

# Western School Corporation

Russiaville IN 46979

April 15, 2008

Minutes of the regular meeting of the Western School Board of Trustees held on Tuesday, April 15, 2008 at 6:00 p.m. in the Boardroom of the Administration Building.

Members present: Jeff Davidson, Jon Marley, Don Wells, Harry Kenworthy, Mike Koloszar, and Connie Maugans.

Members absent: Linda Singer

Others present: Peter O'Rourke, Randy McCracken, Kellie Turner, Dick Taylor, Taffy Cooke, and Pam Carter.

Mr. Kenworthy led prayer and then Mr. Maugans led the Pledge of Allegiance.

## **Item # 1—Opening of Meeting**

Mr. Maugans called the meeting to order at 6:04 p.m.

## **Item # 2—Approval of Agenda**

Dr. O'Rourke added additional items to the Personnel and Field Trip Sections. Mr. Davidson moved to approve the Agenda as amended, Mr. Koloszar seconded the motion, **and the motion passed 6-0.**

## **Item # 3—Approval of Minutes**

Mr. Marley made a motion to approve the minutes of the March 18, 2008 Regular Meeting and March 27, 2008 Special Meeting. Mr. Wells seconded the motion **and it passed 6-0.**

## **Item # 4—Opportunity for Public Comment**

There were no public comments.

## **Item # 5—Panther Pride**

Dr. O'Rourke commended Marc Slick and A.J. Finch for making the respective All-Area Boys/Girls 2007-08 Basketball Team.

**Item # 6—Reports**

- a. Director of Finance: Mrs. Carter gave the following report:

Bank Balance:

CB- Checking Account Balance 03/01/08	\$4,851,569.19
Non-Revenue Receipts	335,592.85
MTD Revenue	1,090,125.91
Disbursements from Clearing Accounts	336,536.48
MTD Disbursements	<u>1,395,312.21</u>
Checking account balance 03/31/08	\$4,545,439.26
Total Depository Balance 03/31/08	\$4,545,439.26
Vendor Claims Submitted for Approval	\$486,403.67
#52779-52814 of 03/19/08-03/31/08	<u>\$346,488.97</u>
Total	\$832,892.64
Payroll Claims Submitted for Approval	\$434,448.60
#18 of 03/14/08	<u>\$425,942.27</u>
#19 of 03/28/08	\$860,390.87

Mr. Wells made a motion to approve the Treasurer’s Report and the Claim Docket. Mr. Marley seconded the motion **and the motion passed 6-0.**

- b. Director of Operations: Mrs. Cooke indicated that she had no additional items to discuss beyond those submitted in her written report. Mr. Kenworthy asked a question on mowing. Mrs. Cooke stated that mowing has been contracted out for about six seasons. Mrs. Cooke also reported that this situation may change as Pat Grzesiak, Maintenance Director, continues to implement his new maintenance/custodial schedule. Mr. Maugans also stated that assumption of the mowing responsibility by the Western Staff may require purchasing additional mowers.
- c. Director of Technology: In addition to his written report, Mr. Taylor stated that the Technology Department had installed a large amount of new technology equipment during the April 7-11, 2008 Spring Break, and that In-service opportunities have been scheduled to help staff with the new technology capabilities. Mr. Taylor also stated that the Indiana Statutorial requirement for the retention of e-mail has been implemented. Mr. Taylor indicated his staff is working on multiple reports for the Indiana Department of Education and that the Board approved Technological Lease arrangement with Covenant Financial Service, Inc. was working well.
- d. Superintendent’s Report: Dr. O’Rourke referred to his written report which summarized the AYP, PL221, and “Accreditation” year results/requirements for Western School Corporation. Dr. O’Rourke stated that Mr. Gary Wallyn, Director, Division of Accreditation Assistance, and Awards, Indiana Department of Education will attend the April 24, 2008 Western Administrators Meeting to help clarify the relationships amongst these three

concepts. Dr. O'Rourke said that he would report on the results of this meeting at the May 2008 regular school board meeting. Mr. Koloszar and Mr. Kenworthy had several questions/observations about this material.

#### **Item # 7—Textbook Adoption**

Mr. McCracken recommended that the Board approve the Textbook Adoption plan presented to the Board at the March 18, 2008 meeting. Mr. Davidson so moved, Mr. Wells seconded the motion, **and the motion passed 6-0**. A copy of the approved Textbook Adoption Plan is attached and becomes a permanent part of these minutes.

