

WESTERN SCHOOL CORPORATION

RUSSIAVILLE, IN 46979

OCTOBER 21, 2008

Minutes of the regular meeting of the Western School Board of Trustees held on Tuesday, October 21, 2008 at 6:00 p.m.

Members Present: Harry Kenworthy (arrived at 6:05 p.m.), Don Wells (arrived at 6:19 p.m.), Jon Marley (left at 7:14 p.m.), Mike Koloszar, Jeff Davidson, Linda Singer, and J. Conrad Maugans.

Other Present: Pat Grzesiak, Dick Taylor, Randy McCracken, Peter O'Rourke, Abby Rodgers, Mary Smith, Mike Witteveen, Mike Roberts, Emily Klingler, Kendra Metcalf, and Jill Newby.

Mr. Davidson opened the meeting with prayer, and Mr. Maugans led the Pledge of Allegiance.

**Item #1 – Opening of the Meeting**

Mr. Maugans called the meeting to order at 6:01 p.m.

**Item #2 – Approval of Agenda**

Dr. O'Rourke indicated that he would like to amend the agenda by adding additional items under Panther Pride, the Assistant Superintendent Report, the Superintendent Report, and Personnel. Mr. Koloszar made a motion to approve the agenda as amended. Mr. Marley seconded the motion which passed 5-0.

**Item #3 – Approval of Minutes**

Mr. Marley made a motion to approve the minutes of the September 16, 2008 regular meeting. Mr. Davidson seconded the motion which passed 5-0.

**Item #4 – Opportunity for Public Comment**

There were no comments from the public.

**Item #5 – TECTON Presentation**

Mr. Mike Witteveen, TECTON, provided a pictorial summary of the facility addition and renovation project which is nearing completion. Mr. Witteveen complemented Randy McCracken for his timely and effective contribution to the project.

**Item #6 – Reports**

- a. Director of Finance: Mrs. Carter provided the following data as part of her previously submitted written report:

WESTERN SCHOOL CORPORATION  
TREASURER'S REPORT  
BOARD MEETING 10/21/08

Bank Balance

CB - Checking Account Balance 09/01/08	\$7,598,662.68
Non-Revenue Receipts	334,319.61
MTD Revenue	902,026.62
Disbursements from Clearing Accounts	354,047.61
MTD Disbursements	<u>1,730,238.59</u>
Checking Account Balance 09/30/08	\$6,750,722.71

Total Depository Balance 09/30/08 \$6,750,722.71

Vendor Claims Submitted For Approval

#53832 - 53868 of 09/17/08 - 09/30/08	\$514,534.73
#53869 - 54068 of 10/01/08 - 10/21/08	<u>\$1,138,622.03</u>
TOTAL:	\$1,653,156.75

Payroll Claims Submitted for Approval

#5 of 09/12/08	\$450,811.42
#6 of 09/26/08	<u>\$464,200.24</u>
TOTAL:	\$915,011.66

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Interest on Checking 01/01/08 to 09/30/08 \$98,192.36

pc

Mr. Davidson made a motion to approve the Treasurer's Report and claim docket. Mr. Marley seconded the motion which passed 7-0.

- b. Director of Transportation: There was no additional input beyond the previously submitted written report.
- c. Director of Maintenance: There was no additional discussion or input beyond the previously submitted written report.
- d. Director of Technology: In addition to his submitted written report, Mr. Taylor discussed the recent loss of telephone and data service to some of our buildings.
- e. Assistant Superintendent: In addition to the items contained in his previously submitted written report, Mr. McCracken provided a detailed schedule of upcoming curriculum mapping training sessions.
- f. Superintendent: Dr. O'Rourke said that the Principals were working on a mobility report in order to ascertain the drop in the 2008 ADM count as compared to 2007. Dr. O'Rourke and the Board established November 15, 2008 as the date for the Board/Strategic Planning Committee Retreat/Work Session. Dr. O'Rourke asked the Board to give him permission to advertise for the Bus Barn. Mrs. Singer so moved; the motion was seconded by Mr. Koloszar and passed 7-0.

