

Western School Corporation

Russiaville, IN 46979

June 16, 2015

Minutes of the regular meeting of the Western Board of School Trustees held on June 16, 2016.

Members Present: Linda Singer, J. Conrad Maugans, Mike Koloszar, Harry Kenworthy, and Don Wells

Members Absent: Donna Shepherd and Scott Gaskins

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Lissa Stranahan, Craig Shearer, Suzi Morgan, Beverly Austin, Della Clouse, Mary Quinn, Pat Quillen, Brian Caldwell, Rick Davis, Kendra Metcalf, Ann Bradshaw, Josh Larsh, Tracy Horrell

Mrs. Singer led prayer and the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:02 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that he had additions to agenda item #14, personnel. Mr. Maugans made a motion to approve the agenda as amended by Mr. McCracken. Mr. Koloszar seconded the motion which passed 5-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes of the May 19, 2015 regular meeting and executive session, as well as the June 9, 2015 executive session. Mr. Kenworthy seconded the motion which passed 5-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following with the Board:

- Logan Miller, WMS, displayed his award winning 4-H Veterinary Science exhibit at Purdue University
- Morgan Metzger, WHS, intern at Notre Dame this summer in the school's Energy Frontier Research Center

- WHS Vocabulary Bowl finished 86th in the nation
- WHS Choir received the Indiana State School Music Association All Music Award for 2014-15

Item #6 – Reports

1. Director of Finance: Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
 TREASURER'S REPORT
 BOARD MEETING 06/16/15

Bank Balance

FFBT- Checking Account Balance 05/01/15	\$5,389,791.33
Non-Revenue Receipts	348,201.89
MTD Revenue	6,769,471.88
Disbursements from Clearing Accounts	318,045.09
MTD Disbursements	<u>2,110,343.10</u>
Checking Account Balance 05/31/15	\$10,079,076.91
 Total Depository Balance 05/31/15	 \$10,079,076.91

Vendor Claims Submitted For Approval

#68015 – 68031 of 05/20/15 - 05/31/15	\$441,506.28
#68032 – 68197 of 06/01/15 - 06/16/15	<u>\$2,821,597.37</u>
TOTAL:	\$3,263,103.65

Payroll Claims Submitted for Approval

# 22 of 05/08/15	\$555,037.73
# 23 of 05/22/15	<u>\$572,360.76</u>
TOTAL:	\$1,127,398.49

 Interest on Checking 01/01/15 to 05/31/15 \$4,225.89
 pc

Mr. Wells made a motion to approve the Treasurer's Report and Claim Docket. Mr. Maugans seconded the motion which passed 5-0.

2. Assistant Superintendent: Dr. Hendrich submitted the following report:

From the Office of Dr. Heather Hendrich, Assistant Superintendent

Items that I have been working on:

- Attached you will find School Liaison Officer Report Data for the month of May
- Attending bi-weekly Progress Construction Meetings
- Attended Teacher Development Committee Meeting on May 21, 2015
- Meeting with other area Directors of Transportation on May 22, 2015
- Attended Juvenile Detention Alternatives Initiative of Howard County meeting on May 27, 2015
- Working with Steve Arthur to obtain quotes for new cabinets for all classrooms at WPS
- Working with KASEC and other building custodians to coordinate move to South Training Room
- Assisting with Interview Process for new Middle School Principal
- Coordinating drivers/routes for Summer School and Jump Start Programs
- Completed billing for other area schools for transportation of students to School for the Blind/School for the Deaf
- Received two new buses on June 8, 2015; buses inspected on June 10, 2015

<u>Discipline</u>	<u>Transportation</u>	<u>Other</u>
5/1/15 (WMS)	5/7/2015	5/8/15 *Steve Kline Taught Eddie Eagle at WPS
5/4/15 (WIS)	5/11/2015	(gun safety program)
5/7/15 (WHS)	5/18/15 (Bus Discipline)	5/17/15 (Home visit)
5/11/15 (WPS)	5/29/15 (Assisted with car accident on	
5/11/15 (WIS)	campus)	
5/12/15 (WIS)		
5/20/15 (WHS)		
5/21/15 (WIS)		
5/26/15 (WMS)		
6/1/15 (WMS)		
6/2/15 (WHS)		
*School Liaison Officers are also monitoring student drop-off and pick-up areas daily. They have been a huge help with enforcing new drop-off and pick-up procedures for Middle School and High School students.		
*School Liaison Officers are also checking exterior doors of all buildings daily.		
*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.		

