

Western School Corporation

Russiaville, IN 46979

November 15, 2016

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, November 15, 2016 at 6:00 p.m.

Members Present: Donna Shepherd, Scott Gaskins, J. Conrad Maugans, Mike Koloszar, Harry Kenworthy and Don Wells

Members Absent: Linda Singer

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Lissa Stranahan, Craig Shearer, Jill Deis, Shayla Hunter, Joe Reel, Bev Reel, Georgia Everett, Colleen Jankovich, Kris, Amber, Brooklyn and Justin Brantley, Brian Caldwell, Kim Ennis, Anita Snyder, Abbigail Snyder, Jason, Karen, Rachel and Molly Sallee, Diane Maurice, Wyatt Turner, Mason Turner, Jacob Turner, Gen Turner, Pat Quillen, Nathaniel Winn, Cameron Johnson, Tracy Horrell, Ann Loveless, Bruce, Lori and Rachel Corwin, Rick Davis, Cheryl Cox, Sarah Kritzman, Maureen Beckwith, Steve Arthur, Allison Turner, Stephen Schneider, Keith Whitford, Delaney Enyart, Faith Bradley, Dan Heaton, Michelle and Nathaniel Knight and Santos Salinas.

Mr. Koloszar led prayer and Mr. Maugans led the Pledge of Allegiance prior to the official start of the meeting.

**Item #1 – Opening of the Meeting**

Mr. Maugans called the meeting to order at 6:00 p.m.

**Item #2 – Approval of the Agenda**

Mr. Kenworthy made a motion to approve the agenda as presented. Mr. Koloszar seconded the motion which passed 6-0.

**Item #3 – Approval of the Minutes**

Mr. Gaskins made a motion to approve the minutes of the October 11, 2016 regular meeting. Mrs. Shepherd seconded the motion which passed 6-0.

**Item #4 – Opportunity for Public Comment**

There were no comments from the public.

**Item #5 – Panther Pride**

Mr. McCracken shared the following with the Board:

- Congratulations to the MS Spell Bowl team, who placed 3<sup>rd</sup> in state competition.
- \$5,000.00 Grant from Monsanto
  - Mrs. Shepherd made a motion to accept the grant from Monsanto, seconded by Mr. Wells, the motion passed 6-0.
- Employee and Student of the Month
  - WPS Student of the Month: Jade Chloe Johnson
  - WIS Student of the Month: Rorke Beckwith
  - WMS Student of the Month: Justin Brantley
  - WHS Student of the Month: Rachel Sallee
  - Employee of the Month: Ty Spangler
    - Each student and Mr. Spangler received certificates from the Board.
- Sports Journal article featuring Debbie Wilson, Athletic Secretary
- Comments from a spectator regarding the Western Marching Band and Guard
- NHS presented Mr. Phillips with a check for \$15,000.00. This money was earned thru their “Support the Phillips Family” fundraisers.
- Western Marching Panthers, Class C State Champions.
  - Band staff and members were presented with certificates for their achievement.

#### **Item #6 – Reports**

1. **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION  
 TREASURER'S REPORT  
 BOARD MEETING 11/15/16

Bank Balance

FIRST BANK OF BERNE:

Checking Account Balance 10/01/16	\$6,271,160.37
Non-Revenue Receipts	362,679.45
MTD Revenue	2,323,467.06
Disbursements from Clearing Accounts	356,940.72
MTD Disbursements	2,276,355.72
Checking Account Balance 10/31/16	\$6,324,010.44

Total Depository Balance 10/31/16 \$6,324,010.44

Vendor Claims Submitted For Approval

#71388 – 71411 of 10/12/16 - 10/31/16	\$952,724.25
#71416 – 71640 of 11/01/16 – 11/15/16	<u>\$915,381.15</u>
TOTAL:	\$1,025,162.69

Payroll Claims Submitted for Approval

#07 of 10/07/16	\$560,422.95
#08 of 10/21/16	<u>\$669,714.66</u>
TOTAL:	\$1,230,137.61

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 Interest on Checking 01/01/16 to 10/31/16 \$60,731.02  
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Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mr. Gaskins seconded the motion which passed 6-0.

