

Western School Corporation

Russiaville, IN 46979

July 21, 2015

Minutes of the regular meeting of the Western Board of School Trustees held on July 21, 2015.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, J. Conrad Maugans, Scott Gaskins and Donna Shepherd

Members Absent: None

Others Present: Randy McCracken, Abby Rodgers, Pam Carter, Heather Hendrich, Lissa Stranahan, Craig Shearer, Katie Sundheimer, Tracy Horrell, Vicki Hill, Steve Arthur, Emily Klingler, and Rick Davis

Mr. Koloszar led prayer and Mrs. Singer led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:02 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that he had additions to agenda item #16, personnel. Mr. Kenworthy made a motion to approve the agenda as amended. Mrs. Shepherd seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes of the June 16, 2015 regular meeting. Mr. Wells seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Reports

1. **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
TREASURER'S REPORT
BOARD MEETING 07/1/15

Bank Balance

FFBT- Checking Account Balance 06/01/15	\$10,079,076.91
Non-Revenue Receipts	2,282,607.65
MTD Revenue	3,372,527.31
Disbursements from Clearing Accounts	303,339.82
MTD Disbursements	<u>4,098,196.40</u>
Checking Account Balance 06/30/15	\$11,332,675.65
 Total Depository Balance 06/30/15	 \$11,332,675.65

Vendor Claims Submitted For Approval

#68198 – 68211 of 06/17/15 - 06/30/15	\$512,565.84
#68212 – 68392 of 07/01/15 - 07/21/15	<u>\$1,040,532.46</u>
TOTAL:	\$3,263,103.65

Payroll Claims Submitted for Approval

# 24 of 06/05/15	\$563,214.72
# 25 of 06/19/15	<u>\$502,419.37</u>
TOTAL:	\$1,065,634.09

Interest on Checking 01/01/15 to 06/30/15	\$5,603.41
pc	

Mr. Wells made a motion to approve the Treasurer's Report and claim docket. Mr. Gaskins seconded the motion which passed 7-0.

2. **Assistant Superintendent:** Dr. Hendrich submitted the following report:

School Board Report July 21, 2015

From the Office of Dr. Heather Hendrich, Assistant Superintendent

Items that I have been working on:

- See attached Bullying Report for 2014-2015 School Year (2013-2014 comparison included)
- See attached Suspension-Expulsion Data for 2014-2015 School Year (2013-2014 comparison included)
- Fire Sprinkler System, as well as Fire Extinguisher inspections completed on July 6, 2015
- South Gym, West Gym and High School Main Gym floors refinished July 14, 2015

See attached items that I thought you may be interested in viewing for the 2014-2015 school year:

- Year-end totals for bus tires (broken down by bus#), also attached 2013-2014 totals to see the comparison
- Year-end totals for bus maintenance (broken down by bus#), also attached 2013-2014 totals to see the comparison
- Year-end information on extracurricular trips (bus trips)
- Year-end information on extracurricular trips (SPV mileage) *We had 634 total bus and SPV trips for the 2014-2015 school year (For the 2013-2014 school year, the total bus and SPV trips was 651)

3. **Director of Technology:** Mr. Shearer submitted the following report:

Technology Board Update 7/13/15

1. E-Learning Conference- We had an extremely successful technology conference Jun 17th and 18th we had approx. 250 to 300 attendees each day. We received excellent feedback!

2. We have been hooking rooms back up after summer cleaning.

3. Below is a list of items we have accomplished and are going to complete. The items with the lines through them have been completed.

swap out UPS in server room and clean up

~~Indiana E Transcript~~

~~Configured iPads for next year~~

Send iPad charges to building

~~Projectors in HS hallway panel issues~~

~~Change AD groups~~

———Add kindergarten and new enrolled students to AD

~~MS projector input plates need re-attached to wall~~

Finish Up Active Directory Migration

Move Type to Learn

~~Check Cameras that are down~~—Was completed, 5 bad cameras need replaced

Install and Configure Nexus Switch

Check offline notifications Spiceworks

Update ASA?

Clean Up and Update Apps in Filewave

update VMware

Import student logins to online resources

~~update SAN~~

~~Extend Skyward E drive~~

~~Hang Proj in MS old Hunt room~~

~~Delete BLACK server data~~

Skyward student rollover

Skyward fee rollover

Skyward June release

Hang 27 APs in Middle School

complete KASEC

Attempt Firmware update on Meru

Try and correct Jacob Bright's Projector

Check Commons Entry Wiring

4. **Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

FROM THE OFFICE OF LISSA STRANAHAN, DIRECTOR OF EXCEPTIONAL LEARNERS AND TESTING

Important Items from Wednesday June 10, 2015 – Tuesday, July 14, 2015

- ❖ Completed the 2015-16 Title I Grant
- ❖ Attended an NWEA webinar
- ❖ Finalized the agreement with NWEA for the 2015-16 school year
- ❖ Finalized the agreement with Solution Tree for PLC onsite training
- ❖ Conducted a transition meeting for a First Steps student
- ❖ Began revisions and updates to the Western EL Handbook that will be submitted for approval in August
- ❖ Selected to serve on the IDOE ISTAR Specifications Committee in Indianapolis July 14-16
- ❖ Completed the NESP 2014-15 Annual Performance Report
- ❖ Completed the High Ability 2014-15 Final Report

