

Western School Corporation

Russiaville IN 46979

January 15, 2008

Minutes of the regular meeting of the Western School Board of Trustees held on Tuesday, January 15, 2008 at 6:00 p.m. in the Boardroom of the Administration Building.

Members present: Linda Singer, Jon Marley, Don Wells, Harry Kenworthy, Mike Koloszar, and Connie Maugans.

Members absent: Jeff Davidson

Others present: Peter O'Rourke, Randy McCracken, Kellie Turner, Rick Davis, Jim Watkins, Dick Taylor, Taffy Cooke, Pat Berry, Julie Pownall and Pam Carter.

Mr. Maugans led the Pledge of Allegiance and Mr. Marley led prayer.

Item # 1—Opening of Meeting

Mr. Maugans called the meeting to order at 6:03 p.m.

Item # 2—Approval of Agenda

Dr. O'Rourke added one item to the Financial Section of the Agenda (Board of Finance Election, Organization and Meeting) and one item to the Personnel Section. Mr. Wells moved to approve the Agenda as amended. Mr. Koloszar seconded the motion and **the motion passed 6-0.**

Item # 3—Approval of Minutes

Mrs. Singer made a motion to approve the minutes of the December 18, 2007 regular meeting. Mr. Kenworthy seconded **the motion and it passed 6-0.** Mrs. Singer complimented Kellie Turner on the new format for the Board minutes.

Item # 4—Opportunity for Public Comment

There were no comments from the public.

Item # 5—PantherPride

Pat Berry gave a presentation on a Middle School Awards Program called LEAD. The purpose of the program is to reward and encourage leadership among the students to train them to be productive citizens in our community. A key focus of the program is to motivate students to train them to be productive citizens in our community. A key focus of the program is to motivate students, through rewards and recognition, to excel. Mike Koloszar encouraged Mrs. Berry to

include all students, across the abilities spectrum in the rewards and recognitions. Mrs. Berry assured Mr. Koloszar that she would incorporate his idea into the LEAD program. Mrs. Berry asked permission from the Board to solicit donations from community patrons and leaders in support of LEAD. Mr. Marley so moved, seconded by Mrs. Singer, and **the motion passed 6-0.**

Item # 6—Building Project Items

Mrs. Singer moved that the Board award the gymnasium bleacher bid package 36PI to Interkal, LLC. For \$35,291 and building demolition bid 10HS to J.R. Kelly Co. for \$174,000. Mr. Marley seconded **the motion which passed 6-0.** Mr. Kenworthy asked how the bid amounts compared to the budgeted numbers, Mr. McCracken indicated that the demolition bid was lower and that the bleacher bid was right on target.

Item # 7—Reports

- a. Director of Finance: Mrs. Carter gave the following Treasurer’s Report:

Bank Balance

CB - Checking Account Balance 12/01/07	\$5,637,526.57
Non-Revenue Receipts	316,065.68
MTD Revenue	4,024,672.41
Disbursements from Clearing Accounts	318,788.22
MTD Disbursements	<u>2,401,394.21</u>
Checking Account Balance 12/31/07	\$7,258,082.23

Total Depository Balance 12/31/07 \$7,258,082.23

Vendor Claims Submitted For Approval

#52303 – 52365 of 12/19/07 – 12/31/07	\$1,183,229.12
#52366 of 12/19/07 – 12/31/07	35,978.58
#52367 of 12/19/07 – 12/31/07	<u>\$87,226.11</u>
TOTAL:	\$1,306,433.81

Payroll Claims Submitted for Approval

#11 of 12/07/07	\$427,127.64
#12 of 12/21/07	<u>\$418,974.85</u>
TOTAL:	\$846,102.49

 Interest on Checking 01/01/07 to 12/31/07 \$218,458.25

Mr. Wells made a motion to approve the Treasurer’s Report and Claim Docket. Mr. Koloszar seconded the motion and **the motion passed 6-0.**