**2. Director of Technology:** Mr. Shearer submitted the following report:

1. Corporation voicemail system crashed on 10/24/16. This caused an issue with the automated attendants and voicemail boxes and the entire system had to be rebuilt from scratch. Once the server was replaced everything was back up and running by 10/28/16. All phones and extensions are functioning normal.
2. Wrapping up end of calendar year items: ERate and budget.
3. Gathering information on updated device selection for the upcoming year.

**3. Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

*FROM THE OFFICE OF LISSA STRANAHAN, DIRECTOR OF EXCEPTIONAL LEARNERS AND TESTING*

**Important Items from Wednesday Oct 5, 2016 – Tuesday, Nov 8, 2016**

***Misc***

- Visited Brownsburg School Corporation to observe their Professional Learning Communities

***Grants***

- ***Title I***
  - Received approval for the 2016-17 Title I Grant in the amount of \$236,637.74. This is a decrease of close to \$50,000 from last year.
- ***Title II***
  - The 2016-17 Title II Grant has not been opened, yet. The funding allocations are still in the process of being set.
- ***High Ability***
  - This grant was just released. I am in the process of completing the application.

**4. Superintendent:** Mr. McCracken submitted the following report:

1. Professional Learning Community Update
  - Brownsburg Visit
    - Elementary – Colleen Jankovich
    - Secondary – Georgia Everett
  - East Allen Visit – Georgia Everett
2. Technology Presentation – Melissa and Nate
  - Apple Classroom
  - Apple Multitasking - <https://www.youtube.com/watch?v=jorwzOsPAYs>
3. Big Ideas Presentation – Kim Ennis
4. Planning
  - Construction
    - Completion of Current Projects
    - Planning to furnish the Instructional Space/Community Room
  - Beginning to Prepare for 2017-2018 Compensation Model
  - Beginning Stages of Planning for iPad Replacement
  - Science and Health Textbook Adoption
  - Planning for Next Teacher Development Committee Meeting

Mr. Gaskins left the meeting at 6:55 p.m.

**Item #7 – Resolutions for Approval**

Mr. Wells made a motion to approve the following resolutions:

- Transfer of \$1,000.00 from Rental of Buildings and Grounds Equipment to Maintenance of Equipment, MS Site
- Transfer of \$1,000.00 from Rental of Buildings and Grounds Equipment, \$1,200.00 from Professional Services and \$1,353.90 from Purchase of Mobile and Fixed to Maintenance of Equipment, and a Transfer of \$650.00 from Purchase of Mobile and Fixed to Building Construction and Improvement, Auditorium Site
- Transfer of \$1,415.00 from Rental of Buildings and Grounds Equipment to Maintenance of Equipment, Primary Site

Mr. Kenworthy seconded the motion which passed 5-0.

**Item #8 – Grant Request**

Mrs. Shepherd made a motion to approve the request to allow Keith Whitford to request \$1,250.00 from the Community Foundation of Howard County to help with commissioning a band piece for the Howard County Music Festival. Mr. Wells seconded the motion which passed 5-0.

**Item #9 – Support Staff Evaluation Rubric**

Mr. Koloszar made a motion to approve the updated support staff evaluation rubric as presented by Dr. Hendrich. Mrs. Shepherd seconded the motion which passed 5-0.

**Item #10 -New HS Club**

Mr. Wells made a motion to approve the Futsal Club at WHS. Mrs. Shepherd seconded the motion which passed 5-0.

**Item #11 – Acceptance of Donations**

Mrs. Shepherd made a motion to accept the following donations:

- Devon Steele – Repair of block wall in South Gym, value \$150.00-\$200.00
- Meijer - \$100.00 gift card to purchase Thanksgiving meal for Nicky Rodman’s class

Mr. Koloszar seconded the motion which passed 5-0.

