

Western School Corporation

Russiaville, IN 46979

February 17, 2015

Minutes of the regular meeting of the Western Board of School Trustees held on February 17, 2015.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, J. Conrad Maugans, Scott Gaskins, and Donna Shepherd

Members Absent: None

Others Present: Randy McCracken, Abby Rodgers, Rick Davis, Julie Pownall, Pat Quillen, Twyla Carlson, Suzi Morgan, Steve Arthur, and Ann Loveless

Mr. Gaskins led prayer and Mrs. Singer led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:00 p.m.

Item #2 – Approval of the Agenda

Mr. Maugans made a motion to approve the agenda as presented. Mr. Koloszar seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mr. Kenworthy made a motion to approve the minutes of the January 20, 2015 regular meeting and the minutes of the January 20, 2015 Board of Finance meeting. Mrs. Shepherd seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 Panther Pride

Mr. McCracken shared the following:

1. On December 6, 2014, almost 500 HS juniors and from across Indiana attended the 38th annual Richard G Lugar Symposium for Tomorrow's Leaders at the University of Indianapolis. Western had three representatives at the Symposium, Carley Berg, Anna Constable, and Renaud Chauret.
2. Together the HS and MS donated 3,100 cans of food to the Kokomo Rescue Mission.

3. Western announces the creation of the WESPY awards. WESPY stands for Western's Excellent Sports Performances of the Year.
4. Congratulations to sixth graders Jackson Wages, Dylan Zweifel, and Cade Shock for earning first, second, and third places in the DAR Essay contest. Cade Shock's essay has been sent to the State Competition.

Item #6 – Reports

1. **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
 TREASURER'S REPORT
 BOARD MEETING 02/17/15

Bank Balance

FFBT- Checking Account Balance 01/01/15	\$7,233,178.03
Non-Revenue Receipts	461,888.29
MTD Revenue	1,397,983.39
Disbursements from Clearing Accounts	392,415.81
MTD Disbursements	<u>2,259,482.09</u>
Checking Account Balance 01/31/15	\$6,441,151.81
Total Depository Balance 01/31/15	\$6,441,151.81

Vendor Claims Submitted For Approval

#67261 – 67283 of 01/21/15 - 01/31/15	\$603,069.02
#67284 – 67421 of 02/01/15 - 02/17/15	<u>\$1,108,969.03</u>
TOTAL:	\$1,172,038.05

Payroll Claims Submitted for Approval

# 13 of 01/02/15	\$488,743.08
# 14 of 01/16/15	\$449,841.05
# 15 of 01/30/15	<u>\$528,437.90</u>
TOTAL:	\$1,467,022.03

 Interest on Checking 01/01/15 to 01/31/15 \$874.51
 pc

Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mr. Kenworthy seconded the motion which passed 7-0.

2. **Assistant Superintendent:** Dr. Hendrich submitted the following report:

School Board Report

February 17, 2015

From the Office of Dr. Heather Hendrich, Assistant Superintendent

Items that I have been working on:

- Attached you will find the first semester suspension/expulsion report for all buildings, as well as a comparative of last year's data
- Attached you will find School Liaison Officer Report Data for the month of January
- Inspection by Office of Indiana State Chemist held on January 26, 2015
- Have begun second semester evaluations for bus drivers
- Attended Mayor's Youth Substance Abuse Committee Meeting on January 27, 2015
- Attended IAPSS Conference on January 28, 2015
- Attended bid opening and pre-award meetings for locker room/concessions area/fencing
- Held Random Drug/Alcohol testing with Midwest Toxicology for bus drivers on February 3rd
- Attended BARIC (Bargaining, Analyzing, Researching, Information for Compensation Program) Workshop on February 9, 2015
- Western CDL Audit by State Police held on February 12, 2015

3. Director of Technology: Mr. Shearer submitted the following report:

Technology Board Update 2/17/15

1. E-Learning day: We had very good success with our first e-learning day on 2/2/15.

Teachers got lessons prepared 3 days in advanced and students had items on their

iPads for the forecasted day. Nate and Melissa did a great job getting teachers ready for

this big step.

Completing this day via e-learning prevents us adding on an additional day at the end of the year. For the first time completing e-learning in all went rather smooth. There is always room to improve.

In the attached sheet are some results from the surveys we sent out to students, staff and parents to gather feedback.

2. Test data: We are working on a project to allow for easier data analysis with all

standardized tests. We are creating a database which shows a teacher all student in their class and where their test scores fall to allow teachers the ability to point out those falling back. Teachers will then use this to focus where students need additional help.

