

Western School Corporation

Russiaville, IN 46979

April 21, 2009

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, April 21, 2009 at 6:00 p.m.

Members Present: Jon Marley, Mike Koloszar, Don Wells, Linda Singer, Harry Kenworthy, Jeff Davidson, and J. Conrad Maugans

Member Absent: None

Others Present: Pat Grzesiak, Pam Carter, Taffy Cooke, Dick Taylor, Randy McCracken, Abby Rodgers, Peter O'Rourke, Rick Davis, Chelsea Weber, Michaela Weber, Anthony Weber, Erin Weber, Lynn Guinn, Julie Pownall, Jim McIntyre, and Ethel Morgan

Mr. Davidson opened the meeting with prayer, and Mr. Maugans led the Pledge of Allegiance.

**Item #1- Opening of the Meeting**

Mr. Maugans called the meeting to order at 6:03 p.m.

**Item #2 –Approval of the Agenda**

Dr. O'Rourke indicated that he would like to make the following adjustments to the agenda:

- a. Add items to the Panther Pride, Superintendent's Report, and Personnel sections of the agenda.
- b. Make a change to the Treasurer's Report
- c. Move agenda item #14 to just after agenda item #4

Mr. Davidson made a motion to approve the agenda as amended by Dr. O'Rourke. Mr. Marley seconded the motion which passed 7-0.

**Item #3- Approval of the Minutes**

Mr. Kenworthy made a motion to approve the minutes of the March 17, 2009 regular meeting. Mr. Koloszar seconded the motion which passed 7-0.

**Item #4- Opportunity for Public Comment**

There were no comments from the public.

**Item #14- Board Decision on Case #0809.16**

Mr. Maugans moved that the Expulsion Examiner's Written Summary of Evidence, Determination, and Notice of Action Taken in the matter of Case Number 0809.16 be remanded to the Expulsion Examiner with the direction that the Determination and Notice of Action Taken be modified within 5 (five) school days, according to Indiana law. A copy of the corrected Expulsion Examiner's Written Summary of Evidence, Determination and Notice of Action Taken shall be served on the parties as if an original determination. Mr. Kenworthy seconded the motion which passed 7-0.

#### **Item #5- Panther Pride**

- a. Mrs. Julie Pownall, Principal, Western Middle School, was congratulated on having been chosen as the District Middle School Principal of the Year.
- b. Dr. O'Rourke thanked Tammy Johnson for her work on the Strategic Plan display.
- c. Western High School was recognized as a recipient of the "We the People" bookshelf collection from the National Endowment for the Humanities.
- d. Russell Muller was recognized for receipt of the Ultimate Warrior Career Award sponsored by Johnson's Towing and Recovery/Body Shop.
- e. The Board recognized Mrs. Sherry Yazel's contribution to the student participation program sponsored by the Kokomo Noon Rotary Club. Student representatives Tory Johnston, Evan Briscoe, Jessica Sheets, and Kelly Ann Carter were also honored.
- f. The Board recognized the Western Intermediate School and its Principal, Heather Hendrich, for their successful participation in the 2009 National Assessment of Educational Progress (NAEP) program.
- g. Mr. Maugans on behalf of the Board, presented a Certificate of Achievement to Chelsea Weber and congratulated her and her parents, Tony and Michaela Weber, for Chelsea's selection as a winner of a Lily Endowment Community Scholarship.

#### **Item #6- Reports**

- Director of Finance: Mrs. Carter provided the following report to include the attached correction, dated April 17, 2009, to a previously submitted (dated April 15, 2009) memorandum regarding the status of bank accounts/investments.

WESTERN SCHOOL CORPORATION  
TREASURER'S REPORT  
BOARD MEETING 04/21/09

Bank Balance

CB - Checking Account Balance 03/01/09	\$7,368,582.94
Non-Revenue Receipts	322,179.30
MTD Revenue	1,497,194.31
Disbursements from Clearing Accounts	318,287.48
MTD Disbursements	<u>1,468,893.55</u>
Checking Account Balance 03/30/09	\$7,400,775.52
 Total Depository Balance 03/30/09	 \$7,400,775.52

Vendor Claims Submitted For Approval

#54933 – 54960 of 03/18/09 – 03/30/09	\$478,143.78
#54961 – 55120 of 04/01/09 – 04/21/09	<u>\$861,768.87</u>
TOTAL:	\$1,339,912.65

Payroll Claims Submitted for Approval

#18 of 03/13/09	\$466,461.73
#19 of 03/27/09	<u>\$455,026.76</u>
TOTAL:	\$921,488.49

\*\*\*\*\*  
Interest on Checking 01/01/09 to 03/30/09 \$21,451.75

pc

SCHOOL BOARD  
J. CONRAD MAUGANS - PRESIDENT  
HARRY L. KENWORTHY - VICE PRESIDENT  
MICHAEL J. KOLOSZAR - SECRETARY  
LINDA S. SINGER - MEMBER  
JEFFREY DAVIDSON - MEMBER  
DONALD L. WELLS - MEMBER  
JON A. MARLEY - MEMBER



PETER W. O'ROURKE - SUPERINTENDENT  
RANDY McCracken - ASSISTANT SUPERINTENDENT  
RICHARD TAYLOR - TECHNOLOGY DIRECTOR  
STEPHANIE COOKE - DIRECTOR OF OPERATIONS  
PAM CARTER - DIRECTOR OF FINANCE

**REVISED 4/17/09**

MEMO TO: DR. PETER O'ROURKE  
WESTERN SCHOOL BOARD  
FROM: PAM CARTER  
RE: STATUS OF BANK ACCOUNTS/INVESTMENTS  
DATE: APRIL 17, 2009

THIS MEMO IS TO REPLACE THE ONE YOU RECEIVED IN YOUR APRIL 21, 2009 BOARD PACKET. I HAVE PURCHASED A TWELVE MONTH CD AT NATIONAL CITY BANK. THE RATE WE WERE ABLE TO GET WAS 2.10 %. WE HAVE A \$1,000,000.00 CD AT CENTRAL BANK THAT WILL MATURE JULY 30, 2009. THE RATE WE HAD ON THAT WAS 3.53%. NATIONAL CITY WAS NOT ABLE TO PROVIDE US WITH A MONEY MARKET SAVINGS ACCOUNT AT THE 2.01% WE HAD ORIGINALLY BEEN QUOTED. I DID MORE COMPARISONS AND WAS ABLE TO GET A MONEY MARKET SAVING ACCOUNT WITH FIRST FARMERS @ 1.07%. WE WERE ABLE TO LOCK IN THAT RATE FOR THREE MONTHS AND ARE ALLOWED FOUR TRANSACTIONS PER MONTH. I OPENED AN ACCOUNT MONDAY, APRIL 20, 2009 AND DEPOSITED \$4,000,000.00. CENTRAL BANK'S RATE HAD DROPPED TO .50%.

