicaid</u>	<u>Teacher Pensions</u>	<u>Corrections</u>	<u>Child Welfare</u>	<u>Other</u>
48%	13%	13%	5%	5%	3%	14%

d. K-12 Education Spending in Indiana; Tuition Support; \$6,440,000,000, all funds, state and local, including federal stimulus dollars.

e. Average per pupil spending, 1998-2007 (2007 dollars) = \$10,084 (12 states are higher)

f. K-12 education spending as a percent of personal income = 4.8% (19 states are higher)

3. Race to the Top (RTTT) Analysis

- a. RTTT is intended to distribute a national total of \$4.35 billion to states that have solid plans to produce certain reforms and can demonstrate that they have conditions in place to produce success.
- b. States will have to submit their RTTT applications for the first round by the middle of January, 2010 (this is Indiana's plan).
- c. Local school districts are not required to participate in the RTTT program.
- d. There will be an MOU with the state if Western seeks to participate. In order to sign this MOU (me and David Hole), we would have to agree on some master agreement language change regarding evaluation of teachers.
- e. The amount of dollars available to Western is unknown (probably \$75-\$150); this is probably "one time money"...more later.

4. Health Insurance "carve-out" language: Some of the local school corporations are considering the following language as a defensive position. My thought is "why follow one evil with another!" Practically speaking however, ???

Exclusion

An Employee shall not be eligible to participate in the Plan if: (a) the Employee is covered under his/her spouse's employer-sponsored medical plan or was covered under his/her spouse's employer-sponsored medical plan during the prior six (6) months; (b) the spouse's employer-sponsored medical plan enacts or maintains a "spousal carve-out" or other mechanism intended to force

individuals off the medical plan; and (c) the Employee seeks to enroll in the Plan as a direct or indirect result of the “spousal carve-out” or other mechanism in the spouse’s employer-sponsored medical plan.

Item #7 – Mileage Rate

Mr. Marley made a motion to approve the request from Mrs. Carter to set the standard mileage rate reimbursement for 2010 at \$.50 per mile per the IRS. Mr. Koloszar seconded the motion which passed 6-0.

Item #8 – Year End Resolution

Mr. Maugans moved that the Board approve the following resolutions:

- a. Resolution to transfer appropriation at year end.
- b. Resolution to pay claims through end of year 2009.
- c. Resolution to carry capital project fund appropriation to 2010, as amended.

Mr. Marley seconded the motion which passed 6-0.

Item #9 – Bus Purchase Recommendation

Mr. Davidson moved and Mr. Kenworthy seconded that the Board approve the purchase of two seventy-eight passenger, Midwest IC buses and one fifty-four passenger special needs Midwest IC bus, through the Central Indiana Educational Service Center pricing as recommended by Taffy Cooke. The motion passed 6-0.

Item #10 – Presentation by Julie Pownall and Lissa Stranahan

Mrs. Pownall, Principal, and Mrs. Stranahan, Assistant Principal, Western Middle School presented information on the following programs, which they would like to use at the school:

- a. Rachel’s Challenge: The program and story is based upon Rachel Joy Scott, the first student to be killed in the Columbine tragedy. The purpose(s) of the program is to inspire, equip and empower every person to create a permanent positive culture change in their school and community by starting a chain reaction of kindness and compassion.
- b. Not My Kid: The program is designed to educate parents about drug use among kids and increase awareness of the challenges kids face, provide information, and offer resources to support the successes of students, families and educators.

Mr. Singer made a motion to approve that the Board endorse the use of both of these programs. Mr. Koloszar seconded the motion which passed 6-0.

Item #11 – Request for New After School Club

Mr. Davidson moved and Mr. Marley seconded that the Board approve the request from Nicole Irwin for the establishment of an after school club called Random Acts of Kindness at the Western Intermediate School. The motion passed 6-0.

Item #12 – Panther Tech Request

Mr. Maugans made a motion to allow the Panther Tech team to attend their regional and national competitions, at Lafayette, Indiana and Atlanta, Georgia, respectively, as requested by Mr. Pogue. Mr. Davidson seconded the motion which passed 6-0.

Item #13 – Field Trip Request: WHS Band and FFA Leadership Camp

Mr. Davidson moved and Mr. Maugans seconded that the Board approve the following field trip requests:

- a. Western High School Band to Florida, December 29, 2009 – January 3, 2010, to perform in Disney’s Magic Kingdom parade.
- b. FFA Leadership Camp, at Trafalgar, Indiana, January 15-17, 2010.

The motion passed 6-0.