#### **Item # 8—Donations—HS Science Equipment**

Dr. O'Rourke recommended that the Board approve the donation of science lab equipment by Mr. Randy Daine. Mr. Marley so moved, Mr. Davidson seconded the motion and **the motion passed 6-0**.

#### **Item # 9—Building Project Information—Asbestos**

Dr. O'Rourke recommended that the Board approve the letter of understanding regarding the role of Michael J. Witteveen, President and C.O.O. of Tecton Construction Management, Inc. and of Tecton's role in the asbestos abatement needs associated with the demolition of the west wing, Western High School. Dr. O'Rourke also recommended that the Board authorize Mr. Maugans, Board President, to sign the letter. Mr. Davidson so moved, Mr. Koloszar seconded the motion, **and the motion passed 6-0**. A signed copy of this letter is attached and becomes a permanent part of these minutes.

#### **Item # 10—Personnel Items**

Mr. Koloszar moved and Mr. Kenworthy seconded that the Board accept the resignations of John M. Toney, custodian and Kari Meissnest, Westernettes Dance Team coach, and the retirement of Jayne Ann Wheeler, custodian. **The motion passed 6-0**.

Mr. Marley moved and Mr. Davidson seconded that the following recommendations for employment be approved:

- a. Janel Baker, HS/MS Choir Teacher/Director effective May 19, 2008
- b. Dale Massengill, Bus Driver, effective July 1, 2008
- c. Nancy Phillips, Temporary P.E. teacher, Western Intermediate School, beginning on or about April 21, 2008
- d. Nancy Smith, Bus Aide, beginning April 16, 2008
- e. Amber Chambers, MS Nurse, effective April 14, 2008
- f. Jennifer Brown, cafeteria worker, Primary School, effective April 14, 2008
- g. Rick Bearden, cafeteria worker, Primary School, effective April 14, 2008
- h. Janet Ratcliff, cafeteria worker, Intermediate School, effective April 14, 2008
- i. Jeanettia Steele, cafeteria worker, Intermediate School, effective April 14, 2008
- j. Sandy Stout, cafeteria worker MS effective April 14, 2008
- k. Amy Davis, custodian, beginning April 14, 2008

**The motion passed 6-0.**

Mr. Davidson moved and Mr. Wells seconded that the following ECA recommendations be approved:

- a. Debbie Wilson, Spring Athletic Supervisor
- b. Leanne Hadden & Suzi Morgan, Volunteer Tennis Coaches
- c. Danny Allen, Volunteer Baseball Coaches

**The motion passed 6-0.**

#### **Item # 11—Field Trip Requests**

Mr. Wells moved and Mr. Davidson seconded that the following field trip requests be approved:

- a. Japanese III & IV Class trip to Arlington Heights, Illinois on May 20, 2008
- b. Pat Berry's Middle Ages Class to go to Chicago on June 4, 2008
- c. Art History Class II and Art Club to Chicago on May 13, 2008

**The motion passed 6-0.**

#### **Item # 12—Disposal of Property—MS Freezer**

Dr. O'Rourke recommended that the Board approve the request from Sarah Kenworthy, Director of Food Service, to dispose of a thirty year old ice cream freezer valued at less than \$50.00. Dr. O'Rourke indicated that current corporation administrative guideline 7310 states that the Board does not have to approve of disposal of corporation property with a market value of less than \$50.00. Mr. Wells stated that the Board should consider increasing the value to \$100 or \$200. Mr. Kenworthy moved and Mr. Koloszar seconded that the Board approve the disposal of the indicated property. **The motion passed 6-0.**

#### **Item # 13—Professional Development Requests**

Mr. Marley moved and Mr. Kenworthy seconded that all the attached professional improvement requests be approved. **The motion passed 6-0.**

#### **Item # 14—Board Member Roundtable**

Mr. Maugans gave Dr. O'Rourke a possible professional development opportunity sponsored by Indiana State University for his perusal. Mr. Maugans also asked Board members if May 20, 2008 would be a good date to schedule a self evaluation workshop for Board members at the conclusion of the regularly scheduled Board meeting. Mr. Kenworthy asked Dr. O'Rourke about the status of the tennis court repair project. Mr. Wells asked Mr. McCracken about the contingency funds associated with the construction project.

#### **Item #15—Signing of Documents**

The proper documents were signed.

#### **Item #16—Adjournment**

The meeting was adjourned at 6:41 p.m.