PC

**WESTERN SCHOOL CORPORATION**

2600 SOUTH 600 WEST • RUSSIAVILLE, INDIANA 46979-0247 • PHONE 765-883-5576 • FAX (765) 883-7946

Mr. Wells made a motion to approve the Treasurer's report and the claim docket. Mr. Davidson seconded the motion which passed 7-0.

- Director of Operations: In addition to Mrs. Cooke's previously submitted written report, she indicated that she has received 15 applications for the Bus Mechanic position and will bring a candidate recommendation to the May 2009 school board meeting.

Western School Corporation  
Taffy Cooke, Director of Operations

### **April 2009 School Board Meeting**

- Duress buttons have been installed at the Primary/Intermediate reception areas. These will alert the principal's offices on both sides if there is a problem in the reception area.
- The wheel chair lift and proper use of constraints training that was scheduled for last week, had to be re-scheduled. Hopefully, it will be held in mid-May.
- Pete Baxter, DOE Director of School Traffic Safety, is coming on April 24<sup>th</sup> to observe our AM drop-off procedures for the MS and HS. Pete and I have discussed concerns with our current procedure and thought it would be prudent to ask for another set of "experienced" eyes to give us some recommendations. He will also observe the AM parent drop-off at the Primary/Intermediate. His experience with school bus safety is respected nationwide and we look forward to his comments.
- On May 7<sup>th</sup>, I am going to Union City to see a Randolph Eastern school corporation bus that has a hybrid conversion kit. They are reportedly realizing approximately a 30% fuel savings. Kokomo, Northwestern, Taylor, and Maconaquah have also expressed an interest in seeing the hybrid technology and will also be attending.
- Tuesday, April 21<sup>st</sup> will be our second semester mass bus evacuation drill. We do one of these a semester for all grades and practice a rear and front evacuation.
- Director of Maintenance: Mr. Grzesiak submitted the following report:

## Status Report from Pat Grzesiak

### *For the month of April 2009*

#### Custodial

I have scheduled for twelve of our custodians and myself to go to an all day workshop in Columbia City. It is sponsored by the Educational Service Center in Region 8. This is a good way to get training and let them know that Western is investing time and money into their training for the best crews we can have. This is great a moral builder.

#### Building Projects

- ❖ The bus barn framing is almost complete, the roof will be done by the 17<sup>th</sup>, the electricians, plumbers have begun their rough-ins, and the split face block are on site and the masons will begin possible next week. The metal is going on the outside and inside the building.
- ❖ I have had AAA fence install backstops at the Pri/Int. schools. He will do behind the bus lot also to completely close in that complex. He fixed the bus lot gate post from leaning, and fixed some issues at the softball fence. That is at no charge.
- ❖ The heating project in the weight room is now completed. I have turned it off now due to weather warming up.
- ❖ We have had Ortman Well Drilling put in the test well, and when we contract the engineering company, they will start the pumping test and proceed with the project. I have spoken with IDEM about the grant money and we have met all the requirements except the timeline. The grant states that all aspects of the project have to be completed by Oct. 1<sup>st</sup>. I explained that we will be close, but not done. They have said that they will work with us to see if we can get an extension. They have told me that they will recommend the full amount of the grant, which in our case is \$300,000. I am optimistic that we will be awarded this money. I will continue to aggressively go after this money.
- ❖ I would personally like to thank the School Board and Dr. O'Rourke for helping me move the weekend of the 18<sup>th</sup> of this month. I will officially be a Howard County resident and a Western School district tax payer. The school family here has been very kind and helpful from the first day I started and I thank you again for letting me and my wife be a member of such a great place to work and live.

If you have any questions, please feel free to call me anytime.

- d. Director of Technology: Mr. Taylor submitted the following report:

Technology Director Report  
April 15, 2009

#### **Lead Teacher Applications**

It is time again to go through our Lead Teacher application and selection process. I have attached a copy of the Lead Teacher responsibilities and guidelines to provide you with additional information about the Lead Teacher program that we have now had for eight years.

#### **Current Projects**

1. ☺ Middle School Laptops – Our number one priority this year was to replace the very used and outdated laptops in the middle school. With the computer labs being used much more extensively for ISTEP remediation, the demand for the laptops has been much greater. These laptops have been purchased, configured and are in use. Two separate training sessions for middle school staff were held as a requirement before they were allowed to use the laptops.
- 2.

3. ⌚ Middle School Cameras – One of the established priorities this year was to replace the old analog cameras in the middle school with new IP cameras and add an additional 6 cameras to the system. This requires the installation of network cable to each camera location and the addition of some network equipment to connect all of the cameras to the network. The cameras have been ordered and are expected to arrive soon. The cabling for the cameras has been installed and we are anticipating that within the next 2 – 3 weeks we will have all of the cable terminated and network electronics installed.
- 4.
5. ⌚ Ceiling Mounted Projectors – Our CPF plan calls for the installation of ten new projectors and we are also going to add two projectors to high school English classrooms through the state Tech Plan Grant. We have started the installation process and plan to have 7 of these 12 completed before school is out. The remaining ones will be done this summer as ceiling replacements are necessary before some of the new projectors can be installed.
- 6.
7. ⌚ Tech Plan Grant – We have purchased one computer and one nComputing kit that allows 5 additional workstations to run from the one computer. This is the model we plan to use for the 1:1 classrooms and possibly the new lab in the high school. Chris had done an initial installation and we have been doing testing with this model and it does seem to be working quite well. If our testing continues to be positive we will be putting together an order to purchase an entire classroom set for our first 1:1 classroom. Our plan calls for us to use this classroom at the beginning of this next school year. We would like to be able to assess the success of this initial implementation so we can make any needed adjustments before implementing our 2nd and 3rd 1:1 classrooms.
- 8.
9. ⌚ Middle School Lab Replacement – We were able to secure an exceptional price on replacement computers for the middle school lab that is used for daily instruction. The computers currently in the lab will be re-imaged and moved to Math and English classrooms for remediation.
- 10.
11. Dick Taylor,

e. Assistant Superintendent: Mr. McCracken submitted the following report:

**To: Dr. O'Rourke and Members of the Western School Board**

From: Randy McCracken

Re: April Assistant Superintendent Report

Date: April 14, 2009

1. Social Studies Textbook Adoption (agenda item)

2. In-Service Plans (see attached)

3. Summer School/Jump Start (agenda item - see attached spreadsheet estimate)

Summer School and Jump Start this year will be organized slightly different for grades 1 – 8. At the primary level, the focus will be on English/language arts, specifically reading. The Intermediate and Middle School students will receive instruction in reading, writing and mathematics. We are also looking at doing two sessions per day for smaller group instruction and more intense intervention.

High School students will have an opportunity for credit recovery in specific courses such as Algebra I or English. They will also have the opportunity to take courses such as Computer Applications, Applied Music/Band, or Supervised Agricultural Experience (SAE) to gain credit or free-up time for other required classes during the school year. Jump Start for high school students will be specific to students that have not passed one or both parts of the Graduation Qualifying Exam (GQE).

