

Western School Corporation

Russiaville, IN 46979

July 15, 2008

Minutes of the regular meeting of the Western School Board of Trustees held on Tuesday July 15, 2008 at 6:00 p.m. in the Boardroom of the Administration Building.

Members Present: Harry Kenworthy, Mike Koloszar, Linda Singer, Jeff Davidson, Jon Marley, and Connie Maugans.

Members Absent: Don Wells

Other Present: Peter O'Rourke, Randy McCracken, Dick Taylor, Taffy Cooke, Pam Carter, Pat Grzesiak, Rick Fields, Rick Davis, Emily Klingler, and Brenda Strunk.

Mr. Davidson led prayer and Mr. Maugans led the Pledge of Allegiance.

Item #1 - Opening of Meeting

Mr. Maugans called the meeting to order at 6:01 p.m.

Item #2- Approval of Agenda

Dr. O'Rourke asked that the Agenda be amended to include additional items under Personnel. Mr. Koloszar moved that the Agenda be approved as amended by Dr. O'Rourke, Mr. Davidson seconded and the motion passed 6-0.

Item #3-Approval of Minutes

There were no minutes approved at the meeting.

Item #4-Opportunity for Public Comment

Dr. O'Rourke congratulated Mr. Davidson on his re-election to the Board and on his July 14, 2008 completion of the Oath of Office.

Item #5 – Reports

- a. Superintendent – Dr. O'Rourke reported on the 2009 and 2010 HEA 1001-2008 circuit breaker credit limits and the potential impact on Western. He also summarized his perceptions of the impact of various Local Option Income Tax scenarios. Dr. O'Rourke suggested that the Board schedule a budget workshop prior to the budget hearing to familiarize themselves and the community on new budget preparation and submission procedures.
- b. Director of Maintenance- Mr. Grzesiak updated the Board on current custodial, building project, sewage plant and CPF projects. In response to a question from Mrs. Singer, Pat provided a report on the status of the tennis courts.
- c. Director of Operations – Mrs. Cooke summarized the results of the bus inspection, and the State Police audit of drug and alcohol files.
- d. Director of Finance – Mrs. Carter gave the following report:

CB - Checking Account Balance 06/1/08	\$3,906,614.28
Non-Revenue Receipts	300,251.30
MTD Revenue	4,428,818.76
Disbursements from Clearing Accounts	317,028.22
MTD Disbursements	<u>2,810,481.07</u>
Checking Account Balance 06/30/08	\$5,508,175.05

Total Depository Balance 06/30/08 \$5,508,175.05

Vendor Claims Submitted for Approval

#53306 – 53329 of 06/18/08-06/30/08	\$631,348.12
#53331 – 53438 of 07/01/08-07/15/08	<u>\$761,354.22</u>
TOTAL:	\$1,392,702.34

Payroll Claims Submitted for Approval

#24 of 06/06/08	\$433,707.23
#24a of 06/06/08	\$289.08
#25 of 06/20/08	\$458,005.46
#25a of 06/20/08	<u>\$11,894.04</u>

TOTAL:	\$903,895.81
Interest on Checking 01/01/08 to 06/30/08	<u>\$64,355.04</u>

Mr. Davidson made a motion to approve the Treasurer’s report and claim docket. Mrs. Singer seconded the motion and it passed 6-0.

- e. Assistant Superintendent- Mr. McCracken updated the Board on the Title I and Gifted and Talented Grants as well as the status of the Building, Curriculum Mapping, ISTART7, and Wireless Generation projects. Mr. McCracken asked the Board’s permission to enter into contracts with Bona Vista/Positive Results, Kokomo Center School Corporation/Head Start Program and Homefront Family Services. Mr. Davidson so moved, Mr. Koloszar seconded the motion, which passed 6-0.
- f. Director of Technology- Mr. Taylor addressed the status of the phone system upgrades, various summer classroom projects, Accelerated Reader, School Messenger notification program, and student management system maintenance.