3. **Director of Technology:** Mr. Shearer submitted the following report:

Technology Board Update 6/16/15

1. Damage reports 2014-2015 school year

WPS-15

WIS-11

WMS-32

WHS- 17

~2% damage rate for the 2014-15 school year

2. Summer Conference begins tomorrow Wed June 17th. We are full and have a waiting

list!! www.elearningnexgen.com

3. We are continue to prepare for summer project items that need to be completed.

- Lab update
- cleaning/ organizing and flashing iPads
 - We are hoping to finish up this process by July 1.
 - even though we are in our second year we have to tweak how we do things as we go.
- Wireless updates
- server updates
- pc imaging
- Moving classrooms around for construction

4. **Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

Important Items from Wednesday May 13, 2015 – Tuesday, June 9, 2015

- ❖ Conducted a total of 48 case conferences
- ❖ Attended the PLC committee meeting
- ❖ Attended the Research to Practice Conference in Indianapolis
- ❖ Conducted the BBPC meeting
- ❖ Conducted a Special Education staff meeting
- ❖ Interviewed applicants for the middle school principal position
- ❖ Finalized High Ability placements for the 2015-16 school year
- ❖ Conducted High Ability parent meeting
- ❖ WIDA score reports mailed to parents
- ❖ Interviewed applicants for the middle school art position with Dr. Hendrich
- ❖ Distributed High Ability Parent Survey

5. Superintendent: Mr. McCracken submitted the following report:

1. Summer School Staffing (agenda item under personnel)

Attached is the Summer School/Jump Start Budget. Also under personnel are the Summer School/Jump Start recommendations. In an effort to reduce the student to teacher ratio and to have a greater impact on instruction, aides were added at the elementary and middle school. More than likely, the aides listed in the budget will not be reimbursed by the state since we are only reimbursed for one staff member for every fifteen students. Aides will be paid from Title I and the General Fund.

2. iPad Training/Professional Development

We will again offer summer professional development opportunities for technology at Western for our staff. Apple Challenged-Based Learning was available for up to 60 teachers over three days on June 9, 10, and 11. We are also the host for a large Technology Conference on June 17th and 18th that Craig and the other area Technology Directors have organized. In addition, Nate and Melissa will provide staff training on August 3rd, 4th, and 5th. These sessions will be on Google Tools and e-learning. Each session is three hours long and teachers will receive a stipend for their attendance. A stipend will not be paid for attendance at the Technology Conference on June 17th and 18th.

3. Additional Help for Struggling Students

This coming year we intend to continue to look for ways to help struggling students to be successful. We intend to continue our before school program for grades K-5. We also plan to make the tutoring more focused with more specific learning targets for those who are in attendance. Lissa will be assigned to oversee this program and the curriculum.

In the middle school, we will look to the new principal to evaluate current practices and with the help of the staff, formulate the best possible options for middle school students.

The High School will be looking to combine their Cafe' English and Mathematics classrooms into one. They will also begin investigating expanding the current WALC program to include an after school program so more students can be served.

Additionally, we are looking at some corporation wide initiatives so we have a common theme and common expectations.

In all buildings, attendance is a factor in student success and all buildings will look for ways to promote better student attendance.

4. Career and technical Education Funding (CTE)

The following is information we received from Jonathon Shuck on the changes to the CTE funding and the impact on Western. Also, attached is a comparison of our funding.

- There were increases in funding per credit for the higher level courses.
- There was a decrease in funding for foundational classes from \$250 to \$150. In addition, they are now funding foundational courses per course and not per credit.
- There was an increase in funding for introduction classes from \$250 to \$300. However, they are now funding introduction courses by course rather than by credit.
- In the past, 30A funding for the year was based on the student enrollment in CTE classes for the first semester. Now, 30A funding for the year will be based on number of students enrolled in each semester. So, if a student is taking a one semester class but is not scheduled until the spring, they have not been counted for 30A funding in the past but they will be under the new formula guidelines.

5. Current Planning

- 2016 Budget Preparation
- Facility Upgrades
- Implementation of Professional Learning Communities

6. Athletic Director Updates

Item #7 – Western's Excellence in Education Program

Mr. Maugans made a motion to approve the updated teacher evaluation program, titled Western's Excellence in Education Program, for the 2015-16 school year. Mr. Koloszar seconded the motion which passed 5-0.

Item #8 – Exploring College and Careers

Mr. Maugans made a motion to approve the request of Mrs. Pownall to begin a new class, Exploring College and Careers. Mr. Wells seconded the motion which passed 5-0.

Item #9 – KASEC Joint Services Agreement

Mr. Wells made a motion to approve the KASEC Joint Services Agreement. Mr. Kenworthy seconded the motion which passed 5-0.