Transportation will again be offered with pick-up and drop-off at key locations in the community.

• Summer School Course Offerings

○ Primary (June 8 – 19)

⌚ English/Language Arts – Reading

- Intermediate (June 8 – 19)
  - ⌚ English/Language Arts – Reading
  - ⌚ English/Language Arts – Writing
  - ⌚ Mathematics
- Middle School (June 8 – 19)
  - ⌚ English/Language Arts – Reading
  - ⌚ English/Language Arts – Writing
  - ⌚ Mathematics
  - ⌚ Instrumental Music (As scheduled)
- High School (June 8 – July 2)
  - ⌚ Algebra I
  - ⌚ Supervised Agricultural Experience (SAE)
  - ⌚ Computer Applications
  - ⌚ English 9/10
  - ⌚ English 11/12
  - ⌚ Applied Music (As scheduled)
  - Jump Start (July 27 – August 7)
- Primary
  - ⌚ English/Language Arts – Reading
- Intermediate
  - ⌚ English/Language Arts – Reading
  - ⌚ English/Language Arts – Writing
  - ⌚ Mathematics
- Middle School
  - ⌚ English/Language Arts – Reading
  - ⌚ English/Language Arts – Writing
  - ⌚ Mathematics
- High School
  - ⌚ H.S. English/Language Arts ISTEP+ Preparation
  - ⌚ H.S. Math ISTEP+ Preparation

f. Superintendent: Dr. O'Rourke provided the following report:  
 Superintendent's Report

April 2009



## Federal Stimulus Money

1. We are working very hard monitoring the various guidelines associated with the distribution and use of American Recovery and Reinvestment Act funds. It is important to remember that these dollars are a “one-time” windfall that will last for a period of only two years. Basically, there are three pots of money; State Fiscal Stabilization, Individuals with Disabilities Act, and Title I. To ensure compliance with federal guidelines and expectations, each school district must sign/date an Education Reform and Fiscal Accountability Acknowledgements and Assurances form and complete a proposed budget for each funding source (This is beginning to sound like a PENTAGON MONEY DRILL!!) Additionally, we will be required to establish separate fund centers for the receipt and disbursement of this money. More on this later.....

## Subpoena

1. Western received a Grand Jury Subpoena requiring Western to produce certain documents pertaining to an investigation into E-rate applications. Dick Taylor did an outstanding job putting all the required information together as did Jim McIntyre from the legal perspective.

## State Revenues

1. State revenues in March fell 15% compared with March 2008. Indiana collected \$157 million less in March than the State had planned on receiving when the current State budget was put together. Compared to the revised December 2008 revenue forecast, the March numbers were down by \$87 million. For this fiscal year, the State is \$755 million below what was forecasted two years ago. Income tax receipts dropped 21% compared to last March which is the fourth consecutive month that income has fallen. The next state revenue forecast will be presented to the State Budget Committee on April 17, 2009. I will provide an update at the April Board meeting.

## Water Project

1. Randy, Pat and I were not happy with Burgess and Niple, INC, the company originally involved in the water project. We have identified a new company and engineer, Home Town Engineering LLC/ Ethel L. Morgan. Ethel comes highly recommended. In a separate Board item, I will be asking permission to sign the contract for services with Ethel. A copy of the contract is included in your April Board packet for your review. Jim McIntyre has also received the contract. Remember that funding for this project comes out of the Construction Bond dollars.

## Mr. Crum

1. On April 1, 2009, I received a call from Mrs. Pownall regarding a letter she received from a parent regarding Mr. Crum. (This same parent had communicated with Julie earlier, orally, regarding similar behavior concerns with Mr. Crum. At that time, neither Julie nor I felt that any of the accusations were legitimate) However, when a parent puts a complaint in writing we are obligated to investigate. I had a conversation with David Hole and Sharon Frazer, ISTA UniServ Director who discussed that issue with Mr. Crum. Mr. Crum chose to be placed on personal leave of absence for the remainder of the school year, and option I had provided to them.

Julie Pownall has requested that Emily Myers be the substitute for Mr. Crum; Mr. Crum has assured us that he will do all he can to effect a smooth transition.

I feel that this course of action will save Mr. Crum and the kids from a lengthy and disruptive investigation.

Further, Julie and I feel that none of the allegations have substance beyond Mr. Crum's unique personality characteristics and his poor fit with Middle School kids.

Recall that the Board will move to accept Mr. Crum's letter of resignation at the May Board meeting.

This information is provided to you for your deliberation and will not be openly discussed at the April 2009 Board meeting.

#### Reminders:

1. ISBA Spring Regional Meeting, Wednesday, May 6, 2009, Kokomo Country Club, registration 6:00 p.m.; dinner 6:30 p.m.; program 7:30 p.m.
2. Summer ISBA Board Member Academy, July 9-10, 2009, Indianapolis Marriott East Hotel.

#### **\*\*More on State revenues:**

On April 17, 2009, US Economist Nigel Gault, Global Insight presented on US economic trends:

- a. The economic free-fall is behind us
- b. It has been the deepest and largest recession in post WWII history
- c. The banking impact has created a unique downturn so "bounce-back" will not be as rapid as from other downturns
- d. The Indiana revenue shortfall is 830 million dollars
- e. Indiana will still be in deep recession through the middle of 2009, and will improve in 2010
- f. Indiana unemployment (currently 10%) will likely be 11% before rebounding. Schools should not be facing flat-lining or reductions in budgets. The Indiana Senate version of the budget uses federal "stabilization" dollars to make up for some of the projected revenue shortfall.

American Recovery and Reinvestment Act (ARRA) of 2009 (stimulus) Application, Project #10-3490

Linda Singer made a motion to approve the Project #10-3490 (Title 1) application submitted to and approved by the Indiana Department of Education. Mr. Davidson seconded the motion which passed 7-0.

#### VEX Robotic Equipment Donation

Mr. Davidson made a motion to accept the donation of VEX Robotics Equipment from the Howard County Foundation and IVY Tech. Mr. Koloszar seconded the motion which passed 7-0.

#### **Item #7-Summer School Budget**

Mr. Wells made a motion to approve the attached proposal 2009 summer school budget dated 3/11/2009. Mr. Marley seconded the motion. Mrs. Singer asked if students were taking more summer courses because of the more demanding graduation requirements. Mr. Davis responded that the majority of current summer school offerings are remedial or for credit recovery. The motion passed 7-0.