Item #6 – Resolution Regarding Student Transfers and Transfer Tuition

Mr. Marley made a motion that the Board approve the Resolution regarding student transfers and transfer tuition for the school year 08-09. Mr. Kenworthy seconded the motion, which passed 6-0. A copy of this motion is included as a permanent part of these minutes.

Western School Corporation

Board of School Trustees

RESOLUTION REGARDING STUDENT TRANSFERS & TRANSFER TUITON

WHEREAS, the Western School Corporation (the “School Corporation”) desires to provide the highest quality educational services possible within applicable budgetary constraints, and

WHEREAS, the School Corporation is committed and obligated to provide those services to students who have established legal residency within the boundaries of the Western School Corporation, and

WHEREAS, a tenuous and uncertain financial climate has been created by the state of Indiana’s assumption of the School Corporation’s General Fund revenues in January, 2009,

BE IT THEREFORE NOW RESOLVED: The Western School Corporation herein adopts the following parameters regarding student transfers and transfer tuition. These parameters shall be

implemented for the 2008-09 school year and shall remain in effect until altered/canceled by the Board of School Trustees.

Acceptance of Transfer Students paying Transfer Tuition:

Only the following types of students who have not established legal residency within the Western School Corporation shall be accepted on a transfer tuition basis:

1. A student who completed the previous school year in good standing as a transfer tuition student. Good standing shall be defined as having paid tuition as specified by corporation administration, having paid all other fees due the corporation, having satisfactorily completed the previous school year and is recommended for promotion academically to the next grade/level, and having no disciplinary records identified by a building administrator as cause for concern related to continuing educational services in the Western School Corporation.
2. A sibling of a student who meets the criteria of #1 and who is eligible to attend school for the 2008-09 school year.
3. A student whose parents/guardians have established home ownership within the boundaries of the Western School Corporation, but are unable to effect a move to the School Corporation prior to the beginning of the school year due to special circumstances related to moving into the home. Such circumstances must be approved by the superintendent or designee prior to acceptance. The superintendent/designee shall also determine the application of transfer tuition.

ADOPTED this 15th day of July, 2008, by the Western School Corporation Board of School Trustees

ADOPTED this 15th day of July, 2008, by the Western School Corporation Board of School Trustees

YEA

NAY

Alford Mearns
Harry Kowork

Michael C. Kolosyar

Jay Marley
Ray Davidson

David D. O'Connell

Item #7- Facility Usage Policy, Administrative Guidelines, Forms (First Reading)

Dr. O'Rourke informed the Board that a key concept contained in the usage policy was the 80% rule used to distinguish Category 3 from Category 4. Mr. Marley asked a question regarding a statement contained in the Category 3 description concerning the utilization of indoor facilities by youth baseball, football, softball, and soccer. Mr. Fields provided information to Mr. Marley about this question.

Item #8- Transportation Administrative Guidelines (First Reading)

Mr. Davidson asked about the criteria used in determining when a student could ride a bus other than the one normally assigned. Mrs. Cooke responded to his question. Mrs. Singer asked whether or not it was legal to restrict parents from viewing bus video contents. Mrs. Cooke said she would investigate this issue.

Item #9 – Kokomo Area Special Education Joint Services Agreement

Mr. Davidson moved that the Board give Mr. Maugans permission to sign the Kokomo Area Special Education Joint Services Agreement. Mr. Marley seconded the motion, which passed 6-0.

Item #10 – Approval of Milk, Bread and Food Bids

Mr. Kenworthy made a motion to approve the following bids for bakery, milk and food service products:

- a. Prairie Farms Dairy for milk products
- b. Aunt Millie's Bakery for fresh bread products
- c. Stanz Food Service for food and nonfood products and supplies.

Mr. Davidson seconded the motion which passed 6-0.