**Item #7 – Panther Pride**

Dr. O'Rourke presented several items celebrating the successes at Western School Corporation, to include:

- 1. A thank you letter from ISBA regarding a recent presentation at the ISBA/IAPSS conference.
- 2. A thank you letter from the Howard County United Way.
- 3. Recent grants received, which were written by several staff members.
- 4. A thank you letter from the American Red Cross.
- 5. College Bound AP Scholar Award Winners- Matthew Koscica and Brian Donley.

**Item #8 – Resolution Regarding J.O. Smith**

Linda Singer made a motion to approve the Resolution, as amended, regarding J.O. Smith. Mr. Maugans seconded the motion, which passed 7-0.

**Item #9 – Compensation to Salaries**

Mr. Wells made a motion to adjust the earnings of employees' with a stipend in November 2008, as follows:

<u>Position</u>	<u>Number of Employees</u>	<u>Amount of Stipend</u>
Administrators & Directors	15	\$ 1,000.00

Full time staff	177	\$ 800.00
Certified staff		
Part time staff	114	\$ 400.00

Mr. Davidson seconded the motion which passed 6-0.

#### **Item #10 – Commencement**

Mr. Davidson made a motion that the Commencement Exercises for the Class of 2009 be held on Friday, June 5, 2009; beginning at 7:00 p.m. Mr. Koloszar seconded the motion which passed 6-0.

#### **Item #11 – Panther Tech**

Mr. Davidson made a motion to allow the ECA recognized positions in support of Panther Tech (Denny Pogue, Liz Soutar, and Chris Taylor) Board approved leave for the days they will miss school. Any other individuals not currently paid an ECA stipend would need to use a personal day as approved through their building administrator. Mr. Wells seconded the motion which passed 6-0.

#### **Item #12 – New ECA Chapter/Club**

Mr. Koloszar made a motion to approve the establishment of the following new ECA chapters:

1. WHS Best Buddies
2. WHS Environmental Club

Mr. Davidson seconded the motion which passed 6-0.

#### **Item #13 – Personnel**

Mr. Davidson made a motion to approve the following personnel requests, subject to the mandates of current Board Policy, the 2008-09 Master Agreement between Western School Corporation and Western Education Association, and any past practice procedures:

1. Recommendations:
  - a. Melissa Carter: Custodian, High School
  - b. James White: Custodian, High School
  - c. Laura Brown: Middle School Yearbook
  - d. Add an additional 2.5 hour per day serving position, Primary School Cafeteria
  - e. Add an additional 2.5 hour per day dish machine operator, High School Cafeteria
  - f. Kay Lazar and Kate Glick: Friendship Home Tutor
  - g. Roger Guinn and Kay Lazar: Medical Homebound Instructor
  - h. Maureen McCarthy: High School Spanish
  - i. Beth Sorrell: High School ICP/Chemistry

- j. Laura Groves: AMTAG Guitar
  - k. Terra Neuhauser: Primetime Aide, Primary School
2. Resignations
- a. Jennifer Adkins: High School ICP/Chemistry
  - b. Kristy Wiechmann: Middle School Yearbook
  - c. Glen Edwards: Primary School Primetime Aide
3. Maternity Leaves:
- a. Heather Yentes
  - b. Angie Watson

Mr. Kenworthy seconded the motion which passed 6-0.

**Item #14 – Professional Improvement Requests**

Mr. Kenworthy moved and Mr. Maugans seconded a motion that the Board approve all of the attached professional improvement requests:

**PROFESSIONAL IMPROVEMENT REQUESTS**

***BEVERLY AUSTIN***-LEARNING DISABILITIES ASSOCIATION OF INDIANA-CARMEL, IN-NOVEMBER 7, 2008

***ELIZABETH TOLLE***-INDIANA HEALTH SUMMITT-BLOOMINGTON, IN-OCTOBER 15, 2008

***ELIZABETH HALL***-BEGINNING TEACHER PORTFOLIO SUPPORT WORKSHOP-WABASH VALLEY EDUCATION CENTER-OCTOBER 7, 2008

***CINDY EVELAND***-BEGINNING TEACHER PORTFOLIO SUPPORT WORKSHOP-WABASH VALLEY EDUCATION CENTER-OCTOBER 7, 2008

***ELIZABETH DOUGLASS***-MENTOR TEACHER REFRESHER WORKSHOP-WABASH VALLEY EDUCATIONAL CENTER-SEPTEMBER 24, 2008

***ATHENA RADFORD***-MENTOR TEACHER REFRESHER WORKSHOP-WABASH VALLEY EDUCATIONAL CENTER-SEPTEMBER 24, 2008

***PAM CARTER***-EXTRA CURRICULAR ACCOUNTING SEMINAR-FT. WAYNE-OCTOBER 15, 2008

***CARRIE MOTE***-EXTRA CURRICULAR ACCOUNTING SEMINAR-FT. WAYNE-OCTOBER 15, 2008

***SHEILA MORROW***-EXTRA CURRICULAR ACCOUNTING SEMINAR-FT. WAYNE-OCTOBER 15, 2008

***DEBBIE WILSON***-EXTRA CURRICULAR ACCOUNTING SEMINAR-FT. WAYNE-OCTOBER 15, 2008

***TRISH FAUSETT***-EXTRA CURRICULAR ACCOUNTING SEMINAR-FT. WAYNE-OCTOBER 15, 2008

**ROBIN AUTH**-EXTRA CURRICULAR ACCOUNTING SEMINAR-FT. WAYNE-OCTOBER 15, 2008

**BEV AUSTIN**-TRANSITION IEP: THE NEXT STEPS-IUK-OCTOBER 7, 2008

**JENNIFER BRAY**-TRANSITION IEP: THE NEXT STEPS-IUK-OCTOBER 7, 2008

**KELLY WELLS**-TRANSITION IEP: THE NEXT STEPS-IUK-OCTOBER 7, 2008

**ANGIE HESTON**-TRANSITION IEP: THE NEXT STEPS-IUK-OCOTBER 7, 2008

**KENDRA METCALF**-TRANSITION IEP: THE NEXT STEPS-IUK-OCTOBER 7, 2008

**RANDY MCCRACKEN**-TRANSITION IEP: THE NEXT STEPS-IUK-OCTOBER 7, 2008

**ALLISON TURNER**-LEARNING DISABILITIES ASSOC. OF INDIANA CONFERENCE-CARMEL, IN-NOVEMBER 7, 2008

**DEE EMMONS**-ITW CONFERENCE-INDIANAPOLIS-OCTOBER 10, 2008

**ANN TAYLOR**-DIBELS TESTING-WPS-SEPTEMBER 2, 3, 8,9,15,17,2008

**ANN LOVELESS**-DIBELS TESTING-WPS-SEPTEMBER 2, 3, 8,9,15,17,2008

**TWYLA CARLSON**-DIBELS TESTING-WPS-SEPTEMBER 2, 3, 8,9,15,17,2008

**DENISE MUEHR**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**DIANE MAURICE**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**KATIE SUNDHEIMER**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**MINDI KIRK**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**BOBBI HILLIS**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**PATTY HOPPES**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**HEATHER SCHERMER**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**BECKY SCHMIDT**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**KRISTEN JOHNSON**-DIBELS TRAINING-WPS-SEPTEMBER 29, 2008

**ABBY CRUME**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**MARSHA DOWNING**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**KAREN FOSTER**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**CAROLYN SALSBERY**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**CHERYL COX**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**SUZI MORGAN**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**MARY GRINSTEAD**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**MICAH BRUNER**-DIBELS TRAINING-WPS-SEPTEMBER 30, 2008

**LINDA FAIRCHILD**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**MELISSA CAMPBELL**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**JENNIFER COLTER**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**ANGIE WATSON**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**MARCIA SMITH**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**LORI MEEKS**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**LYNDSAY FISHER**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**MARTI LUSHIN**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**JENNIFER DUKE**-DIBELS TRAINING-WPS-OCTOBER 3, 2008