2009 Summer School Budget (3/11/09)									
Primary, Intermediate, Middle School - June 8 - 19, High School - June 8 - July 2									
Course	Title	Hours	Instructor	Annual Salary	Cal. Rate	Sum. Sch \$	FICA	TRF	Total
2009 Budget for Category 1 & 2 Academic - \$59,000									
2009 Budget for Category 1 Music - \$14,500									
<b>Category 1 Reimbursement to be determined</b>									
420	Primary - La (Reading)	60		\$59,607.00	6	\$3,257.21	\$249.18	\$97.72	\$3,604.11
420	Primary - La (Reading)	60		\$59,607.00	6	\$3,257.21	\$249.18	\$97.72	\$3,604.11
420	Primary - La (Reading)	60		\$59,607.00	6	\$3,257.21	\$249.18	\$97.72	\$3,604.11
420	Intermediate - La (Writing)	60		\$55,842.00	6	\$3,051.48	\$233.44	\$91.54	\$3,376.46
420	Intermediate - La (reading)	60		\$59,607.00	6	\$3,257.21	\$249.18	\$97.72	\$3,604.11
430	Intermediate - Math	60		\$59,607.00	6	\$3,257.21	\$249.18	\$97.72	\$3,604.11
420	M.S. Lang (Writing)	60		\$59,607.00	6	\$3,257.21	\$249.18	\$97.72	\$3,604.11
420	M.S. Lang (Reading)	60		\$59,607.00	6	\$3,257.21	\$249.18	\$97.72	\$3,604.11
430	M.S. Math	60		\$46,205.00	6	\$2,524.86	\$193.15	\$75.75	\$2,793.76
2520	Algebra I	76		\$59,607.00	6	\$4,125.80	\$315.62	\$123.77	\$4,565.20
5228	SAE	210		\$35,137.00	6	\$6,720.19	\$514.09	\$201.61	\$7,435.89
4530	Computer Applications	76		\$59,317.00	6	\$4,105.73	\$314.09	\$123.17	\$4,542.99
1002/1004	English 9/10	76		\$59,607.00	6	\$4,125.80	\$315.62	\$123.77	\$4,565.20
1006/1008	English - 11/12	76		\$33,882.00	6	\$2,345.20	\$179.41	\$70.36	\$2,594.97
<b>Total Academics</b>						<b>\$49,799.56</b>	<b>\$3,809.67</b>	<b>\$1,493.99</b>	<b>\$65,103.21</b>
4200	Appl. Music	75		\$59,607.00	6	\$4,071.52	\$311.47	\$122.15	\$4,505.13
4200	Appl. Music	75		\$57,097.00	6	\$3,900.07	\$298.36	\$117.00	\$4,315.43
4200	Appl. Music - Assistant	75			\$15.00	\$1,125.00	\$86.06		\$1,211.06
<b>Total Category 1 Music</b>						<b>\$9,096.58</b>	<b>\$695.89</b>	<b>\$239.15</b>	<b>\$10,031.62</b>
<b>Category 1 - Totals</b>						<b>\$58,896.15</b>	<b>\$4,505.56</b>	<b>\$1,733.13</b>	<b>\$65,134.84</b>
<b>Category 2</b>									
442-6	M.S. Inst. Music	45		\$57,097.00	6	\$2,340.04	\$179.01	\$70.20	\$2,589.26
	Assistant	45			\$15.00	\$675.00	\$51.64		\$726.64
	Assistant	18			\$15.00	\$270.00	\$20.66		\$290.66
442-7	M.S. Inst. Music	14.25		\$57,097.00	6	\$741.01	\$56.69	\$22.23	\$819.93
	Assistant	12			\$15.00	\$180.00	\$13.77		\$193.77
	Assistant	6			\$15.00	\$90.00	\$6.89		\$96.89
442-8	M.S. Inst. Music	18		\$57,097.00	6	\$936.02	\$71.61	\$28.08	\$1,035.70
	Assistant	15			\$15.00	\$225.00	\$17.21		\$242.21
	Assistant	6			\$15.00	\$90.00	\$6.89		\$96.89
<b>Category 2 - Totals</b>						<b>\$5,547.07</b>	<b>\$424.35</b>	<b>\$120.51</b>	<b>\$6,091.93</b>
<b>Total Categories 1 &amp; 2</b>						<b>\$64,443.22</b>	<b>\$4,929.91</b>	<b>\$1,853.65</b>	<b>\$71,226.77</b>

Jump Start									
July 27 - August 7									
Primary/Intermediate									
Primary Reading Jump Start (Head Start)	60			\$59,607.00	6.67	\$2,930.03	\$224.15	\$87.90	\$3,242.07 Title I
Primary Reading Jump Start	60			\$59,607.00	6.67	\$2,930.03	\$224.15	\$87.90	\$3,242.07 Title I
Primary Reading Jump Start	60			\$59,607.00	6.67	\$2,930.03	\$224.15	\$87.90	\$3,242.07 Title I
Incoming Gr. 3 Jump Start	60			\$55,842.00	6.67	\$2,744.96	\$209.99	\$82.35	\$3,037.29 Title I
Incoming Gr. 4 Jump Start	60			\$59,607.00	6.67	\$2,930.03	\$224.15	\$87.90	\$3,242.07 Title I
Incoming Gr. 5 Jump Start	60			\$59,607.00	6.67	\$2,930.03	\$224.15	\$87.90	\$3,242.07 Title I
<b>Total Title I</b>						<b>\$17,395.09</b>	<b>\$1,330.72</b>	<b>\$521.85</b>	<b>\$19,247.67</b>
Middle School									
Jump Start - Reading	60			\$59,607.00	6.67	\$2,930.03	\$224.15	\$87.90	\$3,242.07 Remediation
Jump Start - Writing	60			\$43,293.00	6.67	\$2,128.10	\$162.80	\$63.84	\$2,354.74 Remediation
Jump Start - Math	60			\$46,205.00	6.67	\$2,271.24	\$173.75	\$68.14	\$2,513.13 Remediation
High School									
H.S. ELA ISTEP+ Prep	60			\$63,371.00	6.67	\$3,115.05	\$238.30	\$93.45	\$3,446.80 Remediation
H.S. Math ISTEP+ Prep	60			\$59,607.00	6.67	\$2,930.03	\$224.15	\$87.90	\$3,242.07 Remediation
<b>Total Remediation</b>						<b>\$13,374.44</b>	<b>\$1,023.14</b>	<b>\$401.23</b>	<b>\$14,798.82</b>
<b>Total Jump Start</b>						<b>\$30,769.53</b>	<b>\$2,353.87</b>	<b>\$923.09</b>	<b>\$34,046.49</b>

	Salary	FICA	TRF	Total	Reimburse	General Fund
Summer School						
Category 1	\$58,896.15	\$4,505.56	\$1,733.13	\$65,134.84	\$32,567.42	\$32,567.42
Category 2	\$5,547.07	\$424.35	\$120.51	\$6,091.93		
Title I	\$17,395.09	\$1,330.72	\$521.85	\$19,247.67		
Remediation	\$13,374.44	\$1,023.14	\$401.23	\$14,798.82		
Total	\$95,212.75	\$7,283.78	\$2,776.73	\$105,273.26		

## Item #8-Social Studies Textbook Adoption

Mr. Koloszar moved to approve the attached recommended social studies books for school years 2009-2015. Mr. Davidson seconded the motion which passed 7-0.

The following books have been recommended by the parents and faculty for use at Western High School in the Social Studies Program for school years 2009 – 2015.