Item #14 – Acceptance of Donations

Mr. Kenworthy made a motion to accept the following donations:

- a. Home Depot: in support of the Family Reading Celebration program.
- b. Team Works Apparel Company: in support of the Family Reading Celebration program.

Mr. Marley seconded the motion which passed 6-0.

Item #15 – Personnel

Mr. Davidson made a motion to approve the following personnel items:

1. Termination:
 - a. James White, Custodian, effective December 2, 2009
2. Resignations:
 - a. Janice Kelsey, Primetime Aide at Western Intermediate, effective December 11, 2009
 - b. Joe Orr, Assistant Coach for High School Boys Track, effective November 19, 2009
 - c. Jean Douce, Speech and Language Therapist, effective at end of 2009-10 school year

3. Recommendations for Employment:

- a. Cindy Lester, Kay Lazar, and Kelly Wells, homebound instruction
- b. Tiffany Reida, 7th grade Girls Basketball Assistant Coach (paid)
- c. Melissa Ryan, Primetime Aide at Western Intermediate, effective January 5, 2010

4. Retirements: (All effective at the end of the 2009-2010 school year)

- a. Nancy Jean Walls
- b. Marietta Harrold
- c. Karen Swan
- d. Brenda Pullen (Retirement includes all conditions of the MOU regarding 2010-2011 and 2011-2012 FCCLA extra-curricular sponsorship)
- e. Carolyn Salsbery
- f. Terry Grotenhuis
- g. Ken Berryman
- h. Louise Lehman
- i. Katherine Wood

All of these retirees are eligible for the early retirement incentive of \$20,000, as contained in the Memorandum of Understanding, dated August 11, 2009, and amended September 23, 2009

Mr. Marley seconded the motion which passed 6-0.

Item #16 – Professional Improvement Requests

Mr. Marley moved and Mrs. Singer seconded that the Board approve all of the following professional improvement requests:

Professional Improvement Requests

December 2009

Tucker Lewis-CPI Training-Lincoln School-December 9, 2009

Marc Vester-AP Conference-Butler-November 24, 2009

Betsy Hart-Debbie Diller Literacy Workshop-Lafayette-December 2, 2009

Nicole Irwin-Literacy Strategies for Success-Lafayette-December 2, 2009

Kylie Young-Literacy Strategies for Success-Lafayette-December 2, 2009

Emily Klingler-Food Service Director Meeting-Southeastern School Corp-November 24, 2009

Emily Klingler-Food Service Director Meeting-Taylor School Corp-December 3, 2009

Linda Fairchild-CPI Training-Lincoln School-December 10, 2009

Donna Laughner-CPI Training-Lincoln School-December 10, 2009

Barb Barrett-CPI Training-Lincoln School-December 10, 2009

Carrie Worland-CPI Training-Lincoln School-December 10, 2009

Dawn Reel-CPI Training-Lincoln School-December 10, 2009

Kathleen James-CPI Training-Lincoln School-December 10, 2009

Caden Cline-CPI Training-Lincoln School-December 10, 2009

Tucker Lewis-CPI Training-Lincoln School-December 9, 2009

Nicole Rodman-CPI Training-Lincoln School-December 9, 2009

Terri Beaman-CPI Training-Lincoln School-December 9, 2009

Allyson Gordon-Meeting the Social and Emotional Needs of Students with High Abilities-Purdue-April 21, 2010

Laura Brown-Lifetouch Yearbook Workshop-Westfield-December 7, 2009

Dr. Peter O'Rourke-21st Century Community Learning Centers Technical Assistance Workshop-Indianapolis-December 3, 2009

Randy McCracken-21st Century community Learning Centers Technical Assistance Workshop-Indianapolis-December 3, 2009

Keith Whitford-The Indiana Music Educator's Convention-Indianapolis-January 22, 2010

Nancy Hole-Singapore Math Series Workshop-Lafayette-January 28-29, 2010

Emily Klingler-Food Service Director's Meeting-Taylor School-December 15, 2009

Item #17 – Board Member Roundtable

Mr. Marley complimented Mr. Grzesiak and Dr. O'Rourke on the new American flag display in the main gym.

Mr. Koloszar asked Mr. Grzesiak about handrails in the main gym. Mr. Marley asked about the possibility of creating a handicap section in the bleachers. Mr. Grzesiak said he would investigate these issues and provide a report at the January 2010 Board meeting.

Mr. Kenworthy inquired about the status of teacher appointees to the Champions for the Strategic Plan Goals Committees.

Item #18 – Signing of Documents

The proper documents were signed.

Item #19 – Adjournment

The meeting was adjourned at 7:40 p.m.