Western School Corporation

Russiaville, IN 46979

February 18, 2014

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, February 18, 2014.

Members Present: Linda Singer, J. Conrad Maugans, Harry Kenworthy, Mike Koloszar and Don Wells

Members Absent: Donna Shepherd and Jon Marley

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Suzie Reagle, Craig Shearer, Bev Austin, Vicki Hill, Alan Girton, Lissa Stranahan, Rachel Morgan, Ann Loveless, Steve Arthur, Emily Klingler, Suzi Morgan, Julie Pownall, Ann Taylor

Mr. Kenworthy led prayer and Mrs. Singer led the Pledge of Allegiance prior to the official start of the meeting.

**Item #1 – Opening of the Meeting**

Mrs. Singer called the meeting to order at 6:03 p.m.

**Item #2 – Approval of the Agenda**

Mr. McCracken indicated that he had additions to Agenda item #13, Personnel, and would like to move approval of Agenda item #7, Resolution to Transfer Funds to Rainy Day Fund, to follow Agenda Item #13, Personnel. Mr. Maugans made a motion to approve the agenda as amended by Mr. McCracken. Mr. Koloszar seconded the motion which passed 5-0.

**Item #3 – Approval of the Minutes**

Mr. Maugans made a motion to approve the following minutes:

* January 21, 2014 regular meeting
* January 21, 2014 board of finance meeting
* February 15, 2014 board retreat

Mr. Wells seconded the motion which passed 5-0.

**Item #4 – Opportunity for Public Comment**

There were no comments from the public.

**Item #5 – Panther Pride**

Mr. McCracken shared the following with the Board:

1. Georgia Everett, WHS, was selected to serve as an AP reader of this year’s annual AP reading.
2. Joowon Lee, Austin Elliott, and Joel Van Auken were selected as finalists for the Lilly Scholarship.
3. This past weekend Summer Brown traveled to IUPUI to participate in the state championship swim meet. She qualified 6th in the 200 freestyle and 6th in the 500 freestyle dropping several seconds in each event from her sectional performance. Saturday she returned for the finals, where she set 2 new school records and placed 3rd in the 200 freestyle and 5th in the 500 freestyle. Both times were fast enough to earn recognition as an All-American in each event. Her school record 200 freestyle time of 1:48.85 is one of the top 10 times ever swam in the state meet. Her 500 freestyle time of 4:52.02 cut over 13 seconds off her old school record (5:05.09.) It was fast enough to crack the top 20 all-time 500 freestyle swims at the state meet.
4. Congratulations to Mrs. Kay Lazar who is the recipient of the 2014 Jim Holtson Award. She will be presented with her award on March 7, 2014 at the Partners In Education Meeting.

**Item #6 – Reports**

1. **Director of Finance:** Mrs. Carter submitted the following report:

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Mr. Wells made a motion to approve the Treasurer’s report and claim docket. Mr. Koloszar seconded the motion which passed 5-0.

1. **Director of Buildings, Grounds, Transportation and Safety:** Dr. Hendrich submitted the following report:

**From the Office of Dr. Heather Hendrich, Director of Buildings, Grounds, Transportation and Safety**

Items that I have been working on:

* Attended JDAI meeting at Kinsey Youth Center on January 22, 2014
* Meeting with contractors to get cost ideas and details for upcoming proposed projects
* Interviewing of Middle School 9-month custodians
* Attended Mayors’ Youth Substance Abuse Committee on January 28, 2014
* Attended Grant Writing Conference for Secured School Safety Grant on February 13, 2014
* Attached you will find School Liaison Officer Report Data for the month of January
* Have begun bus driver observations for the semester
1. **Director of Technology:** Mr. Shearer submitted the following report:

Technology Update 2/18/14

ISTEP readiness test was successful, our end and also CTB/States end. A big thank you to the teachers that helped with the practice test. We were able to put all machines we will be testing with through the paces.

Implementing Skylert for our notification services to students, parents and teachers. We currently use SchoolMessenger to notify students, parents, and staff of weather delays and cancellations. We are looking to build on SchoolMessenger to provide text messages to students, parents and staff that sign up to receive them. We hope to increase notification and communication to all with this project. Parents will be able to easily change their notification preferences by logging into Skyward Family Access.

State Reports- Big push right now to finish up the Course Completion report and the Certified positions reports. These reports verify teacher certifications with the classes they teach.

Beginning to look toward summer planning for projects and also the iPad collection and reorganization.

1. **Director of Exceptional Learners and Testing:** Mrs. Reagle submitted the following report:

**Special Education**

Scheduling conferences due to weather

Preparing for preschoolers to transition to Kindergarten

Holding exit conferences for students completing high school requirements for graduation

**Title I, II and III**

 Title I, II, III Desktop Monitoring Cycle items due to IDOE by February 28th.

Title I amendment

Title III State Conference

**High Ability**

BBPC meeting held 2-6-2014

Foreign Language offered for 5th grade students

**Testing**

Participated in ISTEP+ and Core Link Webex

Attended Accuplacer Assessment Training

Met with high school staff to set up Accuplacer Assessment Administration

1. **Superintendent:** Mr. McCracken submitted the following report:

# To: Members of the Western School Board

From: Randy McCracken

Re: February Superintendent Report

Date: February 12, 2014

1. Performance Service’s Quarterly Report
2. Current Planning
* 1:1 Technology Professional Development
* Language Arts and World Language Textbook Adoption
* Beginning to plan for Summer School

Mr. McCracken also shared a video regarding snow days created by Mr. Caldwell.

**Item #7 – Resolution to Transfer Funds to Rainy Day Fund**

Mr. Koloszar made a motion to approve the transfer of $365,858.85 from the General Fund to the Rainy Day Fund. Mr. Wells seconded the motion which passed 5-0.