**Item #12 – NEOLA**

The Board was presented with the following policies/guidelines for first read: 0120, 2271, 2421, 2510, 5200, 5460, 5461, 5540, 5840, 6111, 6152, 8510, 8531, 8540, 8606, 2260F, 3421, 4421, 5540A, 5840A, 5840B, and 9270.

**Item #13 – Personnel**

Mr. Kenworthy made a motion to approve the following personnel items:

1. Recommendations:
  - a. Ashley Gaskins – SLPA, KASEC
  - b. Stacy Barkley – Classroom Asst, WPS
  - c. Brittany Brooks – Title I Aide, WPS
  - d. Rachael Stewart – School Nurse, WHS
  - e. Kimberly Markham – Cafeteria Worker, WMS
  - f. Kelly Bowman – Increase in Hours
  - g. Gabe Harp – 7<sup>th</sup> Grade Boys Basketball Asst
  - h. Dan Weaver – 8<sup>th</sup> Grade Boys Basketball Asst Coach
  - i. Devon Eaker – 9<sup>th</sup> Grade Boys Basketball
  - j. Dwight Singer – 9<sup>th</sup> Grade Boys Basketball Volunteer Coach
  - k. Tony Benedict – MS Wrestling Coach
  - l. Dan Pleak – MS Wrestling Asst Coach

- m. Roger Eubank – MS Wrestling Volunteer Coach
- n. Trevor Young – Varsity Wrestling Asst Coach
- 2. Network Administrator Vacation Adjustment
- 3. Occupational/Physical Therapist Contracts
- 4. Support Staff Attendance Incentive
- 5. Freshman Girls Basketball Coach position
- 6. Resignations:
  - a. James Frakes, WHS

Mr. Wells seconded the motion which passed 5-0.

#### **Item #14 – Professional Improvement Requests**

Mr. Wells made a motion to approve the following professional improvement requests:

**Heather Hendrich** – ISBA Fall Legal Workshop – Greenwood – November 14, 2016

**Sarah Bourff** – IFLTA Conference – Indianapolis – November 4-5, 2016

**Emily Klingler** – ISNA Annual Conference – French Lick – November 3-5, 2016

**Tracy Moon** – WVEC Digital Science Vendor Fair – WVEC – December 8, 2016

**Ashlee Shoaff** – Lily Conference Orientation – Indianapolis – October 28, 2016

**Peggy Obermeyer** – Science Vendor Fair – WVEC – December 8, 2016

**Sarah Bourff** – AP Spanish Seminar – Butler – November 22, 2016

**Emily Klingler** – Cass-Howard County Co-Op Meeting – November 16, 2016

**Andrew Bowers** – IFLTA Conference – Indianapolis – November 4, 2016

**Tricia McClain** – Timesaving Strategies to Integrate your OT Interventions into Classrooms – Indianapolis – December 12, 2016

**Tammy Johnson** – Skyward User Group – Center Grove – December 1, 2016

**Cindy Long** – IASP Assistant Principal Conference – Indianapolis – November 18-19, 2016

**Rick Davis** – IASP Fall Conference – Indianapolis – November 20-22, 2016

Mrs. Shepherd seconded the motion which passed 5-0.

#### **Item #15 – Board Member Roundtable**

Mrs. Shepherd thanked Mrs. Jankovich, Mrs. Everett, and Mrs. Ennis for their presentations. She also congratulated the band on their state win.

Mr. Koloszar shared how much he enjoys the band and what an excellent band program we have here at Western.

Mr. Kenworthy thanked the teachers and staff for their dedication to the corporation.

Mr. Wells thought the presentations from the teachers were very enlightening, and congratulated the band as well.

Mr. Maugans commented on how much enjoys the celebrations of students and staff.

**Item #16 -Signing of Documents**

The proper documents were signed.

**Item #17 – Adjournment**

The meeting was adjourned at 7:32 p.m.