**JENNIFER BRAY**-LDA OF INDIANA CONFERENCE-CARMEL, IN-NOVEMBER 7, 2008

**JULIE POWNALL**-2008 FALL PROFESSIONAL CONFERENCE-INDIANAPOLIS-NOVEMBER 23-25, 2008

**LAURA BROWN**-LIFETOUCH YEARBOOK WORKSHOP-FISHERS, IN-OCTOBER 3, 2008

**RANDY MCCRACKEN**-TITLE 1 FALL WORKSHOP-CARMEL, IN-OCTOBER 14, 2008

**STEVE ARTHUR**-TITLE 1 FALL WORKSHOP-CARMEL, IN-OCTOBER 14, 2008

**HEATHER HENDRICH**-TITLE 1 FALL WORKSHOP-CARMEL, IN-OCTOBER 14, 2008

**RANDY MCCRACKEN**-PRACTICAL STRATEGIES FOR IMPLEMENTING THE CHANGES TO ARTICLE 7-INDIANAPOLIS-OCTOBER 28, 2008

**PAM CARTER**-KOMPUTROL USERS MEETING-HONEYWELL CENTER-WABASH, IN-NOVEMBER 5, 2008

**CARRIE MOTE**-KOMPUTROL USERS MEETING-HONEYWELL CENTER-WABASH, IN-NOVEMBER 5, 2008

**TINA JARRETT**-KOMPUTROL USERS MEETING-HONEYWELL CENTER-WABASH, IN-NOVEMBER 5, 2008

**PATRICIA YOUNG**-TUCKER SIGNING STRATEGIES-KOKOMO-OCTOBER 1, 2008

**COURTNEY MCCLURE**-TUCKER SIGNING STRATEGIES-KOKOMO-OCTOBER 1, 2008

**KRISTY WIECHMANN**-TUCKER SIGNING STRATEGIES-KOKOMO-OCTOBER 1, 2008

**STEPHANIE ROSE**-INDIANA SCHOOL COUNSELOR REGIONAL WORKSHOP-INDIANAPOLIS-OCTOBER 6, 2008

**STEPHANIE ROSE**-ACT WORKSHOP-BUTLER UNIVERSITY-OCTOBER 22, 2008

**STEPHANIE ROSE**-INDIANA ASSOCIATION FOR COLLEGE ADMISSION-INDIANAPOLIS-OCTOBER 28, 2008

**STEPHANIE ROSE**-BEYOND EDUCATION; ADDRESSING UNDERAGE DRINKING IN OUR SCHOOLS-INDIANAPOLIS-OCTOBER 16, 2008

**SHERRY YAZEL**-DOE COUNSELORS WORKSHOP-LAFAYETTE-OCTOBER 7, 2008

**LYNN HALE**-NON-VIOLENT CRISIS INTERVENTION TRAINING-INDIANAPOLIS-SEPTEMBER 2-5, 2008

**ROGER GUINN**-NON-VIOLENT CRISIS INTERVENTION TRAINING-INDIANAPOLIS-SEPTEMBER 2-5, 2008

**JUDY SUFFIELD**-AP LITERATURE AND COMPOSITION-BUTLER UNIVERSITY-NOVEMBER 25, 2008

**JILL LACAILLE**-INDIANA LIBRARY FEDERATION 2008 ANNUAL CONFERENCE-INDIANA CONVENTION CENTER-NOVEMBER 18-20, 2008

**LISSA STRANAHAN**-THE REID TECHNIQUE OF INTERVIEWING AND INTERROGATION-TIPPECANOE COMMUNITY SCHOOL CORP.-DECEMBER 16, 2008

**LISSA STRANAHAN**-COMPULSORY SCHOOL ATTENDANCE WORKSHOP-KOKOMO-NOVEMBER 13, 2008



**RANDY MCCRACKEN**-HIGH ABILITY COORDINATOR MEETING-INDIANAPOLIS-OCTOBER 20, 2008

**ROGER GUINN**-TRANSITION IEP: THE NEXT STEPS-IUK-OCTOBER 7, 2008

**KEITH WHITFORD**-THE MIDWEST BAND AND ORCHESTRA CLINIC-CHICAGO HILTON-DECEMBER 17, 2008

**KRISTI LEAP**-CLASSROOM MANAGEMENT AND EFFECTIVE TEACHING OF CHILDREN AND ADOLESCENTS WITH EMOTIONAL AND BEHAVIORAL PROBLEMS-INDIANAPOLIS-NOVEMBER 3, 2008