5. **Superintendent:** Mr. McCracken submitted the following report:

Information and Planning for the 2015-16 School Year

- New Teacher Cook-out (more information to come – looking at the evening of August 5)
- New Teacher Luncheon – August 6, 2015 at 11:00 a.m.
- Opening Teacher Day – August 7, 2015 at 8:30 a.m.
- First Student Day – August 10, 2015
- Medical, Dental, and Vision Insurance Renewal
 - The Insurance Committee met with Doug Heath, our Insurance Advisor on July 14, 2015 to hear his report and recommendation on our Health, Dental, and Vision renewals for the 2015-2016 school year. Attached are spreadsheets from Regions Insurance, Inc. showing a comparison between our current medical carrier Advantage, their renewal, and Anthem, SIHO Self-Funded, and United Health Care.

Beginning September 1, 2015, we will move from Advantage as our medical insurance provider to Anthem and offer Anthem's Option E3 as our base plan and Anthem's CSOS plan. Also attached is a comparison between Advantage's current and renewal to the two Anthem plans.

For Dental, we will continue with AlwaysCare Benefits, Inc. The renewal rate for this next year is 4%. AlwaysCare's renewal information is also attached.

For Vision Insurance, we are waiting on a quote from Anthem before we finalize. I will bring that information to you in August.

- Wednesday Morning Professional Development – This year we want to emphasize Data Analysis and Professional Learning Communities with our teachers and give them time to discuss curriculum, instruction and data.
- Teacher Contract – The teacher contract runs through the end of the 2015-2016 school year. Time will be spent this year further researching new compensation models and contracts so discussions can informally begin in the spring of 2016.
- Construction and Facility Updates (shared at the meeting).
 - Schedule Update
 - Budget Update
- Projected General Fund Revenue (attached)

Item #6 – Resolution for Approval

Mr. Maugans made a motion to approve the resolution from Mrs. Carter to transfer \$2,800 from Building Construction and Improvement to Purchase of Mobile and Fixed Equipment at the High School site. Mr. Koloszar seconded the motion which passed 7-0.

Item #7 – Surplus Property

Mr. Wells made a motion to declare the following items surplus property:

- ❖ 625 Social Studies books (3rd, 4th, and 5th grade)
- ❖ Old Door Frames from WIS 2008 Construction Project
- ❖ Semi-trailer storage unit for band equipment

Mrs. Shepherd seconded the motion which passed 7-0.

Item #8 – Overnight Field Trip/Camp

Mr. Gaskins made a motion to approve the WHS Band retreat for student leaders at Taylor University, July 23-25, 2015. Mrs. Shepherd seconded the motion which passed 7-0.

Item # 9 – Acceptance of Donations

Mr. Kenworthy made a motion to accept the following donations:

Cavert Wire/Brenda Jackson - \$25.00 for HS Environmental Club

Chrysler Foundation - \$250.00 for HS Band

Jim Jones - \$45.00 for Western Swim Team

American Dairy Assoc. of Indiana - \$1,000.00 for HS Marching Band Scholarship

Target - \$50.00 for WPS

Mr. Koloszar seconded the motion which passed 7-0.

Item #10 –October Meeting Date

Mrs. Shepherd made a motion to approve changing the regular October Board meeting date to October 13, 2015, instead of October 20, 2015. Mr. Maugans seconded the motion which passed 7-0.

Item #11 – 2016 Budget Calendar

Mrs. Shepherd made a motion to approve the 2016 Budget Calendar as presented by Mrs. Carter. Mr. Maugans seconded the motion which passed 7-0.

Item #12 – PLC On-Site Training

Mr. Gaskins made a motion to approve the PLC on-site training to be held on August 3-4, 2015. Mr. Kenworthy seconded the motion which passed 7-0.

Item #13 – New HS Courses

Mr. Maugans made a motion to approve the following HS Courses as requested by Mr. Davis:

Music History and Appreciation

Humanities

Career Information and Exploration

Current Problems, Issues and Events

Mrs. Shepherd seconded the motion which passed 7-0.

Item #14 – Food Service

Mr. Maugans made a motion to approve Aunt Millie's Bakeries, Prairie Farms Dairy, Performance-Fox River Food and Stanz Foodservice for food service vendors, as well as the recommendation for equity in school lunch pricing. Mr. Kenworthy seconded the motion which passed 7-0.