- b. Assistant Superintendent: Mr. McCracken reported on the First Semester/Trimester, School Year 2007-2008 Suspension. Mr. McCracken also distributed a schematic drawing and a project timetable for the Window Replacement Plan.
- c. Director of Technology: Mr. Taylor indicated that Tammy Johnson, the new Technology Support Specialist, was doing an excellent job. Mrs. Singer commented that she is very supportive of the Corporation technology efforts, and said that access to such equipment and software helps us diversify our curriculum and reach all of our students.
- d. Superintendent’s Report: Dr. O’Rourke reported that the corporation received slightly more than 100% of its tax draw. He also encouraged Board members to stay current on Indiana legislative activity by reading and studying the ISBA updates. Dr. O’Rourke indicated to the Board that the new media director for the Primary/Intermediate schools has a reading endorsement; this expertise will provide increased opportunities to better focus our reading literacy initiatives. Dr. O’Rourke presented the proposed School Year 2008-2009 Western School Calendar to the Board. He noted that the activities planned for the scheduled August 12, 2008 professional development day are still to be determined. Mr. Koloszar moved that the proposed School Year 2008-2009 Western School Calendar be approved as presented; Mr. Marley seconded the **motion and it passed 6-0.** A copy of this calendar is included as part of these minutes.

Western School Corporation
2008-2009 Calendar

August 11, 2008	Orientation Day
August 12, 2008	Professional Development Day (TBD)
August 13, 2008	First Day of Classes
September 1, 2008	Labor Day (No School)
October 24 to October 27, 2008	Fall Break (No School)
November 26, 27, & 28, 2008	Thanksgiving Break (No School)
December 19, 2008 to January 6, 2009	End of First Semester (Start of Christmas Break at end of school day)
January 5, 2009	Teacher Record Day (No School)
January 6, 2009	Students Return to Class
January 19, 2009	Martin Luther King Jr. Birthday (No School; no make-up)
February 16, 2009	Presidents Day (No School, unless make-up necessary)
April 6 to April 10, 2009	Spring Break
April 13, 2009	Built in snow day (No School, unless make-up is necessary)

May 11, 2009	Built in snow day (No School, unless make-up is necessary)
May 25, 2009	Memorial Day (No School)
May 28, 2009	End of Second Semester
	Last Day for Students
May 29, 2009	Record Day

Item # 8—Permission to Advertise

Mr. Marley moved to give permission to advertise for the following bus bids:

- a. Two, 72 passenger conventional school buses
- b. One, 18+4 or 36+1 special needs bus

Mr. Maugans asked if there were any new innovations concerning school busses. Mrs. Cooke responded that camera systems and air conditioning, particularly in the special education busses, appeared to be two new areas of interest. Mr. Wells seconded **the motion and it passed 6-0.**

Item # 9—Financial Items

- a. Mr. Maugans indicated that per I.C. 5-13-7-1 the School Board is directed to establish a Board of Finance consisting of the members of the School Board; he also stated that the Board of Finance shall elect a President, Vice President, and a Secretary from its membership. Mr. Marley moved and Mrs. Singer seconded that Mr. Maugans be elected as President of the Board of Finance; **the motion passed 6-0.** Mr. Marley moved and Mrs. Singer seconded that Mr. Koloszar be elected as the Secretary of the Board of Finance; **the motion passed 6-0.**
- b. The Board of Finance conducted the following business:
 1. Reviewed the recommendation that Central Bank be the Western School Corporation depository bank.
 2. Reviewed the overall investment policy of the Western School Corporation.
 3. Reviewed the proposed Transfer of Funds.
 4. Reviewed the recommendation to change the mileage reimbursement rate to 50.5 cents per mile, per current IRS standards.

Mr. Maugans moved and Mr. Marley seconded, that the Board of Finance approve the following recommendations.

1. That Central Bank is the Western School Corporation depository bank.
2. That the recommended Transfer of Funds be approved.
3. That the mileage reimbursement rate be the higher of 50.5 cents per mile or the prevailing maximum allowed by the IRS.