GRADE	PUBLISHER	TITLE	EDITION	TEXTBOOK ISBN	TEXTBOOK COST
10	Glencoe	Indiana Glencoe The American Vision: Modern Times		978-0-07-888946-2	\$75.99
11	Pearson/ Prentice Hall	Out of Many: A History of the American People	5 <sup>th</sup>	0-13-227651-8	\$92.97
9-12	Glencoe/McGraw-Hill	Indiana Glencoe World History		0-07-879988-0	\$77.70
9-12	Glencoe/McGraw-Hill	Indiana Glencoe Geography and History of the World		0-07-879989-9	\$76.50
11-12	Glencoe/McGraw-Hill	Glencoe Understanding Psychology		978-0-07-874517-1	\$71.97
11-12	Glencoe/McGraw-Hill	Glencoe Sociology and You		978-0-07-874519-5	\$71.97
12	Prentice Hall/Pearson	Magruder's American Government		0-13-365331-5	\$73.97
12	Glencoe/McGraw-Hill	Economics: Today and Tomorrow		978-0-07-874766-3	\$74.49

The following books have been recommended by the parents and faculty for use at Western Middle School in the Social Studies Program for school years 2009 – 2015.

GRADE	PUBLISHER	TITLE	EDITION	TEXTBOOK ISBN	TEXTBOOK COST
6	Holt McDougal/Houghton Mifflin	Western World		978-0-55-401655-9	\$59.20
7	Holt McDougal	Eastern World		978-0-55-401653-5	\$59.20
8	Glencoe/McGraw-Hill	Indiana The American Journey: Early Years		0-07-881090-6	\$71.97

The following books have been recommended by the parents and faculty for use at Western Intermediate School in the Social Studies Program for school years 2009 – 2015.

GRADE	PUBLISHER	TITLE	EDITION	TEXTBOOK ISBN	TEXTBOOK COST
3	MacMillan/McGraw-Hill	Timelinks: Communities		0-02-151252-3	\$35.97
4	MacMillan/McGraw-Hill	Timelinks: Indiana in the Nation and the World		0-02-151253-1	\$40.47
5	Houghton Mifflin Harcourt	Indiana Social Studies: The United States: Making a New Nation		978-0-15-377045-6	\$65.90

The following books have been recommended by the parents and faculty for use at Western Primary School in the Social Studies Program for school years 2009 – 2015.

GRADE	PUBLISHER	TITLE	EDITION	TEXTBOOK ISBN	TEXTBOOK COST
Kindergarten	MacMillan/McGraw-Hill	Hello, World!	Teacher's Edition	978-0-02-152137-1	\$0.00
1	MacMillan/McGraw-Hill	Timelinks: Indiana All Together Complete (Big Book Set)		0-02-153373-3	\$549.00
2	MacMillan/McGraw-Hill	Indiana People and Places		0-02-153379-2	\$32.49

3/11/2009

#### **Item #9- Approval of Professional Service Agreement**

Mr. Marley made a motion to approve the attached Professional Service Agreement submitted by HomeTown Engineering LLC. Mr. Kenworthy seconded the motion. Mr. Marley asked several questions regarding the scope of the project, piping, wells, and rest room locations. Mr. Kenworthy asked if the water will taste better after the project is completed. Ethel Morgan, PE, representing HomeTown Engineering LLC, and Pat Grzesiak said that the presence of manganese in the water affects the taste. The current system does not backwash very well; our new filter system should help. The motion passed 7-0.



March 27, 2009

Dr. Pete O'Rourke, Superintendent  
Western School Corporation  
2600 S. 600 West  
Russiaville, IN 46979-0247

Re: Water Plant Proposal

Dear Dr. O'Rourke:

I am forwarding two signed copies of the revised Professional Services Agreement, as we discussed. The revisions include:

1. Changed the date of the agreement to April 21, 2009.
2. Paragraph 6 – Revised the paragraph to delete the reference to submitting to the state for payment.
3. Paragraph 7 – Deleted the reference in paragraph A to the reimbursables. Reimbursables are included in the fixed fee amount. Added a paragraph B to identify the time and material invoicing procedures.
4. Paragraph 10 – Revised “shall” to “may”. Added option 4 allowing the Board to reject all bids.
5. Attachment A – Inserted “Construction” in front of Contract Agreement Forms.
6. Attachment B – Added an hourly rate and reimbursable schedule. Added a time for completion.
7. Attachment C – Revised the Construction Observation not-to-exceed fee to better track with the proposed anticipated hours.

Please let me know if additional modifications are requested. I will be at the meeting on April 21, and look forward to getting started on this project.

Sincerely,

Ethel L. Morgan, PE

enclosures

## PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is made by and between HomeTown Engineering, LLC ("Engineer"), an Indiana Corporation, and Western School Corporation ("Owner") as of April 21, 2009.

### ENGINEER

HomeTown Engineering, LLC  
3417 South Sherman Drive Suite B  
Beech Grove, Indiana 46107  
(317) 780-8805

### OWNER

Western School Corporation  
2600 S 600 W  
Russiaville, IN 46979-0247  
(765) 883-1460

Project Name: Western School Corporation Water Facility Improvements

### AGREEMENT

For and in consideration of the mutual promises contained in this Agreement, Engineer and Owner agree as follows:

1. **Scope of Services:** Engineer shall provide Owner with professional engineering and related services in connection with the Project as described in Scope of Services (Attachment A). Engineer shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services.
2. **Schedule of Services:** Engineer shall start and complete the work as set forth in the Scope of Services. Engineer shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of Engineer's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement. If modifications, changes or adjustments of these terms and conditions become necessary, such modifications shall be made in accordance with Paragraph No. 8 below.
3. **Authorization to Proceed:** Execution of this Agreement shall serve as Owner's authorization to proceed to the Engineer. Owner shall give Engineer authorization to proceed on subsequent phases of the Project prior to Engineer commencing work. Authorizations may be verbal with subsequent confirmation in writing.
4. **Owner's Responsibilities:** Owner shall do the following in a timely manner so as not to delay the services of the Engineer: (1) Designate a person to act as Owner's representative with respect to the services to be provided under this Agreement. Such person shall have complete authority to transmit instructions and receive information with respect to Engineer's services for the Project. Engineer may rely fully on information and instructions provided by Owner's representative. Hereinafter, all references in this Agreement to "Owner" mean Owner or Owner's representative. (2) Provide all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations, and furnish copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications. (3) Assist Engineer by placing at Engineer's disposal all available information pertinent to the Project including previous reports and any other data relative to planning, design, or construction of the Project; all of which Engineer may use and rely upon in performing the services under this Agreement. (4) Give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of any development that affects the scope or timing of Engineer's services, or any defect or nonconformance in the work of any contractor.
5. **Payment for Services:** Owner shall compensate Engineer for services rendered according to Schedule of Fees (Attachment B). These rates are agreed to in anticipation of the orderly and continuous progress of the Project through completion and are subject to escalation in accordance with Schedule of Fees.
6. **Payment Terms:** Owner agrees to approve and pay all invoices and within 30 days of the date of the invoice contingent on Owner's satisfaction with the work. Owner agrees to pay for any costs of collection including but not limited to lien costs, court costs, or attorney fees involved in or arising out of collecting any unpaid or past due balances.

