

Western School Corporation

Russiaville, IN 46979

March 15, 2016

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, March 15, 2016 at 6:00 p.m.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, J. Conrad Maugans, Scott Gaskins, and Donna Shepherd

Members Absent: None

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Lissa Stranahan, Craig Shearer, JoElla Maugans, Peggy Obermeyer, Pat Quillen, Steve Arthur, Tracy Horrell, Rick Davis, Josh Larsh, Ann Loveless, Ryan Holtz, Bart York and Gary Ritzema

Mr. Kenworthy led prayer and Mr. Maugans led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mr. Maugans called the meeting to order at 6:02 p.m.

Item #2 –Approval of the Agenda

Mr. McCracken indicated that he had additions to agenda item #14, personnel and item #15, professional improvement requests. Mrs. Shepherd made a motion to approve the agenda as amended. Mr. Kenworthy seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mrs. Singer made a motion to approve the minutes of the February 16, 2016 regular meeting. Mr. Gaskins seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following:

- Congratulations to members of the HS Choirs who participated in the ISSMA State Solo and Ensemble Contest at Perry Meridian High School in Indianapolis. They had an outstanding day with all soloists and ensembles from Western receiving gold ratings from all judges.

- Western HS Vocal Jazz competed at the ISSMA Vocal Jazz Contest in Brownsburg, Indiana. The Western Vocal Jazz ensemble earned three gold ratings in the top level - group I from the panel of ISSMA contest judges.
- WIS student Mitchell Dean is the spelling bee champion, he will represent WIS at the Regional Bee on March 22. Runner up was Cole Turner.
- WMS student Andrea Reeder has qualified to compete at the state level of the National Geographic Bee, which will be held on April 1.
- Andrea Reeder is also the champion of the local You Be the Chemist Challenge and has advanced to state competition, which will be held at DowAgro in Zionsville.

Item #6 – Reports

- **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
 TREASURER’S REPORT
 BOARD MEETING 03/15/16

Bank Balance

FFBT- Checking Account Balance 02/16/16	\$7,291,090.73
Non-Revenue Receipts	3,031,380.24
MTD Revenue	224,922.00
Disbursements from Clearing Accounts	516,482.08
MTD Disbursements	<u>3,234,648.63</u>
Checking Account Balance 02/29/16	\$6,796,262.26
 Total Depository Balance 02/29/16	 \$6,796,262.26

Vendor Claims Submitted For Approval

#69840 – 69862 of 02/17/16 -02/29/16	\$1,604,041.20
#69863 – 70027 of 03/01/16 –03/15/16	<u>\$1,220,368.76</u>
TOTAL:	\$2,824,409.96

Payroll Claims Submitted for Approval

#16 of 02/12/16	\$562,066.76
#17 of 02/26/16	<u>\$1,275,699.51</u>
TOTAL:	\$1,837,766.27

 Interest on Checking 01/01/16 to 02/29/16 \$10,250.68
 pc

Mr. Wells made a motion to approve the Treasurer’s report and claim docket. Mrs. Shepherd seconded the motion which passed 7-0.

- **Assistant Superintendent:** Dr. Hendrich submitted the following report:
From the Office of Dr. Heather Hendrich, Assistant Superintendent

- Attached you will find School Liaison Officer Report Data for the month of February
- Annual Bus Inspection was held by State Police on February 29, 2016 and March 1, 2016 (Reports are attached)
- Working with Technology Department on implementation of online Facility Use Request (“School Dude”)

School Liaison Officer Report Data February 2016

<u>Discipline</u>	<u>Transportation</u>	<u>Other</u>
2/3/16 (WPS)	Assisted with student car accident (2/9)	Home visit for WMS (2/16/16)
2/3/16 (WIS)	Assisted with broken down bus (2/10)	Home visit for WIS (2/18/16)
2/4/16 (WIS)	Assisted with accident in parking lot (2/16)	
2/12/16 (WHS)		
2/11/16 (WHS)		
2/18/16 (WHS)		
2/18/16 (WIS)		
2/19/16 (WMS)		
2/24/16 (WHS)		
2/24/16 (WIS)		
*School Liaison Officers are also monitoring student drop-off and pick-up areas daily, including monitoring High School student drivers (especially in bad weather conditions).		
*School Liaison Officers are also checking exterior doors of all buildings daily.		
*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.		