Item #10 – NWEA

Mr. Maugans made a motion to approve the adoption of NWEA as a formal assessment for grades 3-8. Mr. Kenworthy seconded the motion which passed 5-0.

Item #11 – Overnight Field Trips/Camps

Mr. Kenworthy made a motion to approve the following field trips and camps:

- Washington DC, May 6-10, 2016
- Space Camp, May 13-15, 2016
- Girls Cross Country Camp, July 29-31, 2015
- Cheerleading Camp, July 10-12, 2015
- Volleyball Camp, July 14-15, 2015

Mr. Wells seconded the motion which passed 5-0.

Item #12 – Camp Approval

Mr. Kenworthy made a motion to approve the Mega Cheer Camp on July 27-30, 2015. Mr. Koloszar seconded the motion which passed 5-0.

Item #13 – Acceptance of Donations

Mr. Wells made a motion to accept the following donations:

- \$100.00 from FSA, and pizza from Pizza Hut for MS Explorer Team
- \$180.00 from Home Grown – Red Gold Brand for WHS FFA
- \$50.00 from Amore’s Attractions LLC for HS Environmental Club
- \$50.00 from Matt and Sherri Nuss for HS Environmental Club

Mr. Koloszar seconded the motion which passed 5-0.

Item #14 – Personnel

Mr. Maugans made a motion to approve the following personnel items:

1. Recommendations:
 - a. Melissa Harnish, Secretary, WHS

- b. Kristen Cole, English, WHS
 - c. Rachael Woodcox, Art, WHS
 - d. Summer School/Jump Start Staffing
 - e. Cyndy Trent, Amy Campbell, Michaela Weber and Melissa Rager, Summer School Bus Drivers
 - f. Richelle Muhlenkamp, Speech Language Pathologist, KASEC
 - g. Kay Lazar, Sarah Bourff, Joe Orr, and Daniel Newton, Homebound
 - h. Tracy Horrell, Principal, WMS
 - i. Special Ed Health Aide
 - j. Administrator/Director Contracts
 - k. Part Time Teaching Positions
 - l. Summer Food Service Hours
 - m. Luke Waitt, Social Studies Teacher, WHS
 - n. Jacob Wood, Social Studies Teacher, WHS
 - o. Sacha Burkett, Art Teacher, WMS
 - p. Andrew Miller, Math Teacher, WMS
 - q. Kimberly Freeman, Math Teacher, WMS
 - r. Matt Daleo, Asst Boys Soccer Coach
 - s. Daniel Newton, Asst Girls Soccer Coach
 - t. Ray Shepherd, Asst Volunteer Football Coach
 - u. Jacob Wood, Asst Varsity Football Coach
2. Personal Leave:
- a. Barb Barrett, WIS
3. Resignations:
- a. Livia Briar, WHS
 - b. Amy Sowder, WHS
 - c. George Emry, KASEC
 - d. Ashley Tackett, WHS
 - e. Amanda Pena, WPS
 - f. Keith Pearson, WHS
 - g. Karen Malone, WMS
 - h. Adam Morelock, Asst Varsity Football Coach
 - i. Brooke Lewis, 8th Grade Girls Basketball Coach

Mr. Koloszar seconded the motion which passed 5-0.

Item #15 – Professional Improvement Requests

Mr. Maugans made a motion to approve the following professional improvement requests:

Lyndsay Fisher – CLASS Summer Conference – Noblesville HS – June 23-25, 2015

Terra Nicoles – CLASS Summer Institute – Noblesville HS – June 23-25, 2015

Julie Pownall – WIDA Standards and Testing – Noblesville – July 15, 2015

Lissa Stranahan – Using Data to Make More Informed Decisions – Franklin – June 17, 2015

Professional Learning Community Training

Mr. Wells seconded the motion which passed 5-0.

Item #16 – Board Member Roundtable

Mr. Maugans shared that he was pleased with the new personnel, and with all the additions we should be off to a great start for next school year.

Mr. Koloszar welcomed Mr. Tracy Horrell and commented on how graduation went and that the music from the band and choir was phenomenal.

Mr. Kenworthy also welcomed Mr. Horrell and shared how nice the end of year banquet was.

Both Mr. Wells and Mrs. Singer welcomed Mr. Horrell and wished him the best of luck in this new position.

Mr. Koloszar shared highlights from the book The Art of School Boarding.

Item #17 – Signing of Documents

The proper documents were signed.

Item #18 – Adjournment

The meeting was adjourned at 6:42 p.m.