3. Installed the new version of the ISTEP client on all stations that will test students for the stress test 2/12/15.

4. Working with the area schools on our e-learning conference which is scheduled for June 17 & 18. This where our collaboration won a \$20,000 grant to host a Summer of E-Learning 2 day conference.

4. **Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

Important Items from Wednesday, Jan 14, 2015 – Tuesday, Feb 10, 2015

- ❖ Conducted a total of 61 case conferences
- ❖ Interviewed applicants for the Temporary Maternity Leave Speech Language Pathologist Assistant position
- ❖ Completed the NAEP Requirements for the IDOE and testing was completed on January 30, 2015
- ❖ Viewed the ISTEP Readiness Webinar
- ❖ Completed the required ISTEP Pre-Test Workshop
- ❖ Led Professional Development on WIDA Standards and Special Education at WMS
- ❖ Distributed the required Title I Residency survey to all WSC families
- ❖ Met with Scott Smith from Brownsburg on developing data rosters for staff
- ❖ WIDA ACCESS testing window is open and buildings have started the assessment process for our English language learners
- ❖ ACCUPLACER Part I testing window is open and the high school has been testing the identified students
- ❖ Middle of the Year DIBELS testing is underway at WPS and WIS
- ❖ Upcoming assessments include:
 - ISTEP Part I Practice at WIS & WMS: Feb 17-Feb 25
 - ISTEP Part I at WIS & WMS: Feb 25-Mar 13
 - CogAt (WPS) Feb 23-27

5. **Superintendent:** Mr. McCracken submitted the following report:

To: Members of the Western School Board
From: Randy McCracken
Re: February Superintendent Report
Date: February 10, 2015

1. DLGF 1782 Notice
 - Preliminary Notice
 - Appeal
2. Current Planning
 - Facility Upgrades
 - Professional Learning Communities
 - Social Studies Textbook Adoption
 - Beginning to plan for Summer School

Mr. McCracken also shared tax information and shared the report of the Athletic Director.

Item #7 – Resolutions for Approval

Mr. Maugans made a motion to approve the following resolutions:

- Transfer of \$204,287.70 from General Fund to Rainy Day Fund
- Resolution/Memo to Authorize 2015 Budget Changes

Mr. Wells seconded the motion which passed 7-0.

Item #8 – Facility Improvements

Mr. Maugans made a motion to approve Bid Package #1: General Trades – Gilliatte General Contracting base bid \$1,015,000 plus Alternate #1 \$36,000. Plumbing and HVAC – Comfort Systems USA \$291,800. Electrical – Huston Electric \$142,500. Asbestos Abatement – SSI Services \$17,360. Mrs. Shepherd seconded the motion which passed 7-0.

Item #9 – Acceptance of Donations

Mr. Wells made a motion to accept the following donations:

- Target - \$600.00 for French 4 Class
- Class of 1974, In Memory of Jeff Bennett and Robert Hood - \$100.00 for Athletic Dept Fund
- Integrated Services Inc – Use of Semi-Trailer
- J. Conrad and JoElla Maugans, In Memory of William Wells - \$50.00 for WHS Athletic Dept
- Anonymous - \$20.00 for HS Environmental Club

Mr. Koloszar seconded the motion which passed 7-0.

Item #10 – Overnight Field Trip

Mr. Gaskins made a motion to approve the overnight field trip for the WIS Little Hoosiers to travel to Southern Indiana, April 17-18, 2015. Mr. Maugans seconded the motion which passed 7-0.

Item #11 – Surplus Property

Mr. Kenworthy made a motion to approve the following as surplus as recommended by Dr. Hendrich:

- 5 HP Air Compressor Unit
- Set of 3 Used Lockers

Mrs. Shepherd seconded the motion which passed 7-0.

Item #12 – Alternative Physical Education Credit

The Board was provided information regarding a potential change at the HS which would allow students to receive one of their two PE credits thru marching band or athletics.

Item #13 – NEOLA

Mr. Maugans made a motion to approve the following policies:

0100, 0140, 3122.01, 4122.01, 3170, 4170, 3170.01, 4170.01, 5530, 3122.01, 4122.01, 3120, 4120, 3140, 4140, 3419, 4419, AG3421, AG3421A, AG4421, AG4421A, 3120.08, 4120.08, 5340.01, 8455, 2221, 5111, 6150, AG5111, 5200, 8330, AG5200, 5330, 8451, AG8451, 5830, 7540.02, 7540.03, 7540.04

Modifications made to Policies 5111, 8330 and 9210.

Mr. Gaskins seconded the motion which passed 7-0.