**Item #8 – Approval of Calendars**

Mr. Maugans made a motion to approve the 2014-15 school calendar, as well as the updated 2013-14 school calendar. Mr. Koloszar seconded the motion which passed 5-0.

**Item #9 – Support Staff Compensation Packet Modification**

Mr. Wells made a motion to approve changes/clarifications to the support staff compensation packet as recommended by Mr. McCracken. Mr. Kenworthy seconded the motion which passed 5-0.

**Item #10 – Acceptance of Donation**

Mr. Maugans made a motion to accept the cash donations totaling $2,800.00 for the anti-bullying program. Mr. Kenworthy seconded the motion which passed 5-0.

**Item #11 – Overnight Field Trip**

Mr. Wells made a motion to approve the Robotics Team attending the Central Illinois Regional Robotics Competition in Pekin Illinois from February 26-March 2, 2014. Mr. Koloszar seconded the motion which passed 5-0.

**Item #12 – NEOLA**

The following policies/guidelines/forms were submitted to the Board for first read: 0151.1, 1630.01, 1662, 3362, 4362, 5517, 3419.01, 4419.01, 3419.02, 4419.02, 3430.01, 4430.01, 5111, 5517.01, 5630.01, 6144, 6151, 7217, 7510.01 and 8510.

**Item #13 – Personnel**

Mr. Maugans made a motion to approve the following personnel items:

1. Recommendations:
	1. Becky Bulawa – Temp Title I Aide, WPS
	2. Felicia Goodwin – Temp Title I Aide, WIS
	3. Felicia Goodwin – Temp Title I Aide, WPS
	4. Teena McGuire – Kitchen, WMS
	5. Terri Steele – Kitchen, WMS
	6. Ellen Steele – Custodian, WMS
	7. Kay Lazar – Title I Tutor, St. Joan
	8. Marietta Harrold – Spanish Teacher, WHS
	9. Kirsten Lumpkins – Custodian, WMS
2. Maternity Leave:
	1. Heather Schermer, WPS
3. Bus Inspection Assistance
	1. Bob Brantley
	2. Dale Massengill
	3. Mark Robertson
	4. Michaela Weber
4. Title I Help
5. Coaching Recommendations:
	1. Mike Clark –Varsity Softball Assistant Coach
	2. Fred Goodier – Jr. High Golf Coach
	3. Tiffany Massey – Girls Varsity Assistant Track Coach
	4. Jon Anderson – Jr. High Girls Softball Volunteer Coach
6. Resignations:
	1. Melissa Pruett, WHS
	2. Blythe Criswell, WMS
	3. Michael Lake, WMS
7. Contract/Stipend

Mr. Kenworthy seconded the motion which passed 5-0.

**Item #14 – Professional Improvement Requests**

Mr. Maugans made a motion to approve the following professional improvement requests:

***Kent Carter*** – Pumper and Cleaner Environmental Expo – Indianapolis – February 24-25, 2014

***Adam Morelock*** – HASTI Conference – Indianapolis – February 6-7, 2014

***Daniel Newton*** – HASTI Conference – Indianapolis – February 6-7, 2014

***Georgia Everett*** – HASTI Conference – Indianapolis – February 6-7, 2014

***Rick Davis*** – Conexus Winter Meeting – Indianapolis – January 29, 2014

***Sarah Kritzman*** – Leadership Development – Lafayette – January 23-24, 2014

***Josie Sillampa*** – HASTI Conference – Indianapolis – February 6-7, 2014

***Heather Hendrich*** – Grant Writing and iGMS Technical Assistance Seminar –Noblesville – February 13, 2014

***Adam Morelock*** – Purdue PD – Lafayette – January 24, 2014

***Emily Klingler*** – ISNA Seminar – Plainfield – February 7, 2014

***Monica Zavala*** – Focus on Inclusion – Indianapolis – January 30-31, 2014

***Madison Briscoe*** – Focus on Inclusion – Indianapolis – January 30-31, 2014

***Suzie Reagle*** – Early Childhood Special Education Administrators Conference – South Bend – March 3-4, 2014

***Kristi Leap*** – Professional Workshop, My Grief Is In Bursts – Indianapolis – March 14, 2014

***Steve Arthur*** – The Economics of Early Education Summit – Indianapolis – February 19, 2014

***Kent Carter*** – AWWA Water Conference – Indianapolis – February 11-12, 2014

***Emily Klingler*** – INDOE Summer Food Service Program Workshop – Indianapolis – March 18, 2014

***Melissa DeWeese*** – Google Summit – Evansville – February 15-16, 2014

***Nate Schmidt*** – Franklin TEAM Meeting – Franklin Township – February 13, 2014

***Melissa DeWeese*** – Franklin TEAM Meeting – Franklin Township – February 13, 2014

***Nate Schmidt*** – Google Summit – Evansville – February 15-16, 2014

***Josh Larsh*** – IIAAA Conference – Indianapolis – March 22-25, 2014

***Leslie Guy*** – My Grief Is In Bursts Workshop – Indianapolis – March 14, 2014

Mr. Koloszar seconded the motion which passed 5-0.

**Item #15 – Board Member Roundtable**

Mr. Maugans shared how pleased he was with our successes in sports, and expressed his appreciation for all the work with the snow days.

Mr. Kenworthy thanked everyone for all of the work they do. He asked Mrs. Klingler, Food Service Director, if we were eligible for a Healthy School Grant. She indicated that we were not yet. He also asked Mr. McCracken if there were any talks about home school students participating in sports. Mr. McCracken said that he has heard about discussions on that, but doesn’t think anything has been decided.

**Item#16 – Signing of Documents**

The proper documents were signed

**Item #17 – Adjournment**

Mrs. Singer adjourned the meeting at 6:48 p.m.