7. **Invoicing:** Detailed billings will be provided on a monthly basis.
- A. Fixed Fee - The invoices will be based on Engineer's estimate of the proportion of time spent on each phase of the project at the time of billing relative to the total fee for those phases.
  - B. Time and Material - The invoices will be based on the applicable billing rate for actual hours expended during the billing period, plus reimbursable expenses as outlined in the Schedule of Fees.
8. **Modifications and Adjustments:** If specific periods of time for rendering services set forth in the Scope of Services are exceeded through no fault of Engineer, or if Owner has requested significant modifications or changes in the general scope, extent or character of the Project, all rates, measures and amounts of compensation, as well as the time of performance, shall be equitably adjusted. The Scope of Services related to the Project may be revised or modified to include supplementary services for any reason, upon agreement of Engineer and Owner. Owner may modify the scope, extent or character of the Project, necessitating modifications to the Scope of Services or Schedule of Fees. In each case, the Scope of Services will be modified in a manner mutually acceptable to the Engineer and Owner, and the Schedule of Fees will be equitably adjusted to accommodate the changes. Any change to the Scope of Services or the Schedule of Fees will be documented in a Contract Amendment that will become a part of this Agreement. Should the Engineer and Owner be unable to agree on modifications to the Scope of Services and/or Schedule of Fees, Engineer shall have the right to terminate this Agreement as outlined in Paragraph No. 9.
9. **Term and Termination:** Engineer's obligation to render services under this Agreement will extend for a period which may reasonably be required for the services to be provided, including extra work and required extensions. If Owner fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if Engineer's services are delayed or suspended by Owner for more than three months for reasons beyond Engineer's control, Engineer may, after giving seven days written notice to Owner, suspend or terminate services under this Agreement. If payment is not received within 45 days of the date of the invoice, Engineer reserves the right, after giving seven days written notice to Owner, to suspend services to Owner or to terminate this Agreement. Engineer shall not be liable to Owner or any third parties for any damages caused by the suspension or termination of work for non-payment. Should the Engineer and Owner be unable to agree on modifications to the Scope of Services and/or Schedule of Fees as outlined in Paragraph No. 8, Engineer shall have the right to terminate this Agreement upon seven days written notice to Owner. Owner may terminate this Agreement for any reason or without cause upon thirty days written notice to Engineer. If any work covered by this Agreement is suspended, terminated or abandoned, the Owner shall compensate the Engineer for services rendered to the date of written notification of such suspension, termination or abandonment. Upon termination by either party, Engineer shall cooperate with Owner for an orderly transfer of information to the new engineer. Costs incurred as a result of the transfer of information shall be born by the Owner.
10. **Construction Costs:** Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Engineer's opinions of probable total Project costs and construction costs are made on the basis of Engineer's experience and qualifications and represent Engineer's best judgment as an experienced and qualified professional engineer, familiar with the construction industry. Engineer cannot and does not guarantee that proposals, bids or actual costs will not vary from opinions of probable costs prepared by Engineer. If the lowest bona fide proposal or bid exceeds Engineer's cost estimates, Owner may (1) accept the lowest and best bid or any other in Owner's best interest, (2) authorize negotiating or rebidding, (3) cooperate in revising the Project's general scope, extent or character to the extent consistent with the Project's requirements and with sound engineering practices, or (4) reject all bids. In the case of (3), Engineer may modify the contract documents as necessary to bring the construction costs within the cost limit, as compensation for services in making such modifications, Engineer shall be paid by Owner at Engineer's normal billing rate for hours expended, along with all reimbursable expenses reasonably related thereto, or at a mutually agreed upon fixed fee. The providing of such services will be documented in a Contract Amendment that will become a part of this Agreement.
11. **Limitations of Liability and Responsibilities:** The Owner shall hold harmless and indemnify Engineer from all loss, damage, costs and expenses which Engineer may suffer or sustain which results from acts or omission of any contractor, subcontractor, supplier, or any of their agents, employees or any other persons (except Engineer's own employees and agents) at the site or otherwise furnishing or performing any of the contractor's work. Nothing contained in this paragraph, however, shall be construed to release Engineer from liability for failure to properly perform duties and responsibilities assumed by Engineer under this Agreement.



12. **Assignment:** Neither Engineer or Owner shall assign, sublet or transfer any rights under or interest in this Agreement without prior written consent of the other party. Any assignments shall be of all rights, obligations, interest and responsibilities hereunder. Nothing in this paragraph shall prevent Engineer from employing independent professional associates and consultation to assist in the performance of the services hereunder.
13. **Arbitration:** Any dispute arising between the parties to this Agreement or the interpretation of the terms of this Agreement, or any breach thereof, shall be submitted to and determined by arbitration before any lawsuit can be filed. Arbitration shall consist of one party appointing an arbitrator, the other party appointing an arbitrator and the two arbitrators then electing a third arbitrator. All notices with respect to the demand for arbitration and the enforcement of arbitration shall be deemed sufficient if served by certified mail, return receipt requested and addressed by one party to the other at the addresses set forth at the beginning of this Agreement.
14. **Rights and Benefits:** Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than Owner and Engineer, and all duties and responsibilities pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party. All reports, field notes, drawings, and any other documents, data or information prepared by Engineer in conjunction with the services provided for under this Agreement shall remain the sole property of Engineer.
15. **Successors:** This Agreement is binding on the partners, successors, executors, administrators and assigns of both parties.
16. **Applicable Law:** The terms and conditions of this Agreement are subject to the laws of the State of Indiana.

This Agreement, consisting of three pages together with the Attachments identified above, constitutes the entire Agreement between Owner and Engineer and supersedes all prior written or oral understandings related thereto. IN WITNESS WHEREOF, the parties hereto have executed this Agreement, or caused this Agreement to be executed by their duly authorized official or agent.

**OWNER**

Western School Corporation

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ENGINEER**

HomeTown Engineering, LLC

By: Ethel L. Morgan

Print: Ethel L. Morgan, PE

Title: President

Date: March 27, 2009

## ATTACHMENT A SCOPE OF SERVICES

PROJECT NAME: Western School Corporation Water Facility Improvements

Engineer shall provide Owner with professional engineering and related services in connection with the Project as described below:

The preliminary scope of work includes the design of up to two wells, a minimum of three and up to four filtration units, a building to house the process equipment, two exterior restrooms, and work space, all at the site designated by the Owner. If space permits in the building, an additional interior bathroom will be included. As a part of our design, we will evaluate the feasibility of eliminating the proposed clean backwash water storage tank. We will also evaluate the feasibility of eliminating the used backwash water storage tank and installing a force main to the wastewater treatment plant to lower costs. Improvements within the collection system include the design of a new raw water and finished water piping. During all phases of the project, I will work closely with School Corporation personnel to ensure that the needs of the community are met.