Item #14 – Personnel

Mr. Kenworthy made a motion to approve the following personnel items:

1. Recommendations:
 - a. Marti Lushin – Morning Care on Tuesdays
 - b. Bob Brantley, Dale Massengill, Mark Robertson and Michaela Weber – Bus Inspection
 - c. Laura Zabst – Temp Speech Language Pathologist Asst
 - d. Carla Smith, Josie Miller and Angie Heston – Homebound
 - e. Cassie Schwiertert, Kay Lazar and Angie Heston – Homebound
 - f. Kay Lazar – Title I Tutor
 - g. Keith Pearson – Boys and Girls Track Assistant Coach
 - h. Mike Smith - Boys and Girls Track Assistant Coach
 - i. Skip Youngdale - Boys and Girls Track Assistant Coach
 - j. Randy Everetts - Boys and Girls Track Volunteer Assistant Coach
 - k. Bill Burkholder - Boys and Girls Track Volunteer Assistant Coach
 - l. Ray Tetrault – Girls Track Assistant Coach

- m. Jeff Stout – Boys Track Assistant Volunteer Coach
 - n. Marc Goodier – MS Golf Coach
 - o. Chris Duncan – JV Baseball Assistant Volunteer Coach
 - p. Roger Ryan – JV Baseball Coach
 - q. P.J. Rochio – Varsity Baseball Assistant Coach
 - r. Mike Clark – Varsity Softball Assistant Coach
 - s. Lyle Snyder – JV Softball Assistant Coach
 - t. Mark Strunk – Varsity Softball Volunteer Coach
 - u. Dave Roller – Varsity Softball Volunteer Coach
 - v. Brett Davenport – Varsity Softball Volunteer Coach
2. Maternity Leave:
 - a. Leslie Guy, WIS
 3. Medical Leave:
 - a. Carol Smith, Transportation
 - b. Melissa DeWeese, WPS/WIS
 - c. Diedra Kessler, WPS
 4. Contract/Stipend

Mr. Wells seconded the motion which passed 7-0.

Item #15 – Professional Improvement Requests

Mr. Wells made a motion to approve the following professional improvement requests:

Roger Guinn – Indiana’s Statewide Conference on Inclusive Education – Indianapolis – March 12-13, 2015

Steve Arthur – School Safety Advanced Training – Indianapolis – May 18-19, 2015

Kimberly McHaney – Developing Behavior Intervention Plans Workshop – Indianapolis – February 19, 2015

Terra Nicoles – Social Studies Textbook Caravan – WVEC –January 22, 2015

Susan Harris – CPI Refresher – Taylor – February 20, 2015

Lisa Evans – CPI Refresher – Taylor – February 20, 2015

Terri Renken – CPI Refresher – Taylor – February 19, 2015

Wendi Campbell – Our Transition/Child Find Meeting – Marion –March 16, 2015

Mary Evans – CPI Refresher – Taylor – February 20, 2015

Leslie Guy – CPI Initial Training – Taylor – February 19, 2015

Robert Sylvester - CPI Initial Training – Taylor – February 19, 2015

Kalyn Smith - CPI Initial Training – Taylor – February 19, 2015

Tiffany Herrera - CPI Initial Training – Taylor – February 19, 2015

Alix Engle – CPI Refresher Training – Taylor –February 20, 2015

Katie Sundheimer - CPI Refresher Training – Taylor –February 20, 2015

Mary Grinstead - CPI Refresher Training – Taylor –February 20, 2015

Tina Smith – Developing Behavior Intervention Plans – Indianapolis – February 19, 2015

Laurel VanDyke – UEB Ready? – Indianapolis – March 19-20, 2015

Amy Conrad – CASE LT Orientation – Minneapolis – April 23-24, 2015

Amy Messer – Indiana IEP Advanced Reporting – Indianapolis – March 24, 2015

Lissa Stranahan – Indiana IEP Advanced Reporting – Indianapolis – March 24, 2015

Melody Marley – Early Childhood Special Education Administrators Conference – Indianapolis – March 9-10, 2015

Amy Auzins – Early Childhood Special Education Administrators Conference – Indianapolis – March 9-10, 2015

Wendi Campbell – Early Childhood Special Education Administrators Conference – Indianapolis – March 9-10, 2015

Kristi Leap – Take Time For Kids –Ivy Tech Kokomo – April 27-29, 2015

Suzie Reagle – Focus on Inclusion Conference – Indianapolis – March 12-15, 2015

Colleen Jankovich – Professional Learning Communities Meeting – Western – February 18, 2015

Christy Unger - Professional Learning Communities Meeting – Western – February 18, 2015

Brock Richardson - Professional Learning Communities Meeting – Western – February 18, 2015