- **Director of Technology:** Mr. Shearer submitted the following report:

Technology Board Update 3/15/16

1. Helping to implement a master online facility request and calendaring application.

2. Have been meeting with groups to begin discussion on future student 1:1 devices. iPad lease is up at the end of the 2017 school year.
 3. Looking into a more complete LMS (Learning Management System) to better enhance our e-learning.
 4. Finishing up configuring and installing item in the Fieldhouse.
- **Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

FROM THE OFFICE OF LISSA STRANAHAN, DIRECTOR OF EXCEPTIONAL LEARNERS AND TESTING

Important Items from Wednesday Feb 10, 2016 – Tuesday, March 8, 2016

Special Education

- We have had 17 initial case conferences for students that have qualified for special education this month.

Testing

- ISTEP Testing window was from Feb 29 – March 11. Western participated in Part I with paper/pencil. Part II will be online between April 18 – May 6.
- IREAD3 for all 3rd graders will be March 14 – March 18.

Miscellaneous

- Awarded \$29,588 from the IDOE as part of the Formative Assessment Grant. This will be used to pay for the costs associated with NWEA.
- Attended KASEC Coordinators Meeting
- Conducted the Broad Based Planning Committee Meeting

- **Superintendent:** Mr. McCracken submitted the following report:

To: Members of the Western School Board
From: Randy McCracken
Re: March Superintendent Report
Date: March 7, 2016

1. Alternative School Funding
We received \$7,229.01 for our Alternative School Program for 2015. This is down from last year, which was \$10,050.00. These funds will be used to off-set the salary of our Alternative School supervisor.
2. Textbook Adoption Update – This is the adoption year for Mathematics for grades K - 12. With the adoption, we continue to move more toward digital materials and materials that are either internet based or compatible with the iPad. We are also always looking for ways to reduce cost. This month the textbook materials to be introduced are for the Middle School and High School only. The Primary and Intermediate wanted another month to review materials. There will then be a 30 day review period for the public and for comments or concerns to be shared. A formal recommendation for the materials will be made in April for the Middle School and High School and in May for the Primary and Intermediate.
3. Summer School – We are in the process of planning for this year's summer school program. Again this year, only category 1 classes are scheduled for full reimbursement, provided if funds are available. Last year we only collected around 60% of our total expenses. Categories 2 and 3 are only reimbursed if there remains additional funding after Category 1 classes are reimbursed. The state has also again moved all former Category 1 courses, which included Math and English/La for grades 1 – 8 to Category 2. Category 1 courses this year include Reading for grades 1-3 and all high school courses that lead to graduation. Category 3 courses include enrichment, multidisciplinary courses, and high school courses that do not count toward graduation.

Through discussions this year, we have decided to reduce our offerings during Extension but maintain our focus on Jump Start. We felt that with the remediation that is offered during the school year, extending the year was not as valuable, with the exceptions of Life Skills, IREAD, and High School Credit Recovery. Jump Start is still planned as it has been in the past which we feel is very valuable in getting students ready for the start of the school year. The following schedules will be used for Extension and Jump Start:

Extension

- Camp Invention – Grades K – 5 (June 6 – 10)
- IREAD for Grade 3, June 6 - 17, 10 days @ 3 hours/day (8-11 a.m.)
- Life Skills – Grades K – 12, June 6 - 17, 10 days @ 3 hours/day (8-11 a.m.)

High School

- Classes for High School Credit (i.e. Algebra I, English/Language Arts, Physical Education), June 6 – 29, 18 days @ 4 hours/day (8:00 a.m. – 12:00 noon) – 72 Contact Hours

Jump Start

Grades K - 8

- Jump Start – July 25 – August 4, 9 days @ 3 hours per day (8-11 a.m.)

High School

- Jump Start for High School Credit (Applied Music/Band Camp) – July 25 – August 4 @ 8 hours/day – 72 Contact Hours

4. Current Planning

- Reviewing our Teacher Evaluation Process
- Facility Updates
- Creating more educational opportunities at Western
- Negotiations
- Summer Technology Training
 - Staff sharing

Item #7 – Resolution for Approval

Mr. Kenworthy made a motion to approve the following resolution:

- Transfer of \$1,635.00 from Maintenance of Equipment to Land Acquisition for Playground Mulch, WPS Site

Mr. Koloszar seconded the motion which passed 7-0.

Item #8 – Bond Refinancing

Mrs. Singer made a motion to approve utilizing Therber and Brock for the refinancing of the 2006-2007 bonds. Mr. Wells seconded the motion which passed 7-0.

Item #9 – Acceptance of Donations

Mrs. Shepherd made a motion to accept the following donations:

- Target - \$226.93 for WPS
- Walter and Ruth Bennett - \$100.00 for WPS
- In Memory of Cheryl Harshman –Adaptive Swing for WPS

Mr. Gaskins seconded the motion which passed 7-0.