All three recommendations passed 6-0.

There being no further business before the Board of Finance, Mr. Maugans closed the Board of Finance meeting.

Item # 10—Nurse Requirements

Dr. O'Rourke proposed that the Board increase the nursing positions in Western School Corporation from two full-time nurses and two part-time nurses to four full-time nurses. He

presented data indicating increased Indiana Statutory and Department of Education requirements, increased and more diversified challenges at Western Schools and a summary of staffing levels at other school corporations. Mrs. Singer suggested that the corporation look into an LPN/RN mix that would satisfy our needs; she also commented that she thought this was a valuable way to expend resources-in direct support of kids. Mr. Kenworthy moved to accept the recommendation to increase the corporation nursing staff to four full-time positions. Mr. Wells seconded **the motion and it passed 6-0.**

Item # 11—Personnel Items

Mr. Maugans moved that the Board accept the resignation of Kimberly Keogh as Special Education Instructional Assistant in the High School, effective no later than May 7, 2008. The **motion** was seconded by Mr. Kenworthy and **it passed 6-0.**

Mr. Marley moved and Mr. Koloszar seconded that the following employment recommendation be approved:

1. Jana Hyman, Special Education Instructional Assistant, Western Middle School
2. Jamie Montgomery, Temporary second grade teacher, Western Primary School
3. Jennifer Bray, Special Education Teacher, Western Middle School
4. Micah Tuttle, Media Director, Western Primary/Intermediate Schools
5. Marian Jarrett, Temporary Special Education Teacher, Western Intermediate School
6. Tisha Arnold, Nurse, Western Primary/Intermediate Schools

The motion passed 6-0.

Mr. Wells moved and Mr. Marley seconded that the following recommendations for leaves be approved:

1. Carrie Worland, maternity leave, February 4, 2008 through March 14, 2008
2. Kathy Young, medical, remainder of the 2007-2008 school year
3. Jennifer Duke, maternity, return around January 15, 2008
4. Lyndsay Fisher, maternity, March 10, 2008 through April 21, 2008

The motion passed 6-0.

Mr. Maugans moved and Mrs. Singer seconded that Marvin Boswell be appointed as the Interim Varsity Girls' Track Coach for the 2008 season. After much discussion, Mr. Maugans moved to lay the question on the table; this motion was seconded by Mrs. Singer, and it **passed 6-0.**

Mr. Kenworthy moved and Mr. Marley seconded that Joe Reel, Dennis Pogue, Liz Soutar and Chris Taylor be granted board approved days in support of the Western High School Robotics Team season. Additionally, Bev Reel would be allowed to accompany the team on the Atlanta trip, but would have to use personal days or time off without pay days. **The motion passed 6-0.**

Item # 12—Donations

Mr. Koloszar made a motion to accept a donation to the Wishing Well for \$30.00 from Toby and Rachel Manuel. Mr. Wells seconded the motion and **it passed 6-0.**

Item # 13—Professional Improvement Requests

Mr. Marley moved and Mr. Kenworthy seconded to approve all of the attached professional improvement requests, and **the motion passed unanimously.**

Item # 14—Policy Review

Mr. Marley moved and Mrs. Singer seconded that all of the NEOLA policies attached be approved as written, except for Policy 6320. Policy 6320 was changed so that:

1. On page 1 of 3, para. 3, line 3: change \$150,00 to \$150,000
2. On page 1 of 3, para. 7, line 3: change \$150,00 to \$150,000.

The motion passed 6-0.

Item # 15—Board Member Roundtable

Mr. Maugans requested that the corporation check on the status of the Boards CAP points. Mrs. Turner said she would take care of it.

Mrs. Singer reported that she, Don Wells, and Jeff Davidson were up for re-election and that the filing period is this month.

Item # 16—Signing of Documents

The proper documents were signed.

Item # 17—Adjournment

The meeting was adjourned at 7:28 p.m.