Katy Lewis - Professional Learning Communities Meeting – Western – February 18, 2015

Kay Lazar - Professional Learning Communities Meeting – Western – February 18, 2015

Heather Yentes - Professional Learning Communities Meeting – Western – February 18, 2015

Kristy Vazquez - Professional Learning Communities Meeting – Western – February 18, 2015

Kerrie Bell - Professional Learning Communities Meeting – Western – February 18, 2015

Marc Vester - Professional Learning Communities Meeting – Western – February 18, 2015

Georgia Everett - Professional Learning Communities Meeting – Western – February 18, 2015

Quinten Brown - Professional Learning Communities Meeting – Western – February 18, 2015

Jenny Bray - Professional Learning Communities Meeting – Western – February 18, 2015

Kendra Metcalf - Professional Learning Communities Meeting – Western – February 18, 2015

Jacob Turner – 3D Printer Training – Indianapolis – January 31, 2015

Charisse Smith – Statewide Professional Development Conference Family and Consumer Science Professionals – Indianapolis – April 21, 2015

Sarah Kritzman - Statewide Professional Development Conference Family and Consumer Science Professionals – Indianapolis – April 21, 2015

Carrie Worland – Focus on Inclusion – Indianapolis – March 12-13, 2015

Haleigh Johnson – Professional Learning Communities Meeting - Western – February 18, 2015

Mary Grinstead - Professional Learning Communities Meeting - Western – February 18, 2015

Ann Taylor - Professional Learning Communities Meeting - Western – February 18, 2015

Laurel VanDyke – PATINS Tech Expo – Indianapolis – April 23, 2015

Heidi Webster – Math Vertical Articulation Meeting – Western – February 26, 2015

Nicole Irwin - Math Vertical Articulation Meeting – Western – February 26, 2015

Suzi Morgan - Math Vertical Articulation Meeting – Western – February 26, 2015

Chris Tuberty - Math Vertical Articulation Meeting – Western – February 26, 2015

Jacob Bright - Math Vertical Articulation Meeting – Western – February 26, 2015

Karen Malone - Math Vertical Articulation Meeting – Western – February 26, 2015

Bobbi Hillis - Math Vertical Articulation Meeting – Western – February 26, 2015

Karen Foster - Math Vertical Articulation Meeting – Western – February 26, 2015

Jennifer Colter - Math Vertical Articulation Meeting – Western – February 26, 2015

Cassie Schwieter - Math Vertical Articulation Meeting – Western – February 26, 2015

Gregg Lockwood - Math Vertical Articulation Meeting – Western – February 26, 2015

Cindy Lester - Math Vertical Articulation Meeting – Western – February 26, 2015

Trish McClain – IRCA Autism and Sensory Differences Conference – Ben Davis – March 31, 2015

Tammy Norman - IRCA Autism and Sensory Differences Conference – Ben Davis – March 31, 2015

Jean Barratt - IRCA Autism and Sensory Differences Conference – Ben Davis – March 31, 2015

Laura Isaacs - IRCA Autism and Sensory Differences Conference – Ben Davis – March 31, 2015

Gena Harshman - IRCA Autism and Sensory Differences Conference – Ben Davis – March 31, 2015

Hailey Rice - IRCA Autism and Sensory Differences Conference – Ben Davis – March 31, 2015

Hailey Rice – Focus on Inclusion Conference – Indianapolis – March 12, 13, 15, 2015

Dawn Lytle – PATIN Tech Expo – Indianapolis – April 23, 2015

Rick Davis – AdvancEd External Review Team – New Palestine HS – March 9-10, 2015

Carrie Worland – Focus on Inclusion Conference – Indianapolis - March 12 & 15, 2015

Roger Guinn – Focus on Inclusion Conference – Indianapolis – March 12 & 15, 2015

Georgia Everett – NSTA National Conference – Chicago – March 12-13, 2015

Emily Klingler – Financial Management Training – Zionsville – March 4, 2015

Mrs. Shepherd seconded the motion which passed 7-0.

Item #16 – Board Member Roundtable

Mr. Wells thanked Mr. Maugans for his donation in memory of his father.

Mr. Maugans expressed sympathy to Mrs. Pownall, MS Principal, regarding her recent surgery.

Mrs. Shepherd thanked everyone for coming and shared that she hoped everyone appreciates the stipend. She also said that she had gotten good comments regarding E Learning.

Mrs. Singer began the monthly book discussion with the book “The Art of School Boarding”.

Item #17 – Signing of Documents

The proper documents were signed.

Item #18 – Adjournment

The meeting was adjourned at 7:02 p.m.