Item #10 – Textbook Adoption

Textbook recommendations from WHS were presented for the 30 day review period.

Item #11 – Student Travel to France

Mr. Gaskins made a motion to approve an educational trip for HS students to France during spring break 2017. Mr. Wells seconded the motion which passed 7-0.

Item #12 – Freshman Cheerleading

Mr. Koloszar made a motion to approve eliminating the freshman cheerleading squad as recommended by Mr. Larsh, Athletic Director. Mrs. Shepherd seconded the motion which passed 7-0.

Item #13 – Baseball Camp

Mrs. Shepherd made a motion to approve the WHS Baseball Camp, March 18-19, 2016. Mr. Gaskins seconded the motion which passed 7-0.

Item #14 – Personnel

Mrs. Shepherd made a motion to approve the following personnel items:

1. Recommendations:
 - a. Calvin Wheeler – Multi-Purpose Facility Supervisor
 - b. Amy Kretz – Aerobics Instructor
 - c. Johnna Welch – Aerobics Instructor
 - d. Joe Orr, Susan Workman/Jenny Bray – Homebound
 - e. Lisa Sipes – Temp English Teacher, WHS
 - f. Katie Sundheimer – Interim HS Asst Principal
 - g. Ryan Berryman – Junior High Track Asst Coach
 - h. Joni McCracken – Varsity Girls Track Volunteer Coach
 - i. Mike Rocchio – JV Baseball Asst Coach
 - j. PJ Rocchio – Varsity Baseball Asst Coach
 - k. Kristi Vazquez – JV Softball Volunteer Asst Coach
2. Food Service Register Training
3. Leave of Absence:
 - a. Norma Etherington
4. Resignations:
 - a. Stacy Wines
 - b. Matt Carver
5. Retirement:
 - a. Ann Funk

Mrs. Singer seconded the motion which passed 7-0.

Item #15 – Professional Improvement Requests

Mr. Wells made a motion to approve the following professional improvement requests:

Melissa Seal-Shaner – Indiana Deaf and Hard of Hearing Transition Day – Indiana State Fairgrounds – March 4, 2016

Brooke Gibson – Best Practices in the Classroom to Prepare Students for Assessments – Lafayette – February 23, 2016

Cindy Lester – IUK ACP Information Session – IUK – February 22, 2016

Laura Brown – Best Practices in the Classroom to Prepare Students for Assessments –Lafayette – February 23, 2016

Emily Klingler – IDOE Summer Food Service Program Training – Indianapolis – April 5, 2016

Leslie Guy – Prevent Child Abuse Conference – Oakbrook Church – April 12, 2016

Melissa Burkhalter – Observe Hinkle Creek Elementary – Noblesville – February 23, 2016

Janelle Quinn – Observe Hinkle Creek Elementary – Noblesville – February 23, 2016

Emily Klingler – Food Service Directors Bid Meeting – WVEC – March 2, 2016

Tammy Johnson – Skyward Indiana Steering Committee – Decatur – March 31, 2016

Sacha Burkett – WHS Art Dept Chicago Field Trip – Chicago – April 18, 2016

Pam Carter – IASBO Annual Conference – French Lick – March 11-13, 2016

Kristi Leap – Reactive Attachment Disorder Training – Noblesville – April 6-8, 2016

Colleen Jankovich – Current Best Apps and Web Tools to Enhance Learning in the Classroom – IUK – April 30, 2016

Allyson Parker – Current and Best Apps and Web Tools to Enhance Learning in the Classroom – IUK – April 30, 2016

Suzie Reagle – School Law Client Workshop – MSD of Wayne Twp – April 21, 2016

Jean Barratt – AOTA Annual Conference and Expo – Chicago – April 7-12, 2016

Mrs. Singer seconded the motion which passed 7-0.

Item #16 – Board Member Roundtable

Mr. Wells, Mr. Kenworthy and Mr. Koloszar shared how much the hard work of the staff was appreciated and that they looked forward to the dedication ceremony of the new multi-purpose facility.

Mr. Maugans shared a leadership opportunity.

Mrs. Singer discussed the regional meetings and the legislative roundup from ISBA.

Mr. Gaskins thanked Mr. Larsh for the all-conference information he provided.

Mrs. Shepherd commented on her recent visit to the building, and echoed the sentiments from the others about the appreciation for the hard work of the staff.

Item #17 – Signing of Documents

The proper documents were signed.

Item #18 – Adjournment

The meeting was adjourned at 6:28 p.m.