Item #11 – Wellness Policy Public Hearing

Per IC 20-26-9-18, Mr. Davidson made a motion that established a coordinated health advisory council consisting of the following members:

Emily Klingler – Director of Food Services

Brenda Strunk – Corporation Nurse

Brandie Oliver – Middle School Guidance Counselor

Leanna Gottschall - FACS Teacher, Middle School

Julie Marley – Middle School Parent

Amy Davis – Intermediate Parent

Harry Kenworthy – School Board

Mike Koloszar – School Board

Heather Hendrich - Intermediate School Principal

Dr. Nuss – Medical Director

Jennifer Elliott – High School Student

Chad Coy – Trainer

E.J. Tolle – P.E. Teacher

Rachel Marley – Middle School Student

Jennifer Sexton – Howard County Health Department

Mr. Kenworthy seconded the motion and it passed 6-0.

The council then conducted a hearing in order to receive public testimony about the proposal revisions to the wellness policy.

Item #12 – Request for Authorization to Establish Cash Change

Mr. Kenworthy moved and Mr. Marley seconded that the Board approve the request from Pam Carter to establish cash change funds in all four buildings for the purpose of book fee registration. The motion passed 6-0.

Item #13- Primary School Textbook Fee Correction/High School Textbook and Classroom Material Fees, School Year 2008-09

Mr. Davidson moved that the Board approve the changes to the previous approved Primary School Textbook Fees, and also moved that the Board approve the High School Textbook and Classroom Material Fees. Mr. Koloszar seconded the motion and it passed 6-0.

Item #14- Fuel Bid Recommendations

Mr. Davidson moved and Mr. Kenworthy seconded that the Board approve the Fuel Bid submitted by North Central Co-Op. The motion passed 6-0.

Item #15- NEOLA (First Read)

The Board was provided the following NEOLA policies, Administrative Guidelines, and forms for first reading:

- a. Policies: 1200, 1214, 1231, 1411, 3211, 4211, 3430.01, 4430.01, 6150, 6520, 8900, 9800, 8310.
- b. Administrative Guidelines: 1411, 3211, 4211, 7250, 7540.05, 8120, 8310A.
- c. Forms: 3120.09F1, 4120.09F1, 8120F1.

Item #16 – Personnel Items

Mr. Davidson moved and Mrs. Singer seconded the Board approve the following personnel items:

- a. Resignations: Pat Berry, High School Drama Coach
- b. Certified Employment:
 - Laura Brown - Language Arts, WMS (Maternity Leave Position) Middle School Spellbound, Middle School Drama
 - Lori Meeks – Second Grade Teacher (transfer from the Intermediate School)
 - Dee A. Emmons-High School English Teacher
 - Matthew Jung – High School Physics and Math Teacher
- c. Noncertified Employment:
 - Bart Miller - High School In-School Suspension Supervisor/Remediation Aide

The motion passed 6-0.

Item #17- Field Trips

Mr. Marley moved and Mrs. Singer seconded that the Board approve the request from the Western High School Band for an overnight leadership clinic on July 24-27, 2008 at Taylor University. The motion passed 6-0.

Item #18- Professional Improvement Requests

Mr. Davidson moved and Mr. Koloszar seconded a motion that the Board approve all of the attached professional improvement requests. The motion passed 6-0.

Professional Improvement Requests – July 9, 2008

Kelly Tuberty – Las Links – Indianapolis – August 27, 2008

Kathy Wood – Las Links – Indianapolis – August 27, 2008

Randy McCracken – Las Links – Indianapolis – August 27, 2008

Chris Taylor – Novell Users Group Meeting – Allen County Schools – July 25, 2008

Item #19- Board Roundtable

Mrs. Singer commented on the success of the recent ISBA summer academy attended by Board members.

Item #20 – Signing of Documents

The proper documents were signed.

Item #21 – Adjournment

The meeting was adjourned at 7:53 p.m.