Item #15 – NEOLA

The Board was presented with the following policies/administrative guidelines/forms for first read:

0100, 0130, 0140, 1130, 1214, 3113, 3214, 4113, 4214, 6460, 2410, 2461, 2421, 2423, 2430, 3120.08, 3140, 4140, 3410.04, 5540, 5610, 5610.02, 6320, 8390, 8500, 9700.01, AG 1520, AG 2221, AG 2423A, AG 2423B, AG 2430, AG 5320, AG 5330, AG 5540A, AG 5600A, AG 5605A, AG 5605B, AG 5610, AG5610A, AG 5610.02, AG 5611, AG 6320A, AG8390, 2423F1, 2430F2, 5610.02F1

Item #16 – Personnel

Mr. Maugans made a motion to approve the following personnel items:

1. Recommendations:
 - a. Susan Harris – PVE Paraprofessional, KASEC
 - b. Michelle Payne – Life Skills Paraprofessional, KASEC
 - c. Amanda Simmons – Life Skills Paraprofessional, KASEC
 - d. Sarah Banan – Life Skills Teacher, KASEC
 - e. Daniel Healton – Part Time Music Teacher, WHS
 - f. Maureen Beckwith – Special Ed Aide, WIS
 - g. Jessica Rhum – Kindergarten Teacher, WPS
 - h. Jacob Bright – WMS Jump Start
 - i. Lyle Miller – Girls Cross Country Volunteer
 - j. Jordan Ousley – Girls Cross Country Volunteer
 - k. Ray Tetrault – Girls Cross Country Volunteer
 - l. Christy Unger – 8th Grade Volleyball Coach
 - m. Brooke Gibson – 7th Grade Volleyball Coach

- n. Derek Tuggle – Asst Varsity Football Coach
 - o. Andrew Durham - Asst Varsity Football Coach
 - p. Jeff Stout - Asst Varsity Football Coach
 - q. Tim Weeks - Asst Varsity Football Coach
 - r. Charlie Todd – Freshman Football Coach
 - s. Brent Smith – Asst Freshman Coach
 - t. Greg Parker – 8th Grade Football Coach
 - u. James Lushin - 8th Grade Asst Football Coach
 - v. Chad Shepherd – 7th Grade Volunteer Football Coach
2. Updated Administrator/Director Contracts
 3. ECA Assignment Report
 4. Mr. McCracken authority to hire between July 21, 2015 and August 18, 2015
 5. New Secretary Training
 6. Maternity Leave
 - a. Terra Nicoles, WPS
 7. Medical Leave
 - a. Ron Shepherd, WPS
 8. Resignations:
 - a. Kerrie Bell, WHS
 - b. Betsie Miller, WIS
 - c. Diedra Kessler, WPS
 - d. Chris Tuberty, WMS Jump Start

Mr. Gaskins seconded the motion which passed 7-0.

Item #17 – Professional Improvement Requests

Mr. Shepherd made a motion to approve the following professional improvement requests:

Laurel Van Dyke – UEB Ready? – Indianapolis – July 23-24, 2015

Emily Klingler – INDOE Back to School Training –Fort Wayne – June 30, 2015

Laurel Van Dyke – UEB Ready? – Indianapolis – July 20-22, 2015

Lissa Stranahan – Title III/EL Director Meeting – Perry Twp – August 20, 2015

Dawn Lytle – CADRE Meeting – Lafayette – May 17, 2016

Dawn Lytle – CADRE Meeting – Lafayette – January 19, 2016

Dawn Lytle – CADRE Meeting – Lafayette – March 15, 2016

Dawn Lytle – CADRE Meeting – Lafayette – November 17, 2016

Dawn Lytle – CADRE Meeting – Lafayette – September 15, 2016

Lissa Stranahan – Providing Effective Feedback – WVEC – October 6, 2015

Lissa Stranahan – ISTAR Specifications Meeting – Indianapolis – July 14-16, 2015

Lissa Stranahan – Transition Committee Meetings – Lafayette – September 17 and October 15, 2015

Amy Messer – Unite Conference – Brownsburg – September 4 and December 11, 2015, April 29, 2016

Tammy Johnson - Unite Conference – Brownsburg – September 4 and December 11, 2015, April 29, 2016

Julie Pownall – AP College Board Workshop – IUPUI – September 29, 2015

Heather Hendrich – School Safety Specialist Advanced Academy – Indianapolis – September 30-October 1, 2015

KASEC Curriculum Planning

Mr. Koloszar seconded the motion which passed 7-0.

Item#18 – Board Member Roundtable

Mr. Wells and Mrs. Shepherd thanked audience members for attending.

Mr. Koloszar shared that the Board meeting was a great way to spend his birthday.

Mr. Maugans shared information on the book “The Art of School Boarding.”

Item #19 – Signing of Documents

The proper documents were signed.

Adjournment

The meeting was adjourned at 6:56 p.m.