The design fees include:

- Verification of the previously completed survey of the site
- Establish horizontal and vertical survey control points to be used by the contractor during construction
- Geotechnical investigation of the building site
- Preparation of preliminary plans and specifications
- Preparation of a preliminary opinion of probable costs
- Review of the Preliminary Plans, Specifications and budget with the Owner
- Preparation of Final Plans and Specifications
- Preparation of opinion of probable costs based on final plans and specifications
- Review of final plans, specifications and budget with the Owner
- Completion of construction permit applications
- Preparation of Construction Contract Agreement Forms, General Conditions, and Supplementary General Conditions, Bid forms, Invitation to Bid, and Instruction to Bidders for review by the Owner

The design fees do not include fees that may be required for permit application and approval. These fees will be the responsibility of the School Corporation and are not expected to exceed \$2,000.

Bidding services include:

- The preparation of an advertisement for bid for the School Corporation to advertise locally
- Notification to interested plan houses
- Reproduction of sufficient quantities of plans and specifications for all interested parties (at a reasonable cost to the parties)
- Coordination and attendance at a pre-bid meeting at the project site
- Preparation of the pre-bid conference meeting notes
- Responses to questions from the bidders
- Preparation of any addenda which may be necessary
- Attendance at the bid opening
- Preparation of a bid tabulation
- Assistance to the School Corporation in selecting and awarding the construction contracts

Owner shall provide to Engineer the following:

Reports and documentation previously completed, access to the site for employees of HomeTown Engineering, LLC, Ladd Engineering, Inc, and subconsultants, and copies of previous surveys completed for the site.

Professional Services Agreement  
HomeTown Engineering, LLC and  
Western School Corporation

**ATTACHMENT B**  
**SCHEDULE OF FEES/TIME FOR COMPLETION**

Owner shall compensate Engineer for services rendered in accordance with the following:

Design .....	\$84,700 Lump Sum
Bidding.....	\$5,000 Lump Sum

**HOURLY RATE SCHEDULE – 2009**

Principal	\$156.00
Senior Project Manager	\$135.00
Designer	\$78.00
Inspector	\$75.00

**Reimbursables**

Mileage	Federal Rate
Printing & Postage	Cost + 10%

**TIME FOR COMPLETION**

The time for completion of the design work shall be three months from a notice to proceed.  
The time for completion of the bidding shall be one month from the authorization to bid.

After a period of 18 months from the date of this Agreement, all fees remaining under this contract are subject to an increase of up to 6% at the discretion of the Engineer, and may further be increased by 6% annually thereafter.

## **ATTACHMENT C ADDITIONAL SERVICES**

The Owner may request additional services in addition to the design and bidding services. These services are described following and can be included as a amendment to the agreement.

**Construction management services include:**

- Review of pay requests from the contractors
- Interpretation of the plans and specifications during construction
- Review for the need and preparation of any change orders which may be necessary
- Review of Contractor pay requests
- Overall review of the Contractor's conduct of work

Construction Observation services include the services of a certified inspector on site to review key elements of construction. The key elements include major concrete pours, underground piping installation, and testing. The cost for construction observation is based on an hourly rate of \$75/hour, an average of two days per week on site, and mileage at the approved federal government rate.

Construction Management.....	\$26,500 Lump Sum
Construction Observation.....	\$36,000 Hourly Not to Exceed

**Item #10- 2009-2010 8<sup>th</sup> Grade Celebration Ceremony**

Mr. Marley moved and Mrs. Singer seconded that the Board approve the attached Celebration Ceremony for the 8<sup>th</sup> grade, beginning in SY 2009-2010. The motion passed 7-0.

February 16, 2009

To: Western School Board Members and Dr. Peter O'Rourke, Superintendent

From: Julie Pownall, WMS Principal

Re: 2009-2010 8<sup>th</sup> grade celebration ceremony

In celebration of the transition from middle school to high school, I am seeking your approval for a day dedicated solely to the 8<sup>th</sup> grade class in recognition for their hard work and efforts. The following is a proposal for 2009-2010 8<sup>th</sup> grade class.

On May 27, 2010, 8<sup>th</sup> grade invited students would be honored both at school and during the evening with a special program. All 8<sup>th</sup> grade students would be eligible to receive an invitation to the recognition festivities provided that they have met the criteria set forth. The following criteria would be used to determine participation and the final decision for invitation would be at the sole discretion of administration.

Criteria:

1. Discipline  
Students would receive individual conduct grades by all team teachers each quarter. The scores ranging from 5 (excellent) to 1 (unsatisfactory) would then be averaged. Students would be required to maintain an average conduct grade of a 3 for all four quarters in order to receive an invitation. Factors that would influence a conduct grade would include but not be limited to: tardies, preparedness for class, homework completion, classroom behavior and referrals to the office.
2. Grades  
Students would have to pass all classes for the school year. A student that is on the "F" list would not receive an invitation.
3. Attendance

Students would be required to maintain a status of good standing with attendance according to the handbook policies.

Those 8<sup>th</sup> grade students meeting the above criteria would receive an invitation to both the day and evening festivities.

Day activities included with the invitation:

“Kings and Queens of WMS”

During the school day invited students would participate in a variety of team building activities at Jackson Morrow Park. Upon returning to school in the afternoon, students would participate in a rewards program. The school day would culminate with a new tradition at WMS. Student would then work on “advice letters” to the new incoming 8<sup>th</sup> grade class. Students would participate in a special ceremony that would allow for the letters to be placed inside of their lockers for the new incoming 8<sup>th</sup> graders to receive in the fall.

Evening activities included with the invitation:

“A Night of Celebration”

During the evening, parents and students would be invited to a special program in honor of the 8<sup>th</sup> grade class. The program would include an address by the WMS principal, medallions for students that completed the middle school years with all A’s, special recognition of PAWS and LEAD award winners, student addresses from the 8<sup>th</sup> grade class president, Jr. NHS president, as well as other class officers. All students attending the celebration night would receive a certificate of recognition for middle school. After the program, a cake/punch reception would be held in the cafeteria for families and students would be able to enjoy an 8<sup>th</sup> grade class dance in the gym.

It is with excitement and anticipation that you would consider and approve the implementation of the above program. WMS staff is passionate about being able to recognize those truly

deserving 8<sup>th</sup> grade students with a special program in their honor to celebrate their years at the middle school.

**Item #11 – Florida Trip for HS Band**

Mr. Kenworthy made a motion to give the Western High School Band initial permission to pursue a Florida trip during SY 09-10 winter break with performance in/at Disney World, Orlando. A final proposal is to be submitted for Board approval. Mr. Marley seconded the motion which passed 7-0.

