

WESTERN SCHOOL CORPORATION BULLYING REPORT AND INCIDENT FORM

Bullying as defined by IC 20-33-8-0.2 means overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile student environment

Today's Date: _____ School: _____

Person Reporting Incident: _____ OR I'd like this report to be anonymous

I am a: (place an X in the appropriate box)

Student Parent/Caregiver Teacher/Staff Member Volunteer/Substitute

Contact Information if Parent/Volunteer (please include best way to reach you, i.e., by phone, email, etc.)

INCIDENT INFORMATION

Date Incident Occurred: _____

Name of target of the bullying incident (student being bullied): _____

Name of alleged offender: _____

Type of bullying (check all that apply):

- Verbal (teased, called names, threatened)
- Physical (hit, kicked, pushed, slapped, spit on, had property taken or destroyed)
- Social/Relational (excluded or left out, ignored, had rumors spread)
- Written or Electronic (use of computer, email, or phone to threaten student or make student look bad)

Where did the bullying happen?

- Hallway Cafeteria On the Bus Bus Stop Classroom
- Playground Bathroom Going to/from school Online/email/text
- Off-site location _____

Brief explanation of incident (What was happening before the bullying started, state what the alleged offender and target said/did, who else was around that saw or heard this happen?):

Did a physical injury result from this incident?

No Yes, but it did not require medical attention Yes, it did require medical attention

Medical Attention Required: _____

Is this the first time the bullying has been reported? Yes No If not the first time, how many times has it been reported? ____ To whom have previous reports been made? _____

INVESTIGATION REPORT

Investigated by: _____

Position: _____

Date: _____

Final Report of Investigation of bullying complaint by _____
against _____, alleged offender.

In my/our investigation of the complaint, it is found (check appropriate response):

Found grounds to substantiate the report as a bullying incident

Incident was: Verbal Physical Social/Relational Written or Electronic

Did not find grounds to substantiate the allegations

Did not find enough information to make a judgment on the allegations

Summary of investigation and findings:

Parent/Guardian Contacted: _____ Date/Time: _____

Signature of Administrator/Investigator: _____ Date: _____