**LINDA FAIRCHILD**-CLASSROOM MANAGEMENT AND EFFECTIVE TEACHING OF CHILDREN AND ADOLESCENTS WITH EMOTIONAL AND BEHAVIORAL PROBLEMS-INDIANAPOLIS-NOVEMBER 3, 2008

**MARY GRINSTEAD**-CLASSROOM MANAGEMENT AND EFFECTIVE TEACHING OF CHILDREN AND ADOLESCENTS WITH EMOTIONAL AND BEHAVIORAL PROBLEMS-INDIANAPOLIS-NOVEMBER 3, 2008

**KRISTI LEAP**-12<sup>TH</sup> ANNUAL SCHOOL SOCIAL WORK CONFERENCE-INDIANAPOLIS-NOVEMBER 7, 2008

**JONI MCCRACKEN**-ADVANCED DREAMWEAVER TRAINING-W. LAFAYETTE-NOVEMBER 11, 2008

**JANELLE QUINN**-PROJECT WEBFOOT AND FLYING WILD-WHEATFIELD-NOVEMBER 6-7, 2008

**DICK TAYLOR**-ENA/EDUCATION SERVICE CENTER MEETING-W. LAFAYETTE-NOVEMBER 11, 2008

**LORI LARIMORE**-STANZ SCHOOL SHOW-SOUTH BEND-OCTOBER 29, 2008

**CHRISTY FRAZIER**-STANZ SCHOOL SHOW-SOUTH BEND-OCTOBER 29, 2008

**BOBBI MYERS**-STANZ SCHOOL SHOW-SOUTH BEND-OCTOBER 29, 2008

**KIM DEARDORFF**-STANZ SCHOOL SHOW-SOUTH BEND-OCTOBER 29, 2008

**EMILY KLINGLER**-STANZ FOOD SHOW-SOUTH BEND-OCTOBER 29, 2008

**EMILY KLINGLER**-INDIANA HEALTH SUMMIT-IU BLOOMINGTON-OCTOBER 15, 2008

**TAFFY COOKE**-STAI SPECIAL NEEDS WORKSHOP-WAYNE TOWNSHIP-NOVEMBER 11, 2008, JANUARY 13, FEBRUARY 10, MARCH 10, APRIL 14, 2009

**TERRY GROTENHUIS**-INDIANA COUNCIL OF TEACHERS OF MATHEMATICS CONFERENCE-INDIANAPOLIS-OCTOBER 19-20, 2008

**DICK TAYLOR**-CYBERLINK WIRELESS CONSORTIUM MEETING-W. LAFAYETTE-OCTOBER 29, 2008

**PATRICIA WATERMAN**-ILF/AIME-INDIANA CONVENTION CENTER-NOVEMBER 19-20, 2008

**CINDY LESTER**-MIDWESTERN REGION AP CONFERENCE-BUTLER UNIVERSITY-NOVEMBER 25, 2008

**BRENDA STRUNK**-PEDIATRIC EMERGENCY ASSESSMENT, RECOGNITION AND STABILIZATION COURSE-HOWARD REGIONAL HOSPITAL-NOVEMBER 5, 2008

**BRENDA STRUNK**-TUBERCULOSIS CERTIFICATION CLASS-HOWARD COUNTY HEALTH DEPT-OCTOBER 15, 2008

**JUDY SAND**-INDIANA COUNSELORS CONFERENCE-INDIANAPOLIS-NOVEMBER 6, 2008

The motion passed 6-0

**Item #15 – Board Member Roundtable**

There were no items for the roundtable.

**Item #16 – Signing of Documents**

The proper documents were signed

**Item #17 – Adjournment**

The meeting was adjourned at 7:28 p.m.