**Item #12 – Personnel**

Mr. Davidson made a motion to approve the following personnel items:

1. Resignations:
  - a. Brandie Oliver, Middle School Guidance Counselor, effective the end of SY 08-09.
  - b. Georgann Benziger, Western Primary Cafeteria, effective March 27, 2009.
2. Recommendations:
  - a. Wendi Campbell, Reading Specialist, Western Intermediate School, beginning August 10, 2009.
  - b. Dave Anderson, Cyndi Bizjak, Kelly Wells, Homebound Instruction

Mr. Wells seconded the motion which passed 7-0.

**Item #13 – Approval of 2009 ECA Summer Camps**

Mr. Kenworthy made a motion to approve the attached Western High School 2009 summer camps submitted by Rick Fields. Mr. Koloszar seconded the motion which passed 7-0.

Western High School  
2009 Summer Camps

**Boys Basketball**

Grade 1-2	May 11-15	3:30-5:00	West Gym
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**Girls Basketball**

K-1 <sup>st</sup> – 2 <sup>nd</sup> Grades	May 18 & 19	3:45-5:15	West Gym
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3 <sup>rd</sup> – 4 <sup>th</sup> – 5 <sup>th</sup> Grades	May 20-21-22	3:45-5:15	West Gym
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**Cheerleading**

Kindergarten – 8 <sup>th</sup>	June 8 – 12	8:00-10:00	South Gym
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**Swim Lessons - Infant to Intermediate**

Session I	May 26 – June 4	4:00 – 5:30	Pool
Session II	June 2 – June 11	10:00-12:00	Pool
Session III	June 15-24	10:00-12:00	Pool

**Football**

Grade 1-8	July 13-17	6:00-7:00	Football Field
Grade 9-12	July 20-23	7:00-8:00	Football Field

Moratorium Week – June 29-July 5 – During this seven day period, there shall be no contact between athletes and coaches, and NO athletic activities including conditioning conducted.

You will be informed regarding Volleyball and Girl Soccer camps upon the hiring of new coaches. Information on High Jump and Pole Vault Camp, Gymnastic Camp and the rest of Boys Basketball Camp will be given to you at the May Board Meeting.

Thank you

Rick Fields, AD  
RF/sw





#### **Item #15 – Professional Improvement Requests**

Mr. Davidson moved and Mrs. Singer seconded that the Board approve all of the attached professional improvement requests. The motion passed 7-0.

### **Professional Improvement Requests**

**April 2009**

***Barbara Barrett***-Practical Strategies for Strengthening Your Program for Students with Low Functioning Autism-Indianapolis-April 14, 2009

***Rick Davis***-Teacher Recruitment Day-Hendricks County Fairgrounds-April 15, 2009

***Dawn Reel***-Practical Strategies for Strengthening Your Program for Students with Low Functioning Autism-Indianapolis-April 14, 2009

***Athena Radford***-Social Studies Curriculum Writing/Mapping-WIS-April 24, 2009 and May 15, 2009

***Melissa Burkhalter***-Social Studies Curriculum Writing/Mapping-WIS-April 24, 2009 and May 15, 2009

***Karen Malone***-Social Studies Curriculum Writing/Mapping-WIS-April 24, 2009 and May 15, 2009

***Dick Taylor***-Regional Technology Contact Meeting- W. Lafayette-April 22, 2009

***Dick Taylor***-NETech Technology Conference-Mackinac Island-June 21-23, 2009

***Robin Auth***-IASBO ECA Workshop-Plainfield-April 14, 2009

***Trish Fausett***-IASBO ECA Workshop-Plainfield-April 14, 2009

***Debbie Wilson***-IASBO ECA Workshop-Plainfield-April 14, 2009

***Sheila Morrow***-IASBO ECA Workshop-Plainfield-April 14, 2009

***Carrie Mote***-IASBO ECA Workshop-Plainfield-April 14, 2009

***Pam Carter***-IASBO ECA Workshop-Plainfield-April 14, 2009

***Emily Klingler***-Site Visit-Taylor HS-April 14, 2009

***Emily Klingler***-Indiana Dietetic Assoc. Spring Meeting-Indianapolis-April 22, 2009

***Emily Klingler***-Stanz Food Show-South Bend-April 23, 2009

***Kim Deardorff***-Stanz Food Show-South Bend-April 23, 2009

***Bobbi Myers***-Stanz Food Show-South Bend-April 23, 2009

***Christy Frazier***-Stanz Food Show-South Bend-April 23, 2009

***Lori Larimore***-Stanz Food Show-South Bend-April 23, 2009

***Kate Glick***-Holocaust Workshop-Bureau of Jewish Ed Center-April 29, 2009

***Emily Klingler***-Food Service Director's Meeting-W. Lafayette-April 28, 2009

***Rick Ryan***-Mary Anne Butler Science Teaching Seminar-Indianapolis-May 4, 2009

***Dick Taylor***-STI Conference-W. Lafayette-April 17, 2009

***Nicole Sanders***-ISTAR/ISTAR KR Training Sessions-Kokomo- March 26, 2009

***Melissa Campbell***-ISTAR/ISTAR KR Training Sessions-Kokomo-March 26, 2009

***Angie Heston***-ISTAR/ISTAR KR Training Sessions-Kokomo-March 26, 2009

***Barb Barrett***-ISTAR/ISTAR KR Training Sessions-Kokomo-March 26, 2009

***Beverly Austin***-ISTAR/ISTAR KR Training Sessions-Kokomo-March 26, 2009

***Kate Glick***-Strategies for targeting struggling readers-Fishers-May 7, 2009

***Kelly Tuberty***-Dibels year-end review-Plymouth-April 20, 2009

***Fran Walker***-Herff Jones 38<sup>th</sup> Annual Advisors Luncheon-Carmel-May 8, 2009

***Sherry Yazel***-Purdue University Counselor's Workshop-W. Lafayette-April 28, 2009

**Stephanie Rose**-Purdue University Counselor's Workshop-W. Lafayette-April 28, 2009

**Stephanie Rose**-IUK Counselor's Workshop-Kokomo-May 1, 2009

**Sherry Yazel**-IUK Counselor's Workshop-Kokomo-May 1, 2009

**Kristina Reutemann**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Jeff Newman**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Toney Lorenz**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Randy Cauthern**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Brian Deardorff**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Bob Harding**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Teresa Smith**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Ron Shepherd**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Dan Shipp**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Mark Dye**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Gail Stephens**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Tom Smith**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Pat Grzesiak**-Custodial/Maintenance Seminar-Columbia City-June 17, 2009

**Kristi Leap**-Indiana School Social Work Association Spring Seminar-Indianapolis-May 8, 2009

**Pat Berry**-King Tut Training-Indianapolis-May 6, 2009

**Ty Spangler**-King Tut Training-Indianapolis-May 6, 2009

**Item #16 – Board Member Roundtable**

Mr. Maugans indicated that the Board received high marks from the ISBA on a recently completed self-evaluation.

Mrs. Singer complemented Rhondalynn Rushing on the great job she is doing with publicity for Western Schools.

**Item #17 – Signing of Documents**

The proper documents were signed.

**Item #18 – Adjournment**

The meeting was adjourned at